



Parent Handbook for Boarding 2023/2024



Boarding Allowance

If a student is approved for boarding allowance payments by School District No. 27, a letter will be sent to the parent/guardian, and (if applicable) the First Nation Band Education Coordinator.

ALL CONTRACTUAL ARRANGEMENTS FOR BOARDING A STUDENT ARE BETWEEN THE PARENT OF THE STUDENT AND THE BOARDING PARENT.

THE SCHOOL DISTRICT'S OBLIGATION IS LIMITED TO PAYMENT OF THE BOARDING ALLOWANCE TO THE PARENT OR FIRST NATIONS BAND.

The boarding allowance rate for 2023/2024 is \$500.00 per month based on the student's attendance.

Payments are made by direct deposit or cheque **TO THE PARENT/GUARDIAN OR FIRST NATIONS BAND**. Payments are made by the 15th of the following month. (Example: Boarding allowance for May will be received on June 15th.) The parent/guardian or First Nations Band is to pay the boarding parent. If a student has an unexcused absence, the number of days will be deducted from the boarding allowance payment. The boarding parent should inform the school of a student's absence. Call the School District Office – Education Department (250-398-3811) if the student changes boarding homes or is no longer boarding

The following is provided to parents/guardians as a general guideline and is not intended to be used as an exhaustive list or protocol. It is the parent/guardian's responsibility to ensure that a safe and caring home is provided for their child. **The School District accepts no responsibility, legal or otherwise, in the arrangements made between the parent/guardian and the boarding parent.**

Suggested Questions from Parents to Boarding Family:

- Provide a Criminal Record Check
- Provide a private room with bed, dresser and study area for the student to do homework
- Determine if you will provide bedding, towels, hangers, alarm clock
- Discuss the cost of boarding and how payment will be made
- Set the rules and expectations for the student. (eg. curfews, discipline, chores, study time)
- If there are pets in the home, will that a problem?
- Set permissions for the student
- Rating of movies/television
- If the student is going to be absent from school, call the school to advise them
- When will the student arrive in town? (eg. Sunday evening; Monday after school)
- How will the student get to the boarding home each week?
- Will the student be going home to the parent/guardian's home on weekends?
- Special circumstances (eg. religious/ethnic views)
- Weekly communication is desirable; daily communication if required
- Insurance abstract on vehicle

Suggested Guidelines for Parents/Guardians

- Discuss the cost of boarding and how payment will be made
- Discuss meal times
- Will there be a quiet place to study?
- Will there be a private bedroom?
- Boundaries within the home
- Rating of movies/television
- Review the rules and expectations of the student (eg. curfews, discipline, chores, study time)
- If there are pets in the home, is that a problem?
- Provide boarding parent with medical information (eg. CareCard, family doctor; allergies, medication permissions; prescriptions)
- Provide boarding parent with emergency contact names and phone numbers. This should be someone who lives in the Williams Lake/100 Mile House areas. The person should be aware that you are using them as an emergency contact.
- What will the boarding home provide? (eg. bedding, towels, hangers, alarm clock)
- When will the student arrive in town? (eg. Sunday evening; Monday after school)
- How will the student get to the boarding home each week?
- Share the student's report card with the boarding parent so they can assist the student where necessary
- Will the student be going home to the parent/guardian's home on weekends?
- Special circumstances (eg. religious/ethnic views)
- Weekly communication is desirable; daily communication if required

CONTACT PHONE NUMBERS

CONTACT NUMBERS

School District No. 27 – Education Department	250-398-3811
Lake City Secondary School - Columneetza Campus	250-392-4158
Lake City Secondary School - Williams Lake Campus	250-392-6284
GROW Centre	250-398-5800
Peter Skene Ogden Secondary School	250-395-2461

OTHER PHONE NUMBERS

Ministry of Children and Family Development	250-398-4220
Crisis and Counselling Centre	250-398-8224
Help Line for Children	250-310-1234
Kids Help Phone	1-800-668-6868
Big Brothers and Big Sisters	250-398-8391
Cariboo Memorial Hospital	250-392-4411
RCMP	250-392-6211
Physician: _____	250- _____



SUGGESTIONS FOR PARENT/GUARDIAN/STUDENT AND BOARDING PARENT DISCUSSIONS

Chores:

- ❖ What chores will the student be expected to do?

Visitors:

- ❖ When are visitors allowed?
- ❖ How many visitors are allowed at a time?

Personal Effects and Laundering

- ❖ Personal toilet articles and clothing must be supplied by the student
- ❖ Are laundry facilities available?
- ❖ The boarding parent accepts no responsibility for the loss or damage of the student's property including computers, bicycles, cell phones, etc.

Room Cleanliness:

- ❖ Make their bed each morning before leaving for school
- ❖ Empty the garbage can on garbage day
- ❖ If anything is spilled, clean it up immediately

Damages and Costs:

- ❖ The parent/guardian agrees to pay for any damages, lost services or property or unnecessary costs caused by the student to the home through accident, neglect or intent or damage to their bedroom by whatever cause

In-House Rules:

- ❖ "Funtac" only is to be used to hang posters. Enjoy personalizing the room but any posters or items considered in poor taste by the boarding parents will need to be removed
- ❖ Clean up after yourself, ie. Kitchen, bathroom
- ❖ Food in the bedroom
- ❖ If the student misses any classes due to illness, they do not go out that evening. Parent/guardian will be informed if a student is sick on Fridays
- ❖ Skipping classes will not be tolerated
- ❖ Curling irons must be turned off. Please pay close attention to this
- ❖ Candles and incense may not be lit in the student's room
- ❖ Unsatisfactory school progress or misconduct is sufficient cause to warrant cancellation of the student's privileges or to ask the student to leave the boarding home. This action will be taken in consultation with the student's parents/guardians
- ❖ The student will show respect towards the boarding parents, others in the home, the home and contents of the home
- ❖ Smoking and use of other tobacco products – smoking and use of other tobacco products are prohibited

- ❖ Alcohol – possession, use or sale of alcoholic beverages within or while a student is in the boarding home is strictly prohibited. Use by any means may result in the termination of the agreement to board. The RCMP may be involved at the discretion of the boarding parent
- ❖ Use and sale of non-medical drugs – possession, use or sale of non-medical drugs within the boarding home is not allowed. Involvement with drugs may result in the termination of this agreement to board. The RCMP may be involved at the discretion of the boarding parent
- ❖ Weapons – weapons of any kind are not permitted in the boarding home. The RCMP may be involved at the discretion of the boarding parent
- ❖ Explosives – explosives, including firecrackers and flammable substances are not permitted in the boarding home. The RCMP may be involved at the discretion of the boarding parent
- ❖ Use of abusive or offence language will not be tolerated
- ❖ Other rules which may, from time to time, be required will be in force at the home

Vacating:

- ❖ The student will vacate the room within 24 hours after loss of privileges to stay in the home and consultation with the parent/guardian. The student becomes the responsibility of the parent/guardian after this time.

Room Entry:

- ❖ The boarding parent may enter the student's room for reasons of health, safety or general welfare or to make necessary repairs to the room and room equipment or to inspect the premises for breaches of any applicable rules or regulations. Prior notification will be given whenever possible.

EXAMPLE OF INFORMATION FOR BOARDING PARENT

Student Name:	Grade :
Date of Birth (Day – Month -Year):	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
School:	
Parent/Guardian Name(s):	
Full <u>Mailing</u> Address:	
Home Telephone:	Alternate Number:

EMERGENCY CONTACT: (NOT the boarding Parent(s) or the Parent/Guardian)

* This is someone that lives in Williams Lake/100 Mile House areas that the Boarding Parent can contact in case of an emergency.

Name:	
Home Phone:	Alternate Phone:

First Nations Band Education Coordinator: (if applicable)

Education Coordinator Name:
Band Name:
Telephone Number:

EXAMPLE OF MEDICAL INFORMATION FOR BOARDING PARENT

Care Card Personal Health Number:		
Family Doctor:	Telephone:	
Does your child take any medication on a regular basis? No Yes If yes, please list below. <input type="checkbox"/> <input type="checkbox"/>		
Medication	Dosage	Time of Administration
Please indicate all over-the-counter medications that your child may be given: <input type="checkbox"/> Aspirin <input type="checkbox"/> Tylenol <input type="checkbox"/> Ibuprofen <input type="checkbox"/> Cold/Cough Syrups Other: _____		
Please indicate if your child suffers from any of the following: <input type="checkbox"/> Asthma <input type="checkbox"/> Diabetes <input type="checkbox"/> Epilepsy <input type="checkbox"/> Migraines <input type="checkbox"/> Dizzy Spells <input type="checkbox"/> Heart Condition Other: _____		
If yes, please list any medications your child may take:		
Medication	Dosage	Time of Administration
Does your child have any allergies? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please specify: _____		
Does your child carry an epi-pen? <input type="checkbox"/> No <input type="checkbox"/> Yes		

