



School District No. 27 (Cariboo-Chilcotin) First Nations Education Council Terms of Reference

Purpose:

The First Nations Education Council is established to advise the Board on all First Nations issues and to work with the Board to allocate First Nations target funding. It is understood that the Council and the Board must each approve programs and expenditures of funds from the First Nations Target funding.

First Nations Education Council Membership:

1. Membership consists of one representative or one alternate from each of the twelve Bands (confirmed by Band Council Resolutions).
 - a. ʔEsdilagh (Alexandria Band)
 - b. T̓sideldel First Nation (Alexis Creek First Nation)
 - c. Esk'etemc (Alkali Band)
 - d. Tl'etinqox Govt. (Anaham Band)
 - e. Tsq'escen' (Canim Lake Band)
 - f. Stswecem'c/Xgat'tem (Canoe Creek/Dog Creek Band)
 - g. Xení Gwet'in First Nation (Nemiah)
 - h. Xat̓sūll (Soda Creek Band)
 - i. Yunešit'in Government (Stone Band)
 - j. Tl'esqox (Toosey Band)
 - k. Ulkatchot'en (Ulkatcho Band)
 - l. T'exelc (Williams Lake First Nation)
2. One representative or one alternate from the Cariboo Chilcotin Métis Association.
3. Two Trustees appointed by the Board Chair.
4. One representative from the CCTA (Cariboo-Chilcotin Teachers' Association).
5. One representative from the CCPVPA (Cariboo-Chilcotin Principals' and Vice-Principals' Association).
6. One representative from IUOE (International Union of Operating Engineers).
7. One representative from DPAC (District Parent Advisory Council).
8. Superintendent of Schools or Assistant Superintendent of Schools.
9. Director of Instruction, Education Services and District Principal, First Nations Education.
10. A non-voting recording secretary.

Decision Making:

The Council will make decisions using the consensus model (G. Harwood, 2007). For all matters requiring a majority vote, voting will be restricted to representatives from the three Nations (Carrier/Dakelh, Chilcotin/Tsilqot'in, Shuswap/Secwepemc) and a representative from the Cariboo Chilcotin Métis Association.

Duties and Responsibilities:

- a. Develop and annually review a First Nations Education Mission statement.
- b. Review delivery of existing programs and make recommendations.
- c. Report and highlight accomplishments.
- d. Receive and review proposals for new initiatives and make recommendations based on criteria.
- e. To establish criteria for First Nations funding and program proposals.

Duties & Responsibilities Cont'd.

- f. To set funding and program priorities within the First Nations target funding.
- g. To review other areas of interest to the Council as they affect the education of First Nations students.
- h. To discuss general personnel issues that affect First Nations students, including First Nations involvement in staffing.
- i. To communicate recommendations to Bands and other stakeholders.
- j. To review annually the Council membership.
- k. Establish sub-committees as needed.
- l. Establish First Nations participation in the School District.
- m. Establish a correspondence file on funding information.
- n. Promote First Nations participation in the School District.
- o. Annually elect a chair and vice-chair.

Conduct of meetings:

The First Nations Education Council meetings adopt the First Nations Criteria. Meetings use the consensus model to give a voice to all stakeholders at the table. If consensus cannot be attained, voting will be restricted to Representatives from the three Nations (Carrier/Dakelh, Chilcotin/Tsilqot'in, and Shuswap/Secwepemc) and a Representative from the Cariboo Chilcotin Métis Association. A quorum consists of six (6) First Nations communities and includes the Métis. First Nations Education Council meetings are to be "Open Meetings" with "Closed" sessions as required.

Meeting Schedule & Time Commitment:

Meetings are set prior to the start of the school year. They typically start in October following the confirmation of enrollment numbers on September 30th. First Nations Education Council Meetings are listed on the School District 27 website under Programs, First Nations. Meetings are also noted in the First Nations Education Department monthly highlighter which is sent out to all SD27 staff, all First Nations Chiefs, all First Nations Organizations. The First Nations Education Council members are reminded of meeting dates by First Nations Education Department Secretary. Any change in meeting dates and members are notified as soon as possible.

Meetings are typically held on a Monday. They start at 10:00 a.m. and run until 3:30 p.m. with a half hour catered lunch provided.

Notices, Agendas and Minutes:

Agenda is set in consultation with the First Nations Education Council Chairperson, the Director of Instruction, Education Services and the District Principal, First Nations Education. Once minutes from each meeting are approved by First Nations Education Council, they are put onto the SD27 Website, under Programs, First Nations Education Council meeting minutes.