



# BCTF MEMBERSHIP SIGN-UP

(for persons covered by collective agreements)

F08-36 Rev January 2023

Please complete all sections.

British Columbia Teachers' Federation	Local #	District #
Local Association Name		

**to the BC Teachers' Federation!** We look forward to working with you as colleagues in our union of professionals. The information collected here will become the basis of your record in the BCTF membership database. Once this form has been processed by the BCTF, you will begin receiving BCTF News communications. You will also be able to register for an account at [members.bctf.ca/Register.aspx](https://members.bctf.ca/Register.aspx) with your personal email address, which will allow you to update your contact information and register for events.

You can immediately begin your membership by exploring the BCTF website to become familiar with the member services and supports available to you as well as how you can connect with the organization and with fellow teachers.

## Welcome

### TO: THE BC TEACHERS' FEDERATION:

I, \_\_\_\_\_, hereby confirm, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, active membership in the BRITISH COLUMBIA TEACHERS' FEDERATION (i.e., teachers' union) and in the \_\_\_\_\_ (Local Association) of the British Columbia Teachers' Federation, and agree to be governed by the Constitution and By-laws of the Federation and the Local.

### MEMBERS EMPLOYED IN MORE THAN ONE LOCAL

**BCTF By-Law 3.7 and Procedure 20.A.06 (Members' Guide to the BCTF)** clarify the local in which you may vote and hold office (i.e., have "voting membership"). If you are employed as a teacher teaching on call (TTOC) in more than one local, you are deemed to have voting membership in the **first** local to which you applied for membership. If you are subsequently employed on a regular temporary or continuing contract, voting membership will be assigned to the local in which you have the temporary or continuing contract. You may elect to change your voting membership; to do so, notify the BCTF Member Records and Fees Department in writing, and copy both the "old" and "new" voting locals.

### TO: THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT # \_\_\_\_\_, \_\_\_\_\_ (district name):

Effective immediately, I, \_\_\_\_\_, hereby authorize you to deduct from my salary and/or wages an amount equal to the fees of the British Columbia Teachers' Federation according to the scale currently in force pursuant to its Constitution and By-laws, and to pay such Federation fees to the Federation, and to deduct from my salary and/or wages and pay to the \_\_\_\_\_ (Local) of the British Columbia Teachers' Federation an amount equal to the fees of the Local according to the scale currently in force pursuant to its Constitution and By-laws, and to pay such Local fees directly to the Local.

I further authorize you to deduct from my salary and/or wages and pay the Federation and the Local such further increased fees, dues, or levies assessed in accordance with their respective Constitutions and By-laws.

\_\_\_\_\_  
Name (please print) Signature Date

## Member information

### PERSONAL INFORMATION

**BCTF Member ID** \_\_\_\_\_  
(if known)

See Privacy Statement, overleaf.

**Legal First Name** \_\_\_\_\_ **Preferred Name** \_\_\_\_\_  
**Middle Name(s)** \_\_\_\_\_ **Last Name** \_\_\_\_\_  
**Date of Birth** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Former Last Name** \_\_\_\_\_  
(DD / Month / YYYY, e.g., 04/May/1985)

**TCB (Teacher) Certificate #**  \_\_\_\_\_ **or** **Letter of Permission**  Effective (from/to) \_\_\_\_\_

### CONTACT INFORMATION

You can update your contact information any time online by logging in on [bctf.ca](https://bctf.ca).

**Mailing Address** \_\_\_\_\_  
Unit, Street / PO Box / RR City Postal Code

**Home phone** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Email (personal)\*** \_\_\_\_\_  
(\*Required for login to member content on [bctf.ca](https://bctf.ca); for Privacy reasons cannot be SD email)

**Cell phone** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Email (district)** \_\_\_\_\_

### EMPLOYMENT INFORMATION

**Current District Employee #** \_\_\_\_\_

Please check one:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> <b>FT/PT Contract teacher</b><br><small>(with Teacher Certification Branch [TCB] certificate; including summer school)</small> | <input type="checkbox"/> <b>Adult Educator</b> (employed to teach courses leading to a graduate/Dogwood certificate, or equivalent)   | <input type="checkbox"/> <b>FT/PT Contract teacher–Uncertified</b><br><small>(without TCB certificate; covered by PCA*; including summer school)</small> |
| <input type="checkbox"/> <b>Teacher Teaching on Call (TTOC)</b><br><small>(with TCB certificate)</small>  | <input type="checkbox"/> <b>Associated Professional</b> (employed under PCA* to provide professional services to students/teachers)<br><small>* Provincial Collective Agreement</small> | <input type="checkbox"/> <b>TTOC–Uncertified</b><br><small>(without TCB certificate; covered by PCA*)</small>  |

**FT/PT Contract: Effective** \_\_\_\_\_ **20** to \_\_\_\_\_ **20** **School** \_\_\_\_\_  
(If applicable) (Start date) (End date, if known/applicable)

Have you *previously* been employed in another SD?  Yes  No If Yes, SD# \_\_\_\_\_ District Employee # \_\_\_\_\_

Are you *currently also* employed in another SD?  Yes  No If Yes, SD# \_\_\_\_\_ District Employee # \_\_\_\_\_

Are you in receipt of pension payments?  Yes  No If Yes: Retired from SD # \_\_\_\_\_ as of \_\_\_\_\_  
(DD / Month / YYYY)

If Yes:  **BC Teachers Pension Plan (TPP)** You will be automatically withdrawn from the LT portion of the Salary Indemnity Plan (SIP) unless you instruct otherwise.  
 **Other** You may apply to withdraw from LT coverage and deductions; contact the Income Security Division, 604-871-1921.

## Membership in the BCTF means ...

- ✓ access to professional development opportunities, workshops, and other pedagogical supports
- ✓ access to member content on the BCTF website (register/log in at [members.bctf.ca/login.aspx](https://members.bctf.ca/login.aspx) once sign-up form processed and record created)
- ✓ opportunities to participate in committees, provincial specialist associations, research projects, and the governance of the organization at the school, local, and provincial levels
- ✓ access to assistance when needed, whether for wellness, peer support, professional relations, or coverage for short- or long-term disability
- ✓ a bargaining agent working to achieve contractual improvements and better working and learning conditions
- ✓ regular and timely communications and publications to stay informed and involved
- ✓ a voice: representation and advocacy for members, the teaching profession, and public education on a local, provincial, national, and international basis.

We, at the BCTF, look forward to working together with you as local and Federation colleagues.

### Privacy statement

#### Regarding collection, use, and disclosure of your personal information, and your privacy consent

The British Columbia Teachers' Federation (BCTF) is committed to protecting the privacy and confidentiality of members' personal information in addition to complying with British Columbia's *Personal Information Protection Act*. The collection of your personal information on this form is exclusively for BCTF and Local membership records. It will enable the Federation to communicate with you and provide accurate services to you as needed, as well as enable the union to fulfill its obligations to you as your bargaining agent and professional organization. This information is also collected for internal research purposes and in order to comply with professional legal and regulatory requirements. Please be aware that you may opt out of communications at any time.

The BCTF employs security measures to ensure that only authorized individuals have access to your personal information, on a need-to-know basis; this includes individuals at the Federation and at your Local. We will not otherwise disclose your personal information, without your permission, except as required or authorized by law. By completing this membership form, you are providing your consent for the BCTF to collect, use, and disclose your personal information in the manner identified above.

Pursuant to the purposes of the BCTF Constitution and to BCTF Policy 27.12, Locals may occasionally contact you by phone, email, and/or send you materials during municipal, school board, provincial, or federal elections in the interest of electing officials committed to quality public education. If you wish to opt out of receiving such information, please inform the BCTF Privacy Officer. To view the BCTF's complete privacy policy, visit our website at [bctf.ca/PrivacyPolicy](https://bctf.ca/PrivacyPolicy).

The BCTF's membership database allows the BCTF to receive member information from school boards in an electronic format, which assists us to provide better service to members, and to oversee and monitor the school board's union dues deductions. The membership database streamlines the reporting and communications between the school boards, local offices, and the BCTF. The BCTF collects the following information from school boards on an ongoing basis:

- Full name
- District employee number
- School district position (e.g., Contract teacher, TTOC)
- Type of contract (continuing or temporary)
- Full-time equivalent status (FTE)
- Changes to employment status, including the generic reason and the relevant effective dates
- Gross salary
- Union dues deductions
- EI rebate deductions
- Salary Indemnity Plan deductions

For **membership**-related questions, please contact the BCTF Member Records and Fees Department:

Member Records and Fees Department  
British Columbia Teachers' Federation  
100 – 550 West 6th Avenue  
Vancouver, BC V5Z 4P2

Phone: 604-871-2283 (BCTF Reception), ext. 2119  
1-800-663-9163 (toll free)

E-mail: [membership@bctf.ca](mailto:membership@bctf.ca)

For **privacy**-related questions, please contact the BCTF's Privacy Officer:

Privacy Officer  
British Columbia Teachers' Federation  
100 – 550 West 6th Avenue  
Vancouver, BC V5Z 4P2

Phone: 604-871-2283  
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