



Cariboo-Chilcotin School District  
*Learning Better Together*

# Trustee Candidate Information Session

January 2025

# Agenda Items

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Acknowledgement

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District Focus Areas / Strategic Plan

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District Context

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Election Information

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Trustee Information

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Questions

## Land Acknowledgement



**Cariboo-Chilcotin School District** operates on the traditional unceded territories of the [Secwepemc](#), [Tsilhqot'in](#), and [Dakelh](#) Nations. We recognize it is a privilege to do our work in

this special place. We understand our legislated responsibility and the moral imperative to act for [truth and reconciliation](#) with care, wisdom, and respect to right historic harm done by the education system. We are committed to the success of Indigenous learners and to learning about local First Nations culture by all members of the school district community.

We serve the students and families of [twelve First Nation communities](#), which include [Tsideldel First Nation](#) (Alexis Creek Band), [Tl'etingox Government](#) (Anaham Band), [Yunesit'in Government](#) (Stone Band), [Tl'esqox](#) (Toosey Band), [Xeni Gwet'in First Nation](#) (Nemiah Valley), [?Esdilagh](#) (Alexandria Band), [Tsq'escen'](#) (Canim Lake Band), [Stswecem'c/Xgat'tem](#) (Canoe Creek/Dog Creek Band), [Esk'etemc First Nation](#) (Alkali Lake), [Xat'sūll](#) (Soda Creek First Nations), [T'exelc](#) (Williams Lake First Nation) and Ulkatchot'en ([Ulkatcho First Nation](#)).

We are guided by the input of rightsholders through the [First Nation Education Council](#).



## District Key Focus Areas



Cariboo-Chilcotin School District is committed to **continuous improvement for ALL learners to flourish**. We intentionally act to **raise and level the bar**. This means both higher achievement and **equity of outcomes across all groups of students**. We pay particular attention to the outcomes of **Indigenous students, children and youth in care, and students with disabilities or diverse abilities**. We direct our [resources](#), time, and energy to the following **key focus areas**:

COLLECTIVE  
RESPONSIBILITY

INSTRUCTIONAL  
CAPACITY

INCLUSIVE LEARNING  
COMMUNITIES

INDIGENOUS LEARNING  
& CULTURE

PLACE-BASED  
LEARNING

We are proud of what we are doing in these areas to enhance the experience and success of all learners across our schools and district. By [sharing our stories](#), we spread the joy that comes from doing good work together and seeing the difference it makes for students, families, and community.

# District Strategy Map

## CARIBOO-CHILCOTIN SCHOOL DISTRICT NO. 27 PLAN FOR LEARNER SUCCESS 2024-2027



**ENHANCED STUDENT SUCCESS**



**MEASURES**



**ACTION: EFFECTIVE STRUCTURES, PROCESSES, & PRACTICES**

**ACTION: CAPACITY BUILDING**

**KEY GROWTH AREAS**

- In Cariboo-Chilcotin School District we are
- developing **collective capacity** in our **key focus areas**, for growth,
  - for **improved practices**,
  - so learners have **better experiences and service**,
  - leading to **greater success for ALL** learners.

### Intellectual

- ON-TRACK IN LITERACY
- ON-TRACK IN NUMERACY

- Gr 4 & 7 FSA Reading, Writing, Numeracy
- Gr 10 & 12 Literacy Assessment
- Gr 10 Numeracy Assessment
- Gr to Gr Transitions

### Human & Social

- FEEL WELCOME, SAFE, CONNECTED TO SCHOOL

- Gr 4, 7, 10 Student Learning Survey: Safe, Welcome, Sense of Belonging
- Gr 4, 7, 10 Student Learning Survey: Number of adults who care

### Career

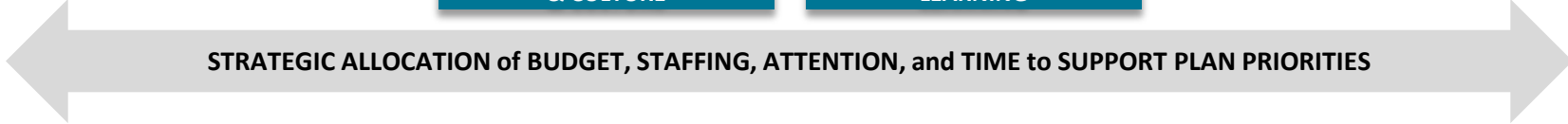
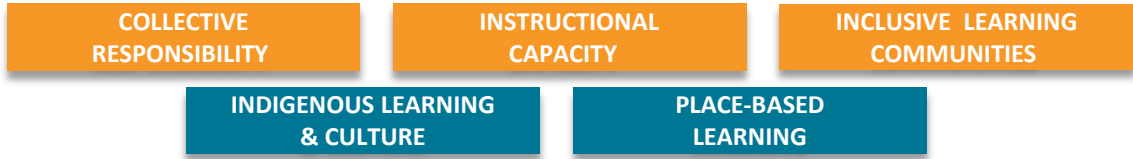
- GRADUATE
- CORE COMPETENCIES FOR LIFE GOALS

- 5 Year Graduation Rate
- Post-Secondary Transition Rate to BC Institutions

- Report cards (On Track in Language Arts, Math, Attendance)
- District Student Learning Reflection
- Literacy, Numeracy Assessments

### INTERNAL SCORECARDS FOR WORKPLANS TO MONITOR PROGRESS OF ACTIONS

School Plans For Learner Success	Data Warehouse & Cariboo-Chilcotin Information Management System	First Nation Education Council Bill 20 Implementation	District Process and Workflow Review
Aligned Numeracy & Literacy Strategies (staff learning, assessments, support)	Equity in Action Reboot	Accessibility Plan	Long Term Capital Plan and Transportation Optimization
School Local Indigenous Culture Annual Plans	Youth Community Connections Program	Internal and External Communications Plan	Building Security and Communications Upgrade
First Nations and MCFD Secure Data Sharing	Staff Recruitment Plan	Staff Attendance Support Program	Cybersecurity Upgrade
School Culture Assessment	Place-Based Learning Framework and Partnerships	Board Process Review	Health & Safety Program Update
Learning Series with CCTA: Aligned with Key Priorities	PVP Instructional Leadership Cohort with Dylan William	Collective Responsibility Framework Implementation	Nurtured by Nature Mental Health Plan
New Teacher and LOP Support Program with CCTA	Helping Teacher Model: Aligned with Learning Series, Assessments	Restorative Practice & Circle of Courage Training	Compassionate Systems Leadership Learning Team



**STUDENTS WE ARE PAYING PARTICULAR ATTENTION TO FOR EQUITY OF OUTCOMES**

- Indigenous students living on reserve
- Indigenous students living off reserve
- Children & youth in care
- Students with disabilities or diverse abilities

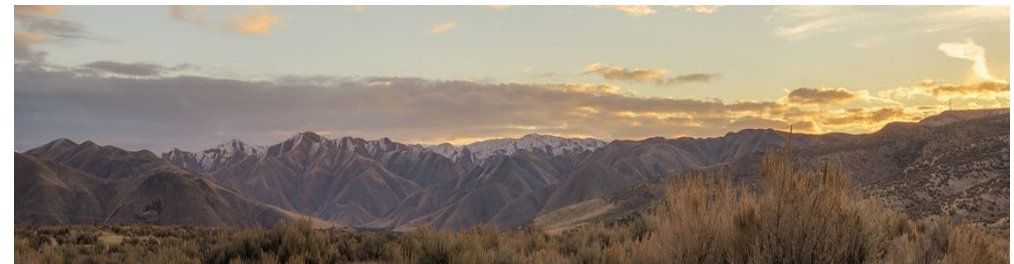


## District Context



**Cariboo-Chilcotin School District** extends over a large [geographic area](#) roughly the size of New Brunswick in the beautiful interior of BC. Our population density is 487 people per square kilometer of land, compared with the BC average of 3,644 people per square kilometer. We are one of the largest employers in the region with over 850 staff including those represented by the [Cariboo Teachers Association \(CCTA\)](#) and IUOE local 959. The District serves approximately 4600 students from Kindergarten to Grade 12 in 24 schools. Our enrollment had been in decline for many years, increased unexpectedly following the pandemic, levelled out, and is expected to gradually reduce in future years.

More than 1350 Indigenous students attend our schools. These students are First Nation on and off-reserve, Métis, and Inuit. Approximately 9% of learners have designations for disabilities or diverse abilities. The number of children and youth in care (CYIC) is variable with children moving in and out of care and reliance on individual MCFD workers and caregivers to update schools. There were 78 CYIC in October 2024.





## Our Schools

- **Cariboo-Chilcotin School District** has diverse learners attending **elementary, elementary-junior secondary, junior secondary,** and **secondary** [schools](#) ranging in size from **825** students to **16** students.
- In SD 27 we are committed to **inclusive learning communities** where all learners can achieve success, thrive in our schools, and cross the stage with dignity, purpose, and options when they complete their programs with us.



## Roles Snapshot

- **7 Board of Education Trustees**
- **300+ Teachers** (Continuing and temporary combined) – currently in assignments and on leave
- **36 Teachers Teaching on Call (TTOC)**
- **34 Non-certified Teachers On Call (NTOC)**
- **452 Support staff** (367 Continuing and temporary, 85 Casuals – on-call support staff, including noon-hour supervisors, etc.)
- **33 Principals and Vice-Principals**
- **21 Exempt staff**





## Partners

- **Cariboo-Chilcotin Teachers Association (CCTA)**
- **International Union of Operating Engineers – Local 959 (IUOE)**
- **Cariboo-Chilcotin Principal and Vice-Principals Association (CCPVPA)**
- **First Nations Education Council (FNEC)**
- **District Parent Advisory Council (DPAC)**



# Trustee Electoral Areas

School District No. 27 - 7 Trustee Electoral Areas

The By-Election is for **Zone 4 – Area F**

<b>ZONE 1</b>	<b>ZONE 2</b>
(CRD Area H and parts of G and L)	(Most of CRD Area G, part of L surrounding Green Lake, and TNRD area E to 70 Mile, conforming with the southern boundaries of School District No. 27)
<b>ZONE 3</b>	<b>ZONE 4</b>
District of 100 Mile House	(Cariboo Regional District Area F and Part of Cariboo Regional District D [approximately north of Fern Road and East of Campbell Road])
<b>ZONE 5</b>	<b>ZONE 6</b>
(Most of Cariboo Regional District (CRD) Areas D and E conforming to SD27 boundaries, plus fringe areas of the City of Williams Lake [parts of South Lakeside Dr. (civic addresses greater than 1411), Sunset Dr. & Waters Dr.]	(City of Williams Lake, excluding parts of Sunset Drive and South Lakeside Drive)
	<b>ZONE 7</b>
	(CRD Area J and part of K that lies within the boundaries of School District No. 27)



## Eligibility

- An individual who is, or will be on general voting day or effective date of appointment, **age 18 or older**
- **Canadian Citizen**
- **BC resident for at least 6 months**
- **No disqualification** under the *School Act* or any other enactment



## Key Election Dates

<b>Election Period Begins</b>	<b>January 22, 2025 @ 9:00 a.m.</b>
Last Date to Adopt Election Bylaw(s) School Trustee Elections	December 30, 2024
Nomination Period Ends and Declaration of Candidates	January 31, 2025 @ 4:00 p.m.
Candidate Nomination Withdrawal Deadline	January 31, 2025, until 4:00 p.m.
Election Period Ends	January 31, 2025, until 4:00 p.m.
Campaign Period Begins	February 1, 2025
Potential Required Advance Voting Days	TBD
<b>General Voting Day and End of Campaign Period</b>	<b>March 8, 2025</b>



## Filing Your Nomination

- Submit paperwork to the local Chief Election Officer
- Include written disclosure of your financial interests
- (section 2(1) – *Financial Disclosure Act*)
- Comply with election rules and submit nomination by the deadline
- Campaign financing rules – *Local Elections Campaign Financing Act*
- Campaigning rules



## TRUSTEES ARE

- Locally elected representatives of the public
- The community's advocates for public education in their local School District



## WHAT TRUSTEES DO

- Co-govern school districts with the provincial government
- Work together to govern the School District, not run the day-to-day operations, and set direction on behalf of the community.
- A Board of Education must protect the interests of the School District, ensure its financial viability, and act in accordance with laws and policies governing K12 education in BC.
- B.C.'s Ministry of Education and Child Care sets the curriculum, funding, and legal framework for K-12 education.
- The respective responsibilities of the Ministry of Education and Child Care and Boards of Education are described in the School Act.



## School Act

The School Act outlines the primary functions of the board of education, including:

- Attending meetings;
- Setting local policy for the effective and efficient operation of schools;
- Employing the staff necessary for school district operations;
- Establishing conditions of employment for employees;
- Preparing and approving the school district's operating budgets and capital plans; and
- Hearing Section 11 Appeals from parents and students where an employee decision significantly affects the education, health or safety of the student.





## Trustees as Members of a Team

- Under the School Act, a Board of Education has the authority to make decisions or act, however individual trustees do not.
- Once the Board has voted, it is the Board's decision and an individual trustee's responsibility is to act in a manner that promotes and upholds the Board's decision and communicate the decision to the public.



## Trustees as Advocates for Public Education

- Trustees are locally elected representatives of the public and they are advocates for public education in their school district.
- A trustee's role is to maintain a focus on student achievement and well-being, and to participate in making decisions that benefit the entire district.



## Trustees as Community Leaders

- Trustees work with their board of education colleagues and with other community partners to ensure that all the students within the board's jurisdiction have equal opportunities to reach their maximum potential.
- While members of the board act as representatives of their community, their primary job is to participate in policy-making and strategic planning that are in the interests of all the district's students and are grounded in promoting student achievement and well-being.



## Trustees as Financial Stewards

- Boards have important responsibilities for approval and oversight of school district financial decisions.
- Trustees must connect district goals, strategic planning and economic realities through the establishment of the school district's annual budget.



# Understanding Fiduciary Responsibilities

## WHAT IS IT?

Fiduciary duty refers to the legal obligation of one party to act in the best interest of another. For school trustees, this means making decisions that best serve the educational needs of students and the community.

## WHAT DOES IT MEAN?

- Acting in good faith and with a reasonable degree of care and diligence.
- Managing resources responsibly.
- Ensuring compliance with the School Act and other relevant laws.
- Avoiding conflicts of interest and maintaining transparency.

## WHY IS IT IMPORTANT?

Proper understanding and execution of fiduciary responsibilities ensure ethical governance, financial integrity, and the upholding of public trust in the educational system.



## Boards as Employers

- The Board of Education delegates authority and provides clear Board direction to the Superintendent of Schools/CEO.
  - The Superintendent of Schools/CEO is:
    - The sole employee of the Board of Education supervises.
    - Reports directly to the Board of Education.
    - Serves as the Board of Education's chief advisor.
  - The Board is responsible for the recruitment, selection and performance evaluation of the Superintendent of Schools/CEO.
  
- A Board of Education rely on District staff to advice and implement collective agreements and maintain communication processes necessary for good employee relations.



## Time Commitment

- May be several hours a week
- Prepare for attending board and committee meetings by researching and reading
- Attending community meetings as a representative of the school board
- Attending DPAC and school PAC meetings
- Attending BCSTA Annual General Meetings
- Attending professional development/training/in-service sessions
- Forwarding the concerns of parents and other community members for appropriate action within policy and procedure



## Remuneration

- Annual stipend for trustees
- Additional stipend for Board Chair and Vice-Chair





## Once Elected . . .

- Inaugural Board Meeting – Oath of Office: April 28, 2025
- Board Meetings fourth Monday of the month September through June (see website for a few adjustments for holidays)
- BCSTA Trustee Orientation and Academy: November 27-29, 2025
- Committee meetings as required (may be monthly)
- Special meetings as required
- BCSTA and Northern Interior Branch meetings and sessions



### **Provincial Links**

- BC Ministry of Education – Click [Here](#)
- School Act – Click [Here](#)
- Elections BC – Click [Here](#)
- Civic Info BC – Click [Here](#)
- Local Elections Campaign Financing – Click [Here](#)

### **District Links**

- District Plan – Click [Here](#)
- Budget and Financial Statements – Click [Here](#)
- Bylaws for Board of Education – Click [Here](#)

Questions



# Questions for District Staff

## Questions for Trustees

Any questions can be emailed to [TrusteeElections@sd27.bc.ca](mailto:TrusteeElections@sd27.bc.ca)