

May 13, 2025 – 4:15 p.m.

WELCOME AND ACKNOWLEDGEMENT

***This meeting is being held on the traditional and unceded territory of
the Secwépemc People.***

1. April 8, 2025, Meeting Report
2. Budget Feedback - Update
3. Transportation Update: Bus Route 20
4. BC Tripartite Education Agreement (BCTEA)
5. Approval of School Fees
6. Receive Carbon Neutral Action Report
7. Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	June 10, 2025	4:15 p.m.	Board Office

Finance and Facilities & Transportation Committee Meeting Report



April 8, 2025 (4:15 p.m. – 5:20 p.m.)

Trustees in Attendance:	Angie Delaine (Chaired Mtg.), Michael Franklin, Anne Kohut, Willow Macdonald, Mary Forbes.
TEAMS:	
Regrets:	Linda Martens.
Staff:	Superintendent Cheryl Lenardon, Director of Instruction - Sean Cameron, Wendell Hiltz, Grant Gustafson, Director of Human Resources - Taryn Aumond, Director of Operation - Marcus Loewen, Manager of Finance - Paul Wallin, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. No Committee Report for review	The committee did not meet in March.	None.
2. Budget Process 2025-2026	Superintendent/Acting ST Lenardon reviewed the 2025-2026 Budget Process with the committee and public, laying out key areas of current spending and considerations.	None. Information only.
3. Annual Facility Grant (AFG) 2025-26	Director of Operations Marc Loewen reviewed the AFG submission summary for the updates for the district buildings over the next year.	None. Information only.
4. Minor Capital Plan Submission Approval 2025-2026	Superintendent/Acting ST Lenardon reviewed the Minor Capital Plan submission for 2025-2026.	RECOMMENDATION: THAT the Board approve Capital Bylaw 2025/26-CPSD27-01 be read a first time at this meeting. THAT the Board approve Capital Bylaw 2025/26-CPSD27-01 be read a second time at this meeting. THAT the Board unanimously approve Capital Bylaw 2025/26-CPSD27-01, to be read for a third and final time at this meeting. THAT the Board approve Capital Bylaw 2025/26-CPSD27-01 be read for a third

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action												
		<i>and final time at this meeting.</i>												
5. Columneetza Daycare update	Director of Operations Marc Loewen and Director of Instruction Wendell Hiltz updated the committee on the new Columneetza Daycare. The district is excited to report that the facility is 100 percent complete on the inside, and only a small section of the exterior vestibule remains to finish.	None. For information only.												
6. Chilcotin Road Before and After School Care	Director of Operations Marc Loewen updated the committee on the progress of relocating the portable to the Chilcotin Road school property for before- and after-school care.	None. For information only.												
7. Lake City Secondary Outdoor Cultural Classroom update	Director of Instruction Grant Gustafson reviewed the proposed plans for the FNEC-approved and funded Lake City Outdoor Cultural Classroom for the committee.	None. For information only.												
8. Transportation Registration update	Director of Instruction Sean Cameron and Manager of Transportation Ben Bennison reviewed the latest bus registration numbers with the committee.	None. For information only.												
Proposed Future Meeting Dates														
<table><tr><th>MEETING</th><th>DATE</th><th>TIME</th><th>LOCATION</th></tr><tr><td>Finance/Facilities Committee</td><td>May 13, 2025</td><td>4:15 p.m.</td><td>Board Office</td></tr><tr><td>Finance/Facilities Committee</td><td>June 10, 2025</td><td>4:15 p.m.</td><td>Board Office</td></tr></table>			MEETING	DATE	TIME	LOCATION	Finance/Facilities Committee	May 13, 2025	4:15 p.m.	Board Office	Finance/Facilities Committee	June 10, 2025	4:15 p.m.	Board Office
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Also attending were representatives for: DPAC: Jessica Potvin (TEAMS) IUOE: Sue Sim														

TO: Finance, Facilities & Transportation

FROM: Cheryl Lenardon, Superintendent

DATE: May 13, 2025

RE: Item: 2 - Feedback from School Community Input Session

BACKGROUND

Cariboo-Chilcotin School District hosted a virtual meeting on April 29, 2025, for teams of principals, teachers, support staff, and parents from each school to learn about funding and considerations for the 2025-2026 Annual Budget. All schools were represented.

The agenda included:

- Strategic Goals and Objectives
- Board Considerations
- Comparisons with Others and Summary of Financial Position
- Cost Pressures and Budget Options
- Assumptions and Risks
- Questions and Discussion

Discussion time was provided for teams, and feedback was requested on the following:

- What are we already doing in any of the key focus areas of the District Plan for Learner Success that is important to protect in the budget?
- What spending in these areas might not be a priority now?
- What else should be considered to budget for in these areas or other areas?

INFORMATION

Feedback from the sessions is being submitted. Responses collected will be reviewed with the committee. [Feedback link.](#)

RECOMMENDATION

None. For information only.

TO: Finance, Facilities & Transportation

FROM: Marcus Loewen - Director of Operations

DATE: May 13, 2025

RE: Item: 3 - Transportation Update: Bus Route 20

BACKGROUND:

Currently, bus registration is at 1,310. This is approximately half the anticipated registrations for 25/26. The early registration this spring is enabling the transportation department to forecast route numbers and adjust where necessary.

INFORMATION

Based on the current registration numbers the transportation department is confident it will be able to accommodate all requests except for Route #20 (Broadway). Currently the route 20 bus is over capacity based on the latest registration request. District staff are in the process of organizing information meetings with school administration and parent / caregivers to discuss possible changes to this bus route including approved riders.

RECOMMENDATION

None. For information only.

TO: Finance, Facilities & Transportation

FROM: Grant Gustafson - Director of Instruction

DATE: May 13, 2025

RE: Item: 4 - BCTEA transportation plans

BACKGROUND

The *BC Tripartite Education Agreement: Supporting First Nation Student Success* (2018) (“BCTEA”) between the Province of British Columbia (B.C.), the First Nations Education Steering Committee (“FNESC”), and Canada (collectively the “Parties”) sets the foundation for further growth and changes to support the enhancement of the B.C. public education system. As a component of BCTEA, the Parties agreed to develop and implement effective measures to address existing and future issues arising from the transportation of First Nation Students to B.C. public schools.

INFORMATION

It is the purpose of the presentation to provide an overview of district spending on transportation of First Nation students and provide updates about the progress of the current joint applications.

RECOMMENDATION

None. For information only.

TO: Finance, Facilities & Transportation

FROM: Cheryl Lenardon, Superintendent

DATE: May 13, 2025

RE: Item: 5 – Approval of School Fees

BACKGROUND

BOARD POLICY: [Policy 325 – School Fees](#)

The Board of Education of School District No. 27 (Cariboo-Chilcotin) will provide curricular instruction, activities, programs, and resource materials free of charge to school-age students, subject to exceptions authorized by the School Act. Deposits may be required for educational resource materials, and fees will be charged for optional supplementary materials, musical instruments, costs associated with specialty academies and trades programs, and other purposes defined by the School Act or Ministerial Order.

The Board will annually approve and publish the schedule of deposits and fees to be charged in the following school year by schools.

The Board will ensure that fees and deposits will not become a barrier to student participation in required activities or programs by requiring each school to clearly communicate the process for waiving a school fee in the case of financial hardship.

Fees for 2025-2026 include:

- Optional school supply program at some schools remains at \$40.00.
- Optional additional certification costs for EMT (\$150.00) and Aquatics (\$50.00) courses continue
- Optional locker lock (\$5.00) and yearbook (\$40.00-\$50.00) purchases are available
- Grad fees (\$50.00-\$60.00) for optional participation in the ceremony

Support is available in all cases of financial hardship.

RECOMMENDATION

THAT the Board approves the publication of the school fee schedule for the 2025-2026 school year.

[illegible]

TO: Finance, Facilities & Transportation

FROM: Marcus Loewen- Director of Operations

DATE: May 13, 2025

RE: Item: 6 - Carbon Neutral Government program requirements

BACKGROUND:

Under B.C.'s Carbon Neutral Government program, all provincial public sector organizations (PSOs) follow a five-step process to achieve carbon neutrality. Five-step process:

1. **Measure** greenhouse gas (GHG) emissions from buildings, vehicles, and paper use
2. **Reduce** emissions as much as possible by conserving electricity and fossil fuels
3. **Offset** remaining emissions by purchasing an equivalent amount of high-quality, made-in-B.C. carbon offsets
4. **Report** annually on progress through the PSO Climate Change Accountability Report (PSO CCAR), formerly the Carbon Neutral Action Report (CNAR)
5. **Verify** data and emissions

April 30, 2025, was our deadline to report the consumption data for 2024.

Report Links:

[Annual Comparison by Site](#)

[2023 PSO Climate Change Accountability Report](#)

[2024 PSO Climate Change Accountability Report](#)

RECOMMENDATION

None. Information only.