

Public Board of Education Meeting Agenda



January 27, 2025
6:30 p.m.
School District Office

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People.

1.1. Call to Order

2. Approval of Agenda

THAT the agenda for the January 27, 2025, Public Meeting of the Board of Education be approved.

2.1. Adoption of Minutes

THAT the minutes of the December 16, 2024, Public Meeting of the Board of Education be approved as presented.

2.2. In-Camera Meeting Report

THAT the report of the December 16, 2024, In-Camera Meeting of the Board of Education be approved as presented.

3. Presentation – Mike Tudor - [Gavin Lake Forest Education Centre](#)

4. Delegation – Concerned Parents & Caregivers of Williams Lake

5. Reports

5.1. Superintendent Report

5.2. Secretary -Treasurer Report

5.2.1. Transportation Community Engagement Meetings / Route Revisions

5.2.2. Save the Dates

BCSTA Northern Interior Branch AGM – February 7-8, 2025

BCSTA Provincial Council – February 22, 2025 (Virtual)

5.3. Committee Reports - None

5.4. Trustees

5.4.1. Trustee Kohut

5.5. Liaison / Representation - None

“Learning, Growing, and Belonging Together”

6. Information (Reading File) – None

7. Adjournment

THAT the public meeting of the Board of Education be adjourned at ____ p.m.

8. Public Comments

In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:

“A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board”.

DATE:	December 16, 2024
TRUSTEE PRESENT:	Angie Delainey (Chair), Anne Kohut, Michael Franklin, Angie Delainey, Mary Forbes, Willow Macdonald.
TRUSTEE ATTENDING VIA TEAMS:	Linda Martens, Jodi Symmes.
REGRETS:	Anita Richardson.
STAFF PRESENT:	Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction – Sean Cameron, Wendell Hiltz, Director of Human Resources Taryn Aumond, Acting Director of Operations Marc Loewen.

1. Opening by Chair
 - 1.1. Call to Order – 5:05 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
 - 2.1. Approval of December 16, 2024, Agenda
 - 2.2. Adoption of November 25, 2024, Minutes
3. Action Items
4. Discussion Items
5. Information Items
 - 5.1. Security
 - 5.2. Staffing Update
 - 5.3. Bargaining Update
 - 5.4. BN Provided
 - 5.5. Property Update
6. Adjournment – 6:20 p.m.

Public Board of Education Meeting Minutes



December 16, 2024 (6:30 p.m.)

Trustees in Attendance: Angie Delainey (Chair), Anne Kohut, Mary Forbes, Michael Franklin, Willow Macdonald.

TEAMS: Linda Martens, Jodi Symmes.

Regrets: Taryn Aumond, Anita Richardson.

Staff: Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction Sean Cameron, Wendell Hiltz, Acting Director of Operations Marc Loewen.

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People

1.1 Call to Order

2. **Approval of Agenda**

THAT the agenda for the December 16, 2024, Public Meeting of the Board of Education be approved.

O2024.12.16-01

Moved: Trustee Kohut
Seconded: Trustee Franklin

Adoption of Minutes

THAT the minutes of the November 25, 2024, Public Meeting of the Board of Education be approved as presented.

O2024.12.16-02

Moved: Trustee Macdonald
Seconded: Trustee Kohut

2.1 In-Camera Meeting Report

THAT the report of the November 25, 2024, In-Camera Meeting of the Board be approved as presented.

O2024.12.16-03

Moved: Trustee Kohut
Seconded: Trustee Franklin

3. **Delegation** – None.

4. **Presentation** – None.

5. **Reports**

5.1 Superintendent Report

5.1.1 [Draft School Calendar](#)

“Learning, Growing, and Belonging Together”

The 2025-26 and 2026-27 School calendars

THAT the Board of Education should approve the draft 2025-2026 and 2026-2027 school calendars for circulation and feedback.

O2024.12.16-04

Moved: Trustee Macdonald
Seconded: Trustee Kohut

5.1.2 [School Plans](#)

THAT The Board of Education approve submitted school plans as presented.

O2024.12.16-05

Moved: Trustee Franklin
Seconded: Trustee Kohut

5.2 Secretary-Treasurer Report

5.2.1 [Election By-Law](#)

THAT the Board of Education of School District 27 (Cariboo Chilcotin) allow all three readings of the Trustee Elections and By-Elections Bylaw No. B2707-1 at its meeting on December 16, 2024.

O2024.12.16-06

Moved: Trustee Macdonald
Seconded: Trustee Franklin

THAT the Board of Education of School District 27 (Cariboo Chilcotin) give first, second and third readings of the Trustee Elections and By-Elections Bylaw No. B2707-1.

O2024.12.16-07

Moved: Trustee Macdonald
Seconded: Trustee Kohut

THAT the Board of Education of School District 27 (Cariboo Chilcotin) appoint Judy Felker as Chief Election Officer and Jodi Symmes as Deputy Election Officer for the By-Election for Trustee Electoral Area No. 4 (Cariboo Regional District F) effective December 17, 2024.

O2024.12.16-08

Moved: Trustee Macdonald
Seconded: Trustee Kohut

5.2.2 [Statement of Financial Information \(SOFI\)](#)

THAT the Board of Education of School District No. 27 (Cariboo-Chilcotin) approve the 2024 Statement of Financial Information.

O2024.12.16-09

Moved: Trustee Macdonald
Seconded: Trustee Kohut

5.2.3 Quarterly Financial Report

Secretary-Treasurer Brenda Hooker reviewed the District's Quarterly Financial report with the Board and the public. With the ongoing economic and political changes as the District moves into the next budget cycle, the Finance team will be monitoring expenses and meeting with budget managers to assess where cost savings can be made.

5.3 Committee Reports

5.3.1 Finance & Facilities and Transportation Committee: ([link](#))

5.3.2 Policy Committee:

No meeting in November.

5.3.3 Education Committee: ([link](#))

5.4 Trustees

5.5 Liaison / Representation – None

6. Information (Reading File) – None

7. Adjournment

The meeting adjourned at 7:07 p.m.

8. Public Comments

The Board welcomed 11 members of the public to the Board meeting.

Brenda Hooker
Secretary-Treasurer

Angie Delainey
Chair



Walking Together in the 2024-2025 School Year
in Cariboo-Chilcotin School District No. 27
Superintendent Report to Board of Education

January 27, 2025



Key Focus Areas for Enhancing Learner Success

Welcoming School Communities Back and Into a New Year

Schools made a special effort to welcome their communities back after the break. Depending on which school, staff and students on the first day were met with drummers, smudging, staff welcoming teams at doors and buses, hot breakfasts, hot chocolate, assemblies, music, and more. This was an intentional continuation of the work started on the first day of the year with our theme of walking together and slowing down to create community and sense of belonging. Many schools celebrated winter with outdoor activities to kick off the new year.

Schools also were asked to hold assemblies or other forums to review codes of conduct with students in the first days back. Intentionally and continually reviewing expectations and supports available is part of creating safe and caring learning environments.

A few images from the first days back



Esk'etemic drummers at Mountview



Bus Driver special performance for Mile 108 school



Skiing at Tatla



Snow people at Forest Grove

Board Office Team

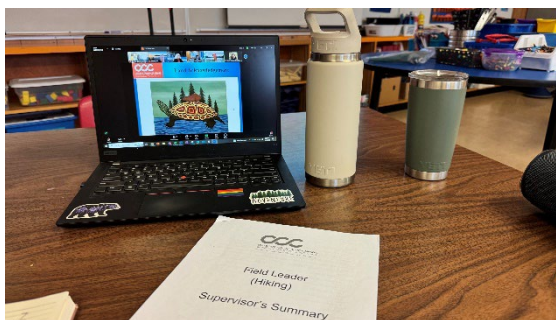
We congratulate Anita Richardson on her recent move to Nechako Lakes School District as Superintendent. We are being thoughtful about decisions to minimize disruption and re-organize

leadership staffing at the district level for the long term. A decision that made immediate sense was to expand Grant Gustafson's role from District Principal to Director of Instruction. Grant provided exceptional leadership as District Principal and is continuing to lead Indigenous Education in our district. He will assume additional responsibilities as needed on the team.

Dancing Water Sandy's Vice-Principal role has been reassigned from Marie Sharpe Elementary to the Board Office. She will support Director Gustafson and also bring her considerable skills and knowledge to enhancing areas of Indigenous learning that we are ready to attend to more fully to. We are excited to have Dancing Water Sandy on the district team.

Outdoor Council of Canada Field Trip Supervisor Course

Our full team of principals and vice-principals (PVP) are engaged in ongoing professional learning with the Outdoor Council of Canada (OCC) to grow our capacity to support safe and valuable outdoor experiences for students. This initiative has grown out of the OCC Field Leader Certification training we have offered educators in our district over the past few years. PVP completed a six-hour day of training on January 15 and will participate in a number of sessions of case study review and reflections and planning for our own trips to complete their certification. There will be an ongoing community of practice to enhance trip planning and supervision at all levels.



Place-based learning is a key focus area of the Cariboo-Chilcotin School District. This learning and our partnership with the OCC will allow us to work toward outdoor, experiential, community-based learning as part of the daily school life of all students.

School Calendar Process

We are being intentional about inviting community engagement in setting our school calendars for the coming two years, Draft school calendars for 2025-2026 and 2025-2027 have been circulated for feedback. Direct Feedback from CCTA and IUOE executives and DPAC is being gathered. Principals are meeting with their PACs and all parents/caregivers and staff were provided a link to an [online feedback form](#) to provide input. Emails and written responses are also being accepted. We have received more than 190 survey responses to date. The feedback will be reviewed on February 12, 2025, by the Education Committee for a recommendation to the Board.

Cataline Elementary One Day Closure



Operations saving the day

There was a water main break on the property that required the closure of Cataline Elementary for one day on January 23, 2025. All families were notified at the end of the day on Wednesday that school would not be in session the following day, and no students arrived at the school in the morning. The staff were relocated for the day to Nesika Elementary, where they had the opportunity to communicate with families, collaborate with colleagues, and do classroom visitations.

Operations worked quickly to repair the break and restore the site for the school to re-open the next day.

We extend gratitude to Principal Dwayne Benvin and his team for excellent planning and communication and to Director Marc Loewen and operations for their effective response. We appreciate Principal Holly Zurak and her staff for opening up their school to their colleagues. Thank you to Manager Ben Bennison and his transportation crew for their contingency planning and support.



Temporary home for Catline Staff at Nesika

District Focus Areas

Schools continue to contribute powerful images and descriptions to help share the story of how the key focus areas of the District are coming to life across SD 27. These examples may be viewed on the

[district website](http://www.sd27.bc.ca) [www.sd27.bc.ca: Scrolling item on news items or at the top bar of the home page → Our District → District Plan for Learner Success → Key Focus Areas for Enhancing Student Success.]



BRIEFING NOTE



TO: Board of Education

FROM: Ben Bennison / Marcus Loewen

DATE: January 27, 2025

RE: Transportation Community Engagement Meetings / Route Revisions

BACKGROUND

On December 3, 5, 12 and 17, 2024 district staff met with parent/community representatives from Mile 108 Elementary and Horse Lake Elementary schools. Area Directors from the Cariboo Regional District also attended these meetings.

Manager of Transportation, Ben Bennison, facilitated the engagement sessions providing detailed information on all routes while gathering community input on possibilities for stops and route adjustments. The meetings were an excellent opportunity for collaboration and sharing. Feedback from stakeholders is being incorporated into possible revisions to bus routes.

Meetings were also facilitated by Mr. Bennison with bus drivers collecting their feedback on possible route revisions.

INFORMATION

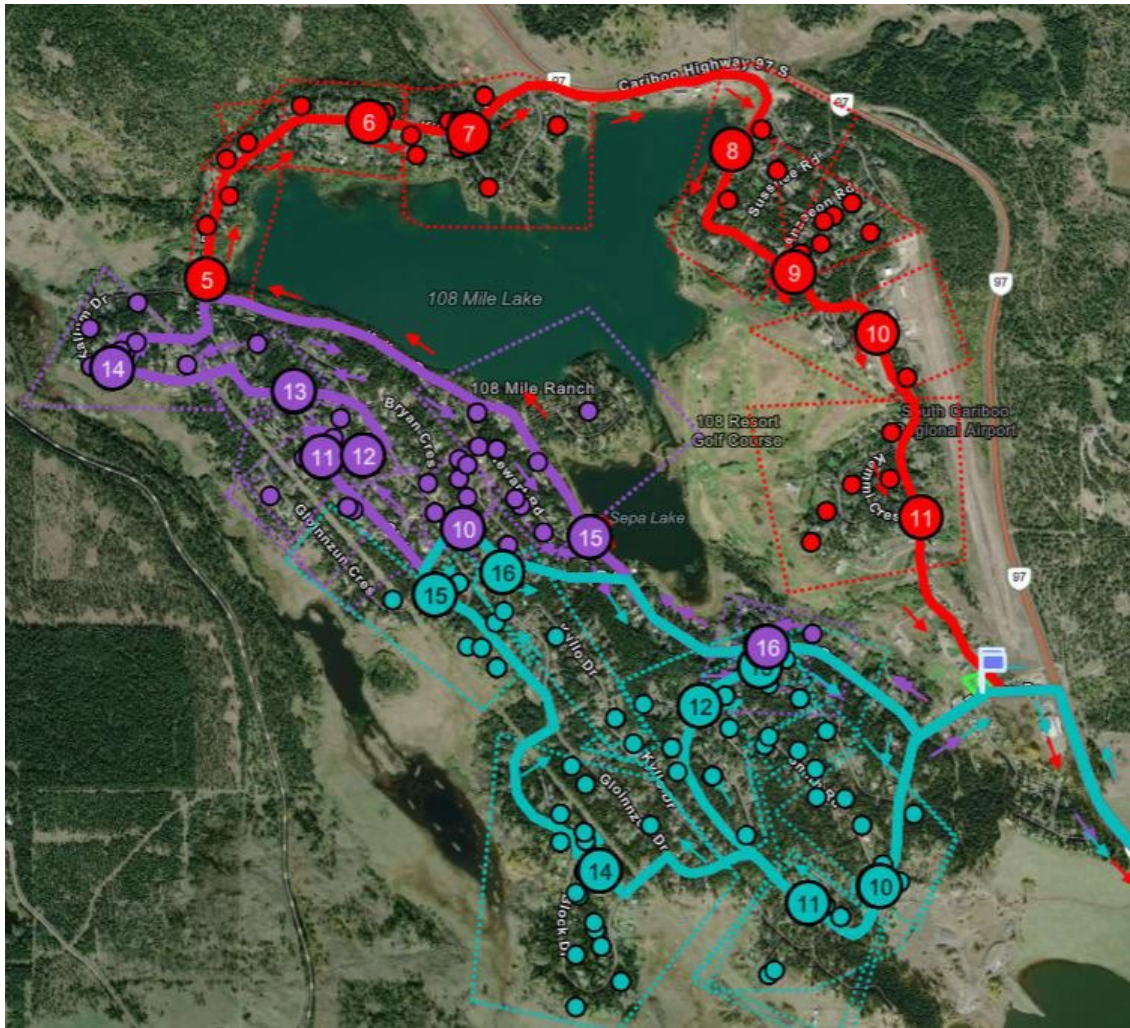
Based on the feedback collected at stakeholder meetings and Mr. Bennison's review, route adjustments were determined. This included changes to stop locations.

Changes to the Mile 108 area were completed over the winter break and went into effect on January 6. Changes are noted below in the revised route map. All parents/caregivers were notified of the changes on January 2 prior to students being back in school.

Changes to the Horse Lake area are still being finalized and will be put into effect in mid-January. Parents and caregivers have been notified of the plan and the estimated timeline for changes.

“Learning, Growing, and Belonging Together”

Mile 108 Bus Stop Revisions



RECOMMENDATION

None. For information only.

BRIEFING NOTE

TO: Board of Education

FROM: Trustee Anne Kohut

DATE: January 25, 2025

RE: Trustee Report – Tatla Lake Christmas Sweater

On December 19, 2024, I was able to enjoy the concert “My Christmas Sweater” with 50 others at Tatla Lake School.

I knew Ms. Liz Glazier had been working with the students on the music program, but at this event, there was a band playing with a variety of instruments – flutes, clarinets, trombone, saxophones, and trumpets. They were amazing playing Christmas Carols and even more amazing considering that they had just learned to play the instruments since September. The principal, Mrs. Kimberley Ikebuchi, had successfully applied for grants from two organizations. The Music Council gave \$9,000, and the S' Cool Life Grant gave \$1500. Students involved in the band were from grades 5 to 12. This school was one of 5 to receive the former grant.

The entire school of K-12 students performed in the choir, along with duets and other ensembles. Many kudos to the students for their confident, polished performance and to the staff for their commitment to the students and the music program. Well done.