

EDUCATION COMMITTEE AGENDA



November 13, 2024 – 4:00 p.m.

WELCOME AND ACKNOWLEDGEMENT

This meeting is being held on the traditional and unceded territory of the Secwépemc People.

1. September 11, 2024 Education Committee Report
2. Draft - District Plan for Learner Success 2024
3. School Plans
4. Future Meeting Dates

MEETING	DATE	TIME	LOCATION
Education Committee	December 11, 2024	4:00 p.m.	Board Office
Education Committee	January 8, 2025	4:00 p.m.	Board Office
Education Committee	February 12, 2025	4:00 p.m.	Board Office
Education Committee	No Mtg. in March		
Education Committee	April 16, 2025	4:00 p.m.	Board Office
Education Committee	May 15, 2025	4:00 p.m.	Board Office
Education Committee	June 12, 2025	4:00 p.m.	Board Office

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Education Committee Meeting Report



September 11, 2024 (4:00 p.m. – 5:24 p.m.)

Trustees in Attendance: Anne Kohut (Chaired Mtg.)

TEAMS: Linda Martens (4:15 pm)

Regrets: Michael Franklin, Ciel Patenaude, Mary Forbes, Willow Macdonald.
Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction Sean Cameron, Wendell Hiltz and Anita Richardson, David Julius – Lake City Secondary, and Executive Assistant Jodi Symmes.

Staff:

Agenda Item	Notes	Action	
Acknowledgment of Traditional Territory			
1. June 12, 2024, Report	The committee reviewed the report and recommended no changes.	None.	
2. Annual Enhancing Student Learning Report	<p>Superintendent Lenardon walked through the key elements of the annual <i>Enhancing Student Learning Report</i> template with the committee including student achievement trends and the actions planned under the key focus areas already confirmed by the Board for the next <i>District Plan for Learner Success</i> (strategic plan).</p> <ul style="list-style-type: none"> • Collective Responsibility, • Instructional Capacity, • Inclusive Learning Communities, • Indigenous Culture & Learning, • Place-Based Learning. <p>Discussion and input with the committee assist with the ongoing development of the report before it is presented to the Board and submitted to the Ministry. [Link to presentation]</p>	Recommendation: None. Information only.	
3. Proposed Future Meeting Dates			
MEETING	DATE	TIME	LOCATION
Education Committee	October 9, 2024	4:00p.m.	Board Office
Education Committee	November 13, 2024	4:00 p.m.	Board Office
Education Committee	December 11, 2024	4:00 p.m.	Board Office
Education Committee	January 8, 2025	4:00 p.m.	Board Office
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TO: Education Committee

FROM: Cheryl Lenardon, Superintendent

DATE: November 13, 2024

RE: District Plan for Learner Success (Strategic Plan)

ISSUE

The 2024-2027 District Plan For Learner Success requires adoption by the Board.

BACKGROUND

The Enhancing Student Learning Reporting Order in the School Act requires districts to submit a Student Learning Report (SLR) annually. Based on ministry guidelines outlined in the Framework for Enhancing Student Learning (FESL), the report must contain an analysis and response for literacy, numeracy, and career development. For each focus area, there is a requirement to speak specifically to Indigenous Students, Children and Youth In Care, and students with disabilities or diverse abilities. The SLR for the Cariboo-Chilcotin School District has been approved by the board and submitted to the ministry.

Directly connected to the SLR is a district strategic plan that outlines the underlying work and large-scale planning that is required for change or sustained success. Districts can use any format they choose for their strategic plan. The plans do not need to be renewed annually but there is an expectation they are continually adjusted and adapted to align with the needs identified in the SLR.

The strategic plan in Cariboo-Chilcotin utilizes key performance indicators (KPI), KPI scorecards, and strategy maps to identify, align, and monitor focus areas for the strategic plan. The content and focus of the plan are drawn from both a deep analysis of data within the SLR and an extensive engagement with stakeholders including staff, parents / caregivers, Indigenous communities, and members of the public.

DISCUSSION

Superintendent Lenardon will facilitate a conversation by the Education Committee to review and discuss the draft of the district plan looking specifically at the revised strategy map and focus areas.

The focused conversation will engage the Committee in conversation about the key actions targeting improvement across the focus areas for improvement that will raise learner success overall and specifically for the priority groups of learners.

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The discussion with the Committee will inform the final preparation of the District Plan, which will be reviewed at the November 26, 2024, Board Meeting prior to submission to the Ministry of Education and Child Care.

RECOMMENDATION

None. Information only.

TO: Education Committee

FROM: Sean Cameron, Director of Instruction

DATE: November 13, 2024

RE: School Plans

BACKGROUND

Starting in the 2020 / 2021 school year, the District started using PowerBI and SQL Server as a data management and presentation solution. PowerBI is an industry-leading data management and visualization software. SQL Server is database software that allows data to be collected and structured from various sources. Both products are in the top quadrant of the Gartner annual ranking of data and analytics products.

Over these four years the school leaders in the district have become provincial leaders in the use of data in an education setting. PVPs use data to guide and shape their school plans and further incorporate it into their daily practice. In addition to collecting data on core academics, the district creates/collects data on student support and intervention, student attendance, incidents, demographic aspects, and student mobility. In addition to utilizing the data, PVPs advise and guide the development of new reports and functionality.

While school plans included data from the PowerBI solution, they were not connected. PVPs were required to review data in the PowerBI system and copy and paste visuals from the solution to a Word document. The data system was also limited to current-year data available from MyEd, so PVPs were required to create plans based on a single year of data.

In the Spring of the 2023 / 2024 school year, the district initiated a redesign of its data solution, creating an enterprise-style data warehouse called Cariboo Information Management System (CIMS). The new solution continues using PowerBI, but the District has upgraded to a modern online version of SQL. The new data warehouse utilizes dimensional modelling and allows PVP access to the full range of historical data for all events occurring in their school while also providing individual data for all current students. The District is working with Softlanding to create an underlying SQL data set, and PVP are advising on the reports for the new solution.

INFORMATION

For the 2024 / 2025 school, the district adjusted the requirements for school plans to more closely align with the district requirements in FESL. All schools are still required to report on Literacy, Numeracy, and Human and Social Development, but for each focus area, schools provide a statement on analysis of results, successes, areas for improvement, and next steps. While the change is subtle, it does allow for direct alignment with the district plan and for school-level data to be aggregated into a district response. Schools are also speaking

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specifically to Children and Youth in Care (CYIC), Indigenous students, and students with disabilities or diverse abilities.

With the creation of CIMS, school principals can now look at multiple years of data in a single display. PVPs have access to district assessment, course marks, attendance, and student learning survey responses. CIMS allows for filtering by any student subgroup and focus area.

Over the last four years, PVP has requested that at least three years of data be provided in a single display and that charts be eliminated from cutting and pasting from one program to the other. In the new system, PVP can review and enter responses in a single system. The report will be provided to the board and public as an online system where individual schools can be selected, or the district can be viewed as a whole.

School PVPs have been piloting the new system and advising on enhancements and needs. At the November board meeting, PVPs will enter updated plans into CIMS for review. Early adopters and PVP pilot participants will share with committee members their experience with the new process and the work completed so far on their plan.

PVP will also share additional work they are completing with CIMS to support instructional leadership and student success in their schools. Schools are designing new ways to collect and use district assessments, creating new ways to track and monitor interventions and supports, and expanding how data is used to guide staff conversations.

RECOMMENDATION

None. Information only.