

Finance and Facilities & Transportation Committee Meeting Report



November 12, 2024 (4:17 p.m. – 5:17 p.m.)

Trustees in Attendance:	Angie Delainey (Chaired Mtg.), Mary Forbes, Anne Kohut, Michael Franklin,
TEAMS:	Linda Martens, Willow Macdonald (4:30 p.m.), Superintendent Cheryl Lenardon, Anita Richardson.
Regrets:	Ciel Patenaude, Wendell Hiltz.
Staff:	Secretary-Treasurer - Brenda Hooker, Director of Education - Sean Cameron, Director of Human Resources - Taryn Aumond, Director of Operation - Marcus Loewen, Assistant Operations Manager Benjamin Bennison, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. September 10, 2024, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Multi-Year Plan	Secretary-Treasurer Hooker reviewed the draft 2025-2027 Multi-Year Financial Plan with the committee and responded to numerous questions, including: <ul style="list-style-type: none"> - how the enrollment decreases were calculated. - Where the district anticipates the highest cost increases. 	RECOMMENDATIONS: THAT the Finance, Facility and Transportation committee refer the draft Multi-Year Financial Plan to the November 25, 2024, Public Board of Education meeting for approval.
3. Facility Rental and Use Update	Secretary-Treasurer Hooker reviewed a briefing note on Facility Rental and Use. Our practice has been standardized, but the process has not fully changed to our on-line booking tool. Consistent application of practice is causing concern: Key concerns are: <ul style="list-style-type: none"> • Costs of rental requests, • Availability of space for booking, • And equity of space allocation. <p>A question was raised regarding PACs' use of schools and if our practice around PAC use had changed. Staff replied that concerns from PACs have come forward and we are going to be looking into processes that will distinguish PACS from other user groups.</p>	None. Information only.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action
4. Transportation Update	<p>Director of Instruction Cameron provided the committee with an update following the Partners meeting held at PSO on October 31, 2024.</p> <p>Community solution-based meetings are being set up with schools through their PACs to discuss concerns and possible changes.</p>	None. Information only.

Proposed Future Meeting Dates

MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	December 10, 2024	4:15 p.m.	Board Office
Finance/Facilities Committee	January 7, 2025	4:15 p.m.	Board Office
Finance/Facilities Committee	February 11, 2025	4:15 p.m.	Board Office
Finance/Facilities Committee	No Mtg. in March		
Finance/Facilities Committee	April 15, 2025	4:15 p.m.	Board Office
Finance/Facilities Committee	May 14, 2025	4:15 p.m.	Board Office
Finance/Facilities Committee	June 11, 2025	4:15 p.m.	Board Office