

EDUCATION COMMITTEE AGENDA



June 12, 2024 – 4:00 p.m.

WELCOME AND ACKNOWLEDGEMENT

This meeting is being held on the traditional and unceded territory of the Secwépemc People.

1. **May 15, 2024**, Education Committee Report
2. PSO – Field Trip Presentation – **French Immersion Europe & Costa Rica**
3. **BC CAISE Presentation**
4. **FESL Data Review**
5. Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Education Committee	September 11, 2024	4:00 p.m.	Board Office
Education Committee	October 9, 2024	4:00 p.m.	Board Office
Education Committee	November 13, 2024	4:00 p.m.	Board Office
Education Committee	December 11, 2024	4:00 p.m.	Board Office
Education Committee	January 8, 2025	4:00 p.m.	Board Office
Education Committee	February 12, 2025	4:00 p.m.	Board Office
Education Committee	No Mtg. in March		
Education Committee	April 16, 2025	4:00 p.m.	Board Office
Education Committee	May 15, 2025	4:00 p.m.	Board Office
Education Committee	June 12, 2025	4:00 p.m.	Board Office

“Learning, Growing, and Belonging Together”

Education Committee Meeting Report



May 15, 2024 (4:00 p.m. – 4:46 p.m.)

Trustees in Attendance: Anne Kohut (Chaired Mtg.) Mary Forbes,
TEAMS: Willow Macdonald and Ciel Patenaude (joined at 4:07 p.m.)
Regrets: Michael Franklin.
Staff: Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Director of Instruction Anita Richardson, and Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action									
Acknowledgment of Traditional Territory											
1. April 10, 2024, Report	The committee reviewed the report and recommended no changes.	None.									
2. District Plan for Learner Success Key Focus Areas	<p>Deputy Superintendent Lenardon reviewed the Framework for Enhancing Student Learning (FESL) target outcomes for district improvement planning.</p> <p>Feedback for the next steps was provided by community members and trustees, on important initiatives they see the District needs to focus on over the next four years took place.</p> <p>In September, Deputy Superintendent Lenardon will provide the committee with the new draft of the four-year plan for review and feedback, before going to the Board for approval.</p>	<p>Recommendation: THAT the Board confirms the key focus areas as presented to guide the development of the draft District Plan for Learner Success for review by the Board in September.</p>									
3. Proposed Future Meeting Dates											
<table border="1"> <thead> <tr> <th>MEETING</th> <th>DATE</th> <th>TIME</th> <th>LOCATION</th> </tr> </thead> <tbody> <tr> <td>Education Committee</td> <td>June 12, 2024</td> <td>4:00 p.m.</td> <td>Board Office</td> </tr> </tbody> </table>				MEETING	DATE	TIME	LOCATION	Education Committee	June 12, 2024	4:00 p.m.	Board Office
MEETING	DATE	TIME	LOCATION								
Education Committee	June 12, 2024	4:00 p.m.	Board Office								

TO: Finance & Facilities Committee

FROM: Cheryl Lenardon, Deputy Superintendent

DATE: June 12, 2024

RE: International Field Trip – PSO - French Immersion Europe

BACKGROUND

Peter Skene Ogden Secondary is planning a French Immersion extra-curricular field trip to Europe March 14-31, 2025. Details of the initial planning are attached. Principal Caitlin Currie and teacher lead Chloe Bjelde will briefly present their trip plan and answer any questions the Committee has.

RECOMMENDATION

THAT the Board of Education approves the PSO French Immersion Europe field trip in principle with final approval pending confirmation of details prior to the trip.

School: Peter Skene Ogden Secondary

Application Date: 5/24/2024

Field Trip Name: PSO French Immersion Europe Trip

Destination: France, Germany and Switzerland

Lead Teacher: Chloe Bjelde

Departure Date: 3/14/2025

Return Date: 3/31/2025

Learning Goals (or curricular connections): To practice speaking French to native speakers and be in a French environment

Number Of Students: 10

Total Cost of Trip (\$): 120,000.00

Cost to Each Student (\$): 6,000

Comments about Student Costs: Costs include transportation, hotels, food (2 meals per day), excursions, tour guides, and gratuities. Students may pay on a monthly payment plan or a single payment. Fundraising opportunities will be provided throughout the year leading up to departure.

Funding Sources: Fundraisers and payments made by family

What each Student needs to bring: Current passport, clothing & shoes appropriate to the weather, passport, money, backpack, jacket, hat, personal toiletries, and prescription medications (accompanied by doctor's prescription), currency (\$Euros).

Student Training (Preparation): French Immersion class, practice speaking the French language Parent and Student meetings will be held prior to departure to review itinerary as well as travel expectations. Parent meetings will address known risks, expected behaviours and consequences, medication restrictions for the countries included in the travel plan, travel advisories for the countries and areas included in the travel itinerary. A detailed travel itinerary will be provided and reviewed with parents and students in advance of departure including all locations, medication rules/restrictions, accommodations, modes of transportation, and daily activities in each location.

Students Requiring Support (support plan provided to principal): N/A

Parent Permission Form Due Date: 6/27/2024

Number Of Supervisors: 5

Supervisory Arrangements: There will be a minimum of one supervisor per 7 students. This supervisor must be with their group at all times when going on group excursions. Free time: a group meeting including supervising adults and students will be held the night prior to days where "free time" is part of

the schedule. Students with similar interests for their free time will be assigned to a supervising adult who will accompany them at all times. A muster point and time for the whole group will be determined. Check ins by phone (messaging over Whatsapp) between supervising adults if delayed to whole group muster point.

Method of Communication: whatsapp through wifi/data

Transportation Details: charter bus, aircraft, high speed train, transit.

Accommodation / Meal Arrangements: Hotels and meals organized through Educational Tours (EF), daily lunches and/or snacks paid for by participants.

Contingency Plan: Students have been directed to purchase travel insurance if there is a travel alert, tour company provides anytime cancellation insurance, if advised not to travel. stay home.

Emergency Plan: Assess situation, provide first aid, determine if higher care is required, notify admin, then parents. If a child needs to go or be sent home, an adult will accompany them. We will utilize the guide for local help if required.

Information About Trip (Additional Comments): Bus to Kamloops, flight to Paris, train to Switzerland and Germany, plane from Munich to Kamloops. Specific itinerary will be given to families closer to departure, including dates, times and contact information.

Field Trip Activities: Walking tours of Paris, Munich and Lucerne. Free time in Paris, Munich and Lucerne. Visiting the Louvre, the lion monument and Dachau concentration camp. Participating in Swiss fondue evening.

Potential Known Risks: loss of passport, pick pocketing, loss of phone, minor to severe injuries, sun exposure, and individuals getting separated from their groups.

Plan to Manage Risks: Participants will be asked to give lead teacher a photocopy of their passport and travel documents to ensure that in the evening that in the event of their documents getting lost/stolen, they still have digital copies. The Canadian embassy will be contacted to guide through the rest of the process. lead teacher will run through a risk management plan with all participants covering how to prepare for the various activities that will be done on the trip (including proper footwear, appropriate clothing for the weather conditions, sun protection, bug spray, etc.). Students will be asked to have an on body bag where they keep their important items on them at all times. There will be a curfew of 9pm-6am for all students. All participants will have shared phone numbers (on paper and digital copy), ensuring that if anyone gets lost they can contact anyone in the group.

TO: Finance & Facilities Committee

FROM: Cheryl Lenardon, Deputy Superintendent

DATE: June 12, 2024

RE: International Field Trip – PSO Costa Rica

BACKGROUND

Peter Skene Ogden Secondary is planning an extra-curricular field trip to Costa Rica March 16-26, 2025. Details of the initial planning are attached. Principal Caitlin Currie and teacher lead Tai St. Pierre will briefly present their trip plan and answer any questions the Committee has.

RECOMMENDATION

THAT the Board of Education approves the PSO Costa Rica field trip in principle with final approval pending confirmation of details prior to the trip.

School: Peter Skene Ogden Secondary

Application Date: 6/6/2024

Field Trip Name: PSO Costa Rica Spring 2025 Trip

Destination: Costa Rica

Lead Teacher: Tai St Pierre

Departure Date: 3/16/2025

Return Date: 3/26/2025

Learning Goals (or curricular connections): Engaging in experiences with Hispanic people and communities, learning about Indigenous practices and ways of knowing, traditional Indigenous medicine, exploration of conservation efforts and working with vulnerable/endangered species. Learning about ecosystem restoration and preservation efforts.

Number Of Students: 7

Total Cost of Trip (\$): 55,888

Cost to Each Student (\$): 4,903.00

Comments about Student Costs: Students began enrolling in March 2024 and had the option of paying in one or three installments or a monthly payment plan. Students have also had access to a number of fundraisers (4-5 per school year). Fundraisers have included chocolate sales, plant sales, poinsettia sales and a bottle drive.

Funding Sources: Student funding, fundraising, some scholarships provided by Explorica

What each Student needs to bring: Pack for the weather, Costa Rica currency (Colon), Costa Rica plug adapters, prescription medications (accompanied by doctors prescription and import documents if necessary)

Student Training (Preparation): Parent meetings held to discuss risks and behaviour expectations and consequences. Detailed travel itinerary to be provided containing information about each location, Spanish phrases to know, Spanish etiquette/cultural information, medication rules/restrictions. Daily check ins with supervisors to start day to review expectations for the places on the itinerary for the day as well as safety and supervision expectations of the day.

Students Requiring Support (support plan provided to principal): N/A

Parent Permission Form Due Date: 12/31/2024

Number Of Supervisors: 5

Supervisory Arrangements: There will be a minimum of one supervisor per 7 students. This supervisor must be with their group at all times when going on group excursions.

Method of Communication: Whatsapp for all communication outside Canada. Lead teacher and supervising adults sim cards.

Transportation Details: Transport by bus or personal vehicles to and from Vancouver airport. Minimum 2 airplanes to arrive in Costa Rica. Local chartered bus while in Costa Rica.

Accommodation / Meal Arrangements: All meals included in trip cost.

Contingency Plan: If plans change while traveling or a student becomes ill/injured, families and admin will be notified via the email they provided to Explorica. Depending on the circumstance, participants can be sent home. Students will be sent home with a supervisor. Communication will be via Whatsapp or sim card cell phone.

Emergency Plan: Travel advisories will be reviewed before departure. Any issues that would endanger the participants will be reviewed with the local guide and safe decisions to proceed will be used. Travel insurance through Explorica covers any medical access while in Costa Rica. Students can return home early if they become ill. If a participant becomes injured, the injury will be assessed and first aid will be applied. A treat or transport decision will be made in consultation with the local guide. Admin and parents will be contacted.

Information About Trip (Additional Comments):

Field Trip Activities: Visits to coffee, chocolate, and organic farms, hot spring visit, kayaking on lake and calm river, zip lining, bat tour, butterfly farm, sloth rehabilitation center, Manuel Antonio National Park tour, San Jose tour, Caribbean cooking and dancing classes, Punta Uva beach visit.

Potential Known Risks: Risks associated with travelling by plane, bus, boat, and foot (walking, high traffic areas). Illness due to cold/flu, food, COVID, heat/sunburn, and other (Hep A/B, Typhoid, insect related illnesses- Chikungunya, Dengue, Zika, and American trypanosomiasis). Natural disasters including earthquake, volcanic eruption, tsunami. Petty theft in high traffic/tourist areas. Other risks include risk of drowning or injury from kayaking and risk of fall from zip lining.

Plan to Manage Risks: Not traveling during high mosquito season (May-November), drinking and brushing teeth with bottled water, staying covered up as much as possible to avoid insect bites and high UVs to avoid skin burns. Staying vigilant while traveling in busy areas, having one adult with each small group of students (2-4 students), keeping small amounts of cash on our person while out, locking passports in hotel safe. Nature preserves are guided to prevent unwanted contact with animals and insects. All excursions are weather and circumstance dependent. Risks associated with kayaking will be managed with direction from the local guide, current conditions, use of PFD and kayaking in sheltered areas and in consultation of tide tables. Risks associated with swimming will be managed with direction of local guides and presented conditions, risks associated with sun exposure and drowning. A lifeguard will be present and if no life guard is present, the participants will not swim. Risks associated with zip lining will managed with direction from local guides and current conditions. All safety instructions, direction and PPE will be employed to ensure participant safety. Participants have been advised of possibility of illness because of disease and have been advised of vaccinations.

TO: Education Committee

FROM: Wendell Hiltz, Director of Instruction – Early Learning, Child Care and Inclusive Education

DATE: June 12, 2024

RE: BCCAISE

BACKGROUND

We were very fortunate to take a team of nine educators that included Principals, Vice-Principals and Teachers, to the BC CAISE Conference in Vancouver on May 23 and 24, 2024. Together, we spent two days learning as we had presentations from educators and students on the topics of inclusive and indigenous education. It was a wonderful networking and learning opportunity. The theme for the two days was Pathways to Equitable and Inclusive Education. The keynote speakers were Dr. Jennifer Katz, Associate Professor at UBC Faculty of Education and Dr. Brad Baker, Associate Superintendent of Indigenous Education, Ministry of Education.

We will have representatives from the group of attendees here to present on their learning from the conference. The presentation is representative of the learning from our team who attended, and we have Cody Mills and Yvonne Davis here to present on behalf of the group.

RECOMMENDATION

None. Information only.

TO: Education Committee

FROM: Sean Cameron, Director of Learning and Innovation

DATE: June 12, 2024

RE: FESL Data Review

BACKGROUND

Each year the Ministry of Education (MOE) releases provincial and district-level data sets for inclusion with districts' annual submission of the Framework For Enhancing Student Learning (FESL) Report. Districts are required to include at least three years of the most recent data for Foundation Skills Assessment (FSA), Student Learning Survey (SLS), provincial assessments, and completion rates.

DISCUSSION

Staff will provide an overview of data sets to be included in the plan with an opportunity for discussion and questions from the Board.

Data sets for review:

- FSA Grade 4 /7 Literacy and Numeracy
- Grade 10 Literacy and Numeracy Graduation Assessment
- Completion Rates
- Student Learning Survey Results

RECOMMENDATION

None. District staff will include finalized data sets in FESL strategic plan for submission to MOE. Strategic plan draft will be shared with the Board prior to submission to MOE.