

# Public Board of Education Meeting Agenda



May 28, 2024  
6:30 p.m.  
School District Office

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People.

## 1.1. Call to Order

## 2. Approval of Agenda

*THAT the agenda for the May 28, 2024, Public Meeting of the Board of Education be approved.*

### 2.1. Adoption of Minutes

*THAT the minutes of the April 23, 2024, Public Meeting of the Board of Education be approved as presented.*

### 2.2. In-Camera Meeting Report

*THAT the report of the April 23, 2024, In-Camera Meeting of the Board of Education approved as presented.*

## 3. Presentation (s) – Heavy Metal Rocks

## 4. Delegation – None

## 5. Reports

### 5.1. Superintendent's Report

- 5.1.1 Framework For Enhancing Student Learning Key Focus Areas and Priorities

### 5.2. Secretary-Treasurer Report

- 5.2.1 [Budget 2024-25](#)  
[link to PowerPoint Presentation](#)  
[link to Budget Snapshot](#)

### 5.3. Committee Reports

- 5.3.1 Finance & Facilities and Transportation Committee

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**THAT** The Board of Education directs staff to continue to operationalize transportation route optimization to align practice with Policy and AP 770 which may include developing an application process for courtesy and school-of-choice riders, contingent on bus routes having available seats.

**THAT** the Board of Education receive an update at the June committee meeting on details of the operational changes to be implemented for September 2024.

**THAT** the Board of Education for SD#27 (Cariboo-Chilcotin) approves staff to conduct detailed planning and costing for a replacement Facilities and Transportation Works Yard at the Glendale property, with the understanding that information will then be brought back to the Board for a final decision.

**THAT** the Board of Education proceed with the first two (2) readings of the Annual Budget Bylaw at the May 28th, 2024, Public Board Meeting.

**THAT** School District No. 27 (Cariboo-Chilcotin) Annual Budget Bylaw for fiscal year 2024-2025 in the amount of \$77,558,144 be read the first time this 28<sup>th</sup> day of May 2024.

**THAT** School District No. 27 (Cariboo-Chilcotin) Annual Budget Bylaw for fiscal year 2024-2025 in the amount of \$77,558,144 be read the second time this 28<sup>th</sup> day of May 2024.

**THAT** the Board of Education for School District #27 approve staff to submit an application for a minor capital childcare project at Chilcotin Rd Elementary School.

### 5.3.2 Policy Committee

**THAT** the Board of Education leave revised Policy 390 and new AP 390 out for consultation for additional feedback.

### 5.3.3 Education Committee

No motions were brought forward.

## 5.4. Trustees

- Trustee Patenaude

## 5.5. Liaison / Representation

**6 Information (Reading File) - None**

**7 Adjournment**

*THAT the public meeting of the Board of Education be adjourned at      p.m.*

**8 Public Comments**

# Public Board of Education Meeting Minutes



April 23, 2024 (6:30 p.m.)

**Trustees in Attendance:** Willow Macdonald (Chair), Anne Kohut, Michael Franklin.

**TEAMS:** Mary Forbes, Linda Martens

**Regrets:** Ciel Patenaude, Angie Delaine.

**Staff:** Superintendent Chris van der Mark, Secretary-Treasurer Brenda Hooker, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Anita Richardson, Wendell Hiltz, Executive Assistant Jodi Symmes.

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People

#### 1.1 Call to Order

2. Approval of Agenda

*THAT the agenda for the April 23, 2024, Public Meeting of the Board of Education be approved.*

O2024.04.23-01

Moved: Trustee Kohut  
Seconded: Trustee Franklin  
**CARRIED Unanimously**

#### Adoption of Minutes

*THAT the minutes of the March 12, 2024, Public Meeting of the Board of Education be approved as presented.*

O2024.04.23-02

Moved: Trustee Kohut  
Seconded: Trustee Franklin  
**CARRIED Unanimously**

#### 2.1 In-Camera Meeting Report

*THAT the report of the March 12, 2024, In-Camera Meeting of the Board be approved as presented.*

O2024.04.23-03

Moved: Trustee Kohut  
Seconded: Trustee Franklin  
**CARRIED Unanimously**

3. **Presentation** – School Highlights from Columneetza, Lake City and Nesika:

Principals Levens, Darney and Zurak, shared heartwarming examples of how their schools are working to create positive environments and sense of belonging through their efforts engaging in the district focus areas. The work is deliberate and powerful, especially in their focus on Indigenous culture. We also increasingly see school  
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administration using data in a meaningful way to guide their efforts collectively and show progress where possible.

[Columneetza Presentation](#)

[LCSS Presentation](#)

[Nesika Presentation](#)

#### 4. Delegation – None

#### 5. Reports

##### 5.1 Superintendent's Report

[Link to Report](#)

Superintendent van der Mark provided a quick update on the fire that occurred at 150 Mile last Friday, giving thanks to Mr. Munroe for his quick actions, the staff for managing the students safely, and our maintenance and custodial team for their work over the weekend to get things ship shape by Monday. By all accounts, the cause was accidental.

##### 5.1.1 Summary Framework For Enhancing Student Learning Feedback

- Reviewed feedback from the feedback sixty-three sessions that were held throughout the district. (See slides)

##### 5.2 Secretary-Treasurer Report

[Link to Report](#)

##### 5.2.1 Quarterly Financial Report

The Secretary-Treasurer reviewed the report with the Board and advised that the District is projected to end the 23/24 year with an operating surplus.

##### 5.2.2 Capital Requests

***THAT the Board of Education approves the use of \$1,800,000 million from the Operating surplus to proceed with the meeting room project on the upper floor of the Columneetza Dorm building.***

O2024.04.23-04

Moved: Trustee Kohut  
Seconded: Trustee Martens  
**CARRIED Unanimously**

***THAT The Board of Education approves staff to request escalation funding from the Ministry of Education and Child Care to complete the daycare project in the Columneetza Dorm building.***

O2024.04.23-05

Moved: Trustee Kohut  
Seconded: Trustee Franklin  
**CARRIED Unanimously**

**THAT** The Board of Education approves staff to request access to the remainder of the Ministry Restricted Capital fund from the Ministry of Education and Child Care for ongoing security and accessibility projects.

O2024.04.23-06

Moved: Trustee Forbes  
Seconded: Trustee Franklin  
**CARRIED Unanimously**

### 5.3 Committee Reports

#### 5.3.1 Finance & Facilities and Transportation Committee:

**THAT** the Board of Education approves the attached letter to be sent to all registered bus riders and families.

O2024.04.23-07

Moved: Trustee Franklin  
Seconded: Trustee Martens  
**CARRIED Unanimously**

**THAT** the Board of Education approves staff continue to look at options around route optimization with a feasible implementation plan presented at the May 14, 2024, Finance, Facilities & Transportation committee meeting.

O2024.04.23-08

Moved: Trustee Kohut  
Seconded: Trustee Forbes  
**CARRIED Unanimously**

**THAT** the Board of Education approve Capital Bylaw No. 2024-25-CPSD27-01 in **three** readings with **unanimous** consent at the April 23, 2024, Public Board Meeting.

O2024.04.23-09

Moved: Trustee Franklin  
Seconded: Trustee Martens  
**CARRIED Unanimously**

**THAT** the Board of Education approve Capital Bylaw No. 2024-25-CPSD27-01 Submission be read the **first** time this 23rd day of April 2024.

O2024.04.23-10

Moved: Trustee Kohut  
Seconded: Trustee Martens  
**CARRIED Unanimously**

**THAT** the Board of Education approve Capital Bylaw No. 2024-25-CPSD27-01 Submission be read the **second** time this 23rd day of April 2024.

O2024.04.23-11

Moved: Trustee Franklin  
Seconded: Trustee Forbes  
**CARRIED Unanimously**

**THAT** the Board of Education approves Capital Bylaw No. 2024-25-CPSD27-01 Submission be read the **third** time this 23rd day of April 2024.

O2024.04.23-12

Moved: Trustee Martens  
Seconded: Trustee Forbes  
**CARRIED Unanimously**

**5.3.2 Policy Committee:**

***THAT the Board of Education sends amended Policy 390 Safe and Caring School Communities for consultation, and new AP 390 to be provided as notification.***

O2024.04.23-13

Moved: Trustee Forbes  
Seconded: Trustee Martens  
**CARRIED Unanimously**

**5.3.3 Education Committee:**

No recommendations were brought forward.

**5.4 Trustees**

**5.4.1** Trustees Forbes and Kohut provided reports on meetings and events they participated in during April.

**5.5 Liaison / Representation – None**

**6. Information (Reading File) – None**

**7. Adjournment**

The meeting adjourned at 8:45 p.m.

**8. Public Comments**

An opportunity was provided for public comments pertaining to items on the agenda.

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Brenda Hooker  
Secretary-Treasurer

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Willow Macdonald  
Acting Chair

**In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:**

*"A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board".*

<b>DATE:</b>	April 23, 2024
<b>TRUSTEE PRESENT:</b>	Willow Macdonald (Chair), Anne Kohut, Michael Franklin.
<b>TRUSTEE ATTENDING VIA TEAMS:</b>	Linda Martens, Mary Forbes.
<b>REGRETS:</b>	Angie Delainey, Ciel Patenaude
<b>STAFF PRESENT:</b>	Superintendent Chris van der Mark, Secretary-Treasurer Brenda Hooker, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Anita Richardson, Wendell Hiltz, Director of Human Resources Taryn Aumond, Executive Assistant Jodi Symmes.

1. Opening by Chair
  - 1.1. Call to Order – 5:00 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
  - 2.1. Approval of Agenda
  - 2.2. Adoption of Minutes
3. Action Items
  - 3.1. Bargaining Survey
4. Discussion Items
  - 4.1. Property Update
5. Information Items
  - 5.1. Staffing Update
  - 5.2. BN Update
  - 5.3. BN Update
6. Adjournment – 6:04 p.m.



**TO:** Board of Education  
**FROM:** Chris van der Mark, Superintendent  
**DATE:** May 28, 2024  
**RE:** Superintendent

## HOPE and GRATITUDE

Thanks to Deputy Superintendent Lenardon and WLFN for arranging for author, Monique Gray Smith, to host a reading at the WLFN Pow Wow Arbor. It was an uplifting opportunity to have our buckets filled by focussing on gratitude, hope, joy and love.

You reposted  
 **Holly Zurak** @HollyZurak · 19h  
She fills our hearts with happiness! Thank you for the visit to Williams Lake, Monique @ltdrum 🙌 My girls enjoyed tonight VERY much. @SD27\_CC @LenardonCheryl



## NETWORK of INQUIRY AND INDIGENOUS EDUCATION (NOIIE)



On May 10-11, teachers, and administrators from SD27 gathered with educators from around the province (and globe) to share and inspire on our road to continued growth and improvement. It was a great time of year to travel with a team and be uplifted by our collective efforts and those around us.

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## **SD27 LEADERSHIP SERIES**

On May 13<sup>th</sup>, teachers and some administrators gathered for their last dinner meeting as part of the Leadership Series. This year, along with their Dylan William sessions, participants have reflected on Jo Chrona's "Wayi, Wah!" as we continue along our journey of Truth and Reconciliation. While it is encouraging to see some of the progress, it is clear we still have a long road to travel. It is refreshing, and bucket filling, to spend these evenings with educators whose focus is ultimately a better experience for all learners. Thank you for being part of this journey...and for the laughter 😊



## **MINISTRY MEETINGS**

On May 9 and 10, Superintendents gathered with FNEC/IEC chairs and representatives to review proposed changes to LEA's and IEC's. The SD27 examples continue to be in line with any anticipated changes. Thank you to Chair, Rosalie Montgomery, and Vice-Chair, Michelle Archie for being part of this gathering.

On the Friday, Superintendent van der Mark met with other district leaders and Ministry staff to review key initiatives and the continued work around FESL. Thank you to the Ministry staff for the recognition of retiring superintendents 😊 It's a nice touch 😊

## **INDIGENOUS ROLE MODEL CELEBRATION**

On Thursday, May 23<sup>rd</sup>, we gathered at Lake City Secondary to honour the 2024-25 Role Models and thank the current Role Models for their year of service. The winners of this year's celebration were not known at the time of this report! Special thanks to Ms. Hubner, Mr. Gustafson, and members of the FNEC committee for their work on this event!

## **SPRING STAFFING**

As HR continues to work on post and fill, we are delighted to have been able to enhance our administration recruitment through the positions announced last week. We continue to grow leaders through the Leadership Series and are also attracting external candidates where possible.

## **HEAVY METAL ROCKS**

Massive thanks to Mr. Corbett and his team (Mr. Parent and Ms. Bos) for the work in both Williams Lake and 100 Mile in the facilitation of Heavy Metal Rocks. This remains an amazing opportunity for SD27 students that is only possible through the hard work of this team and the generosity of community partners. This is also Mr. Corbett's last year in charge of this program and we know it will continue in good hands.

**TO:** Board of Education

**FROM:** Cheryl Lenardon, Deputy Superintendent

**DATE:** May 28, 2024

**RE:** District Plan for Learner Success Key Focus Areas

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## **INFORMATION**

The summary of the feedback received from the 63 face-to-face sessions and online survey were shared with the Education Committee and Board in April. This included responses to the current focus areas, what people were excited about, and additional areas they thought we should focus on.

At the May Education Committee meeting, Deputy Lenardon provided an overview of the Framework for Enhancing Student Learning (FESL) target outcomes for district improvement planning. Based on the foundational work that has been done over the life of the current plan, it is now possible to focus our plan more directly on these goals of literacy, numeracy, belonging, grade-to-grade transition and graduation, and transition to post-secondary education.

Deputy Lenardon used the [SD 27 Framework for Enhancing Student Learning \(FESL\) annual report](#), FESL feedback, and summary of public engagement input, to guide a conversation with the Committee about current focus areas that may no longer need to be at the forefront of formal planning and other themes that may be emergent or ready for greater attention. The Education Committee supported the reduced set of key focus areas for the 2024-2027 strategic plan.

## **RECOMMENDATION:**

**THAT** the Board confirms the key focus areas as presented to guide the development of the draft District Plan for Learner Success for review by the Board in September.

**TO:** Board of Education

**FROM:** Brenda Hooker Secretary-Treasurer

**DATE:** May 28, 2024

**RE:** Secretary-Treasurer Report

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## **OVERVIEW**

Through May, Facilities, Operations and Transportation have been very busy. Finance has a draft Annual Budget before the Board. Transportation has been conducting an in-depth review of bus routes. Facilities has been launching our local and minor capital projects.

## **COLUMNEETZA DAYCARE / CAFETERIA PROJECT UPDATE**

The project is at the interior finishing stage on the daycare floors. Work on the vestibule to access the upper floor has started. We are still looking at late fall before we receive occupancy.

## **2024-2025 ANNUAL BUDGET UPDATE**

A draft 24/25 Annual budget is on the agenda for the first two readings. As mentioned at the May 14<sup>th</sup> committee meeting, the Ministry has not yet reviewed the draft and we are expecting a further funding announcement. The draft budget may be updated before the June Board meeting. If that occurs, Finance may request three readings of the revised bylaw at the June Board meeting.

## **FINANCE**

The Finance department is also conducting budget reviews to ensure District spending is on target. We are also looking ahead to the year-end and making the necessary adjustments and account reconciliations.

## **CAPITAL PROJECTS**

Work continues on the fire alarm, network and security upgrade projects. Installations are ready and testing is occurring to resolve outstanding issues to ensure the much-needed upgrades are fully functional.

The building envelope project at Forest Grove Elementary is underway. Windows, doors, and siding orders are being placed so materials can be delivered and the project ready to start by the summer while students are not in classes.

The four minor capital roofing project tenders have been awarded and work will start at PSO as soon as regular classes are no longer in session.

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A kitchen renovation project is planned for 150 Mile Elementary which will be done by SD27 staff.

The playground for Lac La Hache has been ordered and will be installed this summer.

The tender for the minor capital HVAC upgrade for Tatla Lake Elementary has been awarded and the project has been initiated with materials ordered and installation planned for this summer.

Planning is underway for kitchen repairs at Lake City Secondary. We are looking to repair existing equipment and purchase and install new equipment to facilitate the feeding future program at the school.

### **FACILITIES YARD**

Consultants have been retained to conduct the site assessment for Glendale which is the first step in finalizing a plan and design before Class D costing estimates are undertaken.

### **MINISTRY RESTRICTED CAPITAL**

The Ministry has approved the District's request to access the remainder of the restricted capital for ongoing security and accessibility improvements. Thus, staff has initiated Phase 2 of the Mile 108 Elementary School ramp. As well, planning is underway for wiring upgrades in all schools throughout the District which will be the first phase of security and PA upgrades.

### **MINOR AND MAJOR CAPITAL REQUESTS**

Initial conversations have happened with the major and minor capital departments at the Ministry. We have verbal confirmation that our AFG plan has been accepted.

For major capital, the Ministry supports our continued advocacy for Marie Sharpe Elementary to move forward as a replacement project.

The major and minor capital plans will come to the June board meeting.

### **CHILD CARE CAPITAL REQUESTS**

The submission for the portable renovation at Chilcotin Rd Elementary was submitted. The space will create 20 after-school seats. We should hear if the application was successful within two months. Another location with an identified need is 150 Mile Elementary. Early conversations have occurred with the administration and the current provider. If an application is feasible, a recommendation will be brought back to the Board before a submission.

**TO: Board of Education**

**FROM: Chris van der Mark/Brenda Hooker**

**DATE: May 28, 2024**

**RE: Transportation Discussion Update**

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## **ISSUE**

We continue to revise the AP to reflect current and better practices. Changes are ongoing with the intention of providing the foundation for more consistent, transparent, and efficient practice.

See AP.

## **BACKGROUND**

At the May Committee meeting, the public shared perspectives on the proposed review and potential changes related to transportation.

While there is a clear understanding that our historic practices are inefficient, it is also clear that a thoughtful, multi-year approach is desirable. AS Trustee Forbes noted, we are fortunate to be in a position where we do not have to make an urgent financial decision now and can be more thoughtful about our process before we are forced to do so.

The Board was seeking specifics on numbers of students or families interrupted and how to mitigate that impact.

As, such the senior team further reviewed options and a timeline for “right-sizing” with limited disturbance to riders/families.

## **DISCUSSION**

### **School of Choice and Courtesy Riders**

**Grandfathering Option:** 2023-24 was the first year SD27 made an effort to adhere to policies and procedures with regards to transportation, specifically as it pertains to this user group. The transportation department believes if we continue on this path, the situation will gradually right size itself, especially as students transition from elementary to secondary

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where SoC is not a feature. Current Soc/Courtesy riders would be grandfathered out without adding new.

The SD would also create an annual application process and priority for SoC/courtesy riders that would be considered in September once ridership was known and provided spaces were available. This process would be a yearly application and the grandfathering efforts would not apply to these riders.

Consideration needs to be given for the configuration of schools connected to the Williams Lake area (Big Lake, Horsefly, Likely) where the rural schools are k-7 but their secondary options start 7-9. Families may reasonably prefer their child start middle school with the grade 7 cohort. This creates more of a staffing issue for the SD than a transportation one and we will need to consider a process for this.

### **Walk Limits**

Some of the simplest efforts include the adherence to walk limits and use of transportation ‘hubs’ rather than our current system. Riders are still provided transportation, but families are responsible for ensuring their child gets to the stop. Consideration exists to reduce the limit where possible in rural settings, but ultimately provides a safer, more efficient service.

As noted in the Transportation Report, service is still provided, though a school like Mile 108 will find many students having to adhere to the walk limit.

### **Transportation Assistance**

In unique situations, we may have so few riders in an area, it is simply prohibitive to run a bus route. In these circumstances, the consideration should be through transportation assistance.

Given the range of options available, these initial steps will begin the process of annual optimization with minimal interruption to existing users.

### **RECOMMENDATION**

**NONE.** District staff will begin creating communication materials for those families impacted by changes to bus routes, schedules, times, and locations.

District staff will bring a draft application process for SoC/Courtesy Riders for the 2024-25 year.



# Finance and Facilities & Transportation Committee Meeting Report



May 14, 2024 (4:15 p.m. – 7:01 p.m.)

<b>Trustees in Attendance:</b>	Angie Delainey (Chaired Mtg.), Mary Forbes, Anne Kohut. Michael Franklin, Ciel Patenaude.
<b>TEAMS:</b>	Willow Macdonald.
<b>Regrets:</b>	Linda Martens.
<b>Staff:</b>	Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Education - Sean Cameron, Anita Richardson, Director of Human Resources, Taryn Aumond, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. April 9, 2024, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Transportation Update	<p>Secretary-Treasurer Hooker provided an update for the committee and community members on the Transfinder Report and Catchment review that the district has been undertaking since early 2023. The five (5) considerations, along with the detailed information related to the pros and cons of each.</p> <p><b>Question/Comments:</b> Trustees asked clarifying questions regarding what is considered SoC and how wildlife concerns could be addressed in rural areas. Staff also clarified that when families request a SoC, they are clearly advised that transportation will not be provided. The challenge we are facing is our historically inconsistent practice.</p> <p>Big Lake Community parents came in person, and online bringing forward the following concerns for their children:</p> <ul style="list-style-type: none"> <li>- Walk limits for their rural area,</li> <li>- SoC – length of time to receive busing confirmation for students accepted to Columneetza School for grade 7.</li> </ul> <p>Proximity and historic consideration as a “bowl school” feeder for grade 7.</p>	<p><b>RECOMMENDATIONS:</b> <b>THAT</b> The Board of Education directs staff to continue to operationalize transportation route optimization to align practice with Policy and AP 770 which may include developing an application process for courtesy and school-of-choice riders, contingent on bus routes having available seats.</p> <p>Staff will continue to revise AP to include considerations from the discussion as part of the optimization, including grandfathering options.</p> <p><b>THAT</b> the Board of Education receive an update at the June committee meeting on details of the operational changes to be implemented for September 2024.</p>

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Agenda Item	Notes	Action
	<ul style="list-style-type: none"> <li>- Lack of adequate communication with the process – School Administration and District do not seem to be in alignment.</li> </ul> <p>IUOE – President Sue Sim:</p> <ul style="list-style-type: none"> <li>- Raised concerns regarding the Districts used in financial comparison and the fear that if routes are optimized the result will be job loses.</li> <li>- Staff verified that Northern Districts with similar transportation challenges were used in the analysis. It was also stated that if any changes were approved by the Board, the District hoped to absorb any bus driver staff affected but that the collective agreement would be followed regardless.</li> </ul> <p>Community Member –</p> <ul style="list-style-type: none"> <li>- Here to advocate for the proposed changes. As a teacher and a parent whose children are picked up and dropped off, I believe these funds are desperately needed for schools and our students.</li> </ul> <p>Trustees agreed that communication can be improved and that the last four years have been a lot of work, and we are trying to get back on track. We have been working through District Policies, many of which are outdated, and do not align with the District's mission or values.</p> <p>Having these conversations is necessary, we encourage them and will continue to work on communication.</p> <p>As trustees, we are governors for the District and have a fiduciary responsibility to look into these types of cost concerns.</p> <p><b>Possible Options:</b> Secretary-Treasurer – if the Board wishes to create a process for SoC, that can be done, but we need to start with efficiency and a place to start.</p> <p>Trustee Delaney – requested an additional meeting next week, for further discussion.</p>	

Agenda Item	Notes	Action
	<p>Superintendent – Given we will bring suggested changes to public Board Meeting, and then review in committee again in June, probably not necessary. May need to consider grandfathering out SoC, if there is space on the run, the child can go on it, but it is on a year-by-year basis, with no guarantee.</p> <p>Community Member: Grandfathering – wanted to ensure siblings would also be included.</p> <p>Trustee Franklin: how long would it take to give decisions to parents?</p> <ul style="list-style-type: none"> <li>- The board will discuss the recommendations at the May board meeting which will then inform staff direction at the June committee and Board meeting. Staff will inform affected families as soon as possible. The District will continue to look at operational efficiencies, as the bus service often changes and demographics and needs change.</li> </ul>	
<p><b>3. Emergency Planning</b></p>	<p>Directory of Instruction Richardson walked through a PowerPoint of information for the committee on the District's Emergency Plans that have been developed. With the unfortunately dry summer ahead, the district wanted to have everyone aware of what the plan of the district is.</p> <p>WM – questions related to the CRD – during the 2017 fires: Do we have something about this written down about communication and school use?</p> <ul style="list-style-type: none"> <li>- We have contacts in place now.</li> </ul> <p>AK – have we received a plan from the CRD?</p> <ul style="list-style-type: none"> <li>- The district is having a meeting on May 30.</li> </ul>	<p>None. Information only.</p>

Agenda Item	Notes	Action									
<p>4. Facilities &amp; Transportation Works Yard</p>	<p>Secretary-Treasurer Hooker brought forward information on the Facilities and Transportation works yard and the findings to date of the feasibility study. Currently this is a high-level plan and the staff is looking for Board support to proceed to in-depth costing and planning. A presentation, possible site layout, survey information and cost breakdown have been provided.</p> <p>WM – The proposed plan is good.  AD – Do we own the current facility yard property?</p> <ul style="list-style-type: none"> <li>- Yes.</li> <li>- If Glendale stays, would the studio Theater be able to stay?</li> <li>- Until such time that we demolish the closed school.</li> </ul>	<p><b>RECOMMENDATION:</b>  <b>THAT</b> the Board of Education for SD#27 (Cariboo-Chilcotin) approves staff to conduct detailed planning and costing for a replacement Facilities and Transportation Works Yard at the Glendale property, with the understanding that information will then be brought back to the Board for a final decision.</p>									
<p>5. Annual Budget 2024-25</p>	<p>Secretary-Treasurer Hooker presented the preliminary information for the 2024-2025 budget planning. She advised that the amounts may change slightly prior to full adoption of the bylaw as the draft still needs Ministry review and further funding may be announced.</p> <p>WM – Are there flags where the schools are not spending their operational funds?</p> <ul style="list-style-type: none"> <li>- Secretary-Treasurer – Some schools struggle to spend all their special purpose funds due to timelines, or scope of use for the funds.</li> </ul>	<p><b>RECOMMENDATION</b>  <b>THAT</b> the Board of Education proceed with the first two (2) readings of the Annual Budget Bylaw at the May 28th, 2024, Public Board Meeting.</p>									
<p>6. New Spaces Fund – Minor Capital Daycare Application</p>	<p>Secretary-Treasurer Hooker reviewed information with the committee regarding an application for New Spaces Fund for a possible after school care location at Chilcotin Road.</p> <ul style="list-style-type: none"> <li>- All Trustees present agree that the recommendation should be moved forward.</li> </ul>	<p><b>RECOMMENDATION</b>  <b>THAT</b> the Board of Education for School District #27 approve staff to submit an application for a minor capital childcare project at Chilcotin Rd Elementary School.</p>									
<p>7. Proposed Future Meeting Dates</p>											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">MEETING</th> <th style="width: 25%;">DATE</th> <th style="width: 20%;">TIME</th> <th style="width: 20%;">LOCATION</th> </tr> </thead> <tbody> <tr> <td>Finance/Facilities Committee</td> <td>June 11, 2024</td> <td>4:15 p.m.</td> <td>Board Office</td> </tr> </tbody> </table>				MEETING	DATE	TIME	LOCATION	Finance/Facilities Committee	June 11, 2024	4:15 p.m.	Board Office
MEETING	DATE	TIME	LOCATION								
Finance/Facilities Committee	June 11, 2024	4:15 p.m.	Board Office								

# Policy Committee Meeting Report



May 14, 2024 (7:01 p.m. – 7:04 p.m.)

**Trustees in Attendance:** Mary Forbes, Anne Kohut, Ciel Patenaude,

**TEAMS:** Willow Macdonald.

**Regrets:** Michael Franklin, Linda Martens.

**Staff:** Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction Sean Cameron and Anita Richardson, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. April 9, 2024, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. POLICY 390 Safe and Caring School Communities	Superintendent van der Mark provided an update on the public feedback received on the amendments to 390 Safe and Caring School Communities for the committee to review.  As of the May meeting, one parent had responded.	<b>Recommendation:</b> THAT the Board of Education leave revised Policy 390 and new AP 390 out for consultation for additional feedback.
3. Proposed Future Meeting Dates		
	<b>MEETING</b>	<b>DATE</b>
	<b>TIME</b>	<b>LOCATION</b>
Policy Committee	June 11, 2024	6:00 p.m.
		Board Office

“Learning, Growing, and Belonging Together”

# Education Committee Meeting Report



**May 15, 2024 (4:00 p.m. – 4:46 p.m.)**

**Trustees in Attendance:** Anne Kohut (Chaired Mtg.) Mary Forbes,  
**TEAMS:** Willow Macdonald and Ciel Patenaude (joined at 4:07 p.m.)  
**Regrets:** Michael Franklin.  
**Staff:** Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Director of Instruction Anita Richardson, and Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action		
Acknowledgment of Traditional Territory				
1. April 10, 2024, Report	The committee reviewed the report and recommended no changes.	None.		
2. District Plan for Learner Success Key Focus Areas	Deputy Superintendent Lenardon reviewed the Framework for Enhancing Student Learning (FESL) target outcomes for district improvement planning.  Feedback for the next steps was provided by community members and trustees, on important initiatives they see the District needs to focus on over the next four years took place.  In September, Deputy Superintendent Lenardon will provide the committee with the new draft of the four-year plan for review and feedback, before going to the Board for approval.	None. For information only.		
3. Proposed Future Meeting Dates				
	<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
	Education Committee	June 12, 2024	4:00 p.m.	Board Office

**TO: Board of Education**

**FROM: Ciel Patenaude**

**DATE: May 28, 2024**

**RE: Trustee Report**

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### **Board Chair Call, May 23**

#### **Key topics**

- LEA's and IEC's: D. Jeffrey, FNEESC
  - ADM J. McCrea
  - More info still to come as the pieces are finalized.
  - See BCSTA notes.
  
- CPR Training
  - As per Minister Whiteside's statement on including CPR training in grades 10-12.
  - A review will be occurring with a goal of implementation for 2025-26
  
- Trustee Codes of Conduct
  - Ours was updated in March.
  
- Provincial Assessment Data
  - FSA participation rates up 5%
    - SD27 showed significant improvement at gr 4, specifically for Indigenous (not on call... info from SLT)
  
- Advocacy
  - Considering advocacy options for the Fall given the election cycle

See BCSTA notes for more info.

Respectfully submitted,