

# Finance and Facilities & Transportation Committee Meeting Report



February 27, 2024 (4:15 p.m. – 4:54 p.m.)

<b>Trustees in Attendance:</b>	Angie Delainey (Chaired Mtg.), Mary Forbes, Anne Kohut. Willow Macdonald, Michael Franklin,
<b>TEAMS:</b>	Linda Martens, Ciel Patenaude
<b>Regrets:</b>	
<b>Staff:</b>	Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Education Wendell Hiltz, Sean Cameron, Director of Human Resources, Taryn Aumond, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. January 9, 2024, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Calendar	Superintendent van der Mark provided an update on the 2024-2025 calendar. After being approved in 2023/2024 the district wanted to allow community members to review the calendar again. As of February 23, the district received minimal responses, and those responses were positive.	<b>Recommendation:</b> THAT the Board sends the 2024-25 calendar out for circulation.
3. 2024-2025 Committee (Cttee) & Board Calendar.	Secretary-Treasurer Hooker brought the 2024-2025 Committee & Board Calendar for the committee to review. Due to Spring Break, there is no committee in March.	<b>Recommendation:</b> To accept planned dates as provided.
4. Budget 2024-25 Development and Timeline	Secretary-Treasurer Hooker reviewed the Budget 2024-25 Development and Timeline with the committee to ensure everyone is aware of the District and Ministry’s schedule of information.	None. Information only.
5. Early Budget 2024-25 Considerations	Secretary-Treasurer Hooker reviewed the Early Budget for 2024-25. The budget must be finalized by June 30, 2024.	None. Information only.
6. Transfinder Report and Catchment Review	Secretary-Treasurer Hooker provided a short update on the Transfinder Report and Catchment review within the district. A more detailed analysis will be available at the April	None. Information only.

“Learning, Growing, and Belonging Together”

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	committee meeting, including potential next steps.																		
<b>7. Proposed Future Meeting Dates</b>																			
<table border="1"> <thead> <tr> <th data-bbox="209 405 651 443">MEETING</th> <th data-bbox="651 405 1003 443">DATE</th> <th data-bbox="1003 405 1187 443">TIME</th> <th data-bbox="1187 405 1458 443">LOCATION</th> </tr> </thead> <tbody> <tr> <td data-bbox="209 443 651 480">Finance/Facilities Committee</td> <td data-bbox="651 443 1003 480">April 9, 2024</td> <td data-bbox="1003 443 1187 480">4:15 p.m.</td> <td data-bbox="1187 443 1458 480">Board Office</td> </tr> <tr> <td data-bbox="209 480 651 518">Finance/Facilities Committee</td> <td data-bbox="651 480 1003 518">May 14, 2024</td> <td data-bbox="1003 480 1187 518">4:15 p.m.</td> <td data-bbox="1187 480 1458 518">Board Office</td> </tr> <tr> <td data-bbox="209 518 651 556">Finance/Facilities Committee</td> <td data-bbox="651 518 1003 556">June 11, 2024</td> <td data-bbox="1003 518 1187 556">4:15 p.m.</td> <td data-bbox="1187 518 1458 556">Board Office</td> </tr> </tbody> </table>				MEETING	DATE	TIME	LOCATION	Finance/Facilities Committee	April 9, 2024	4:15 p.m.	Board Office	Finance/Facilities Committee	May 14, 2024	4:15 p.m.	Board Office	Finance/Facilities Committee	June 11, 2024	4:15 p.m.	Board Office
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