

Finance and Facilities & Transportation Committee Meeting Report



December 5, 2023 (3:00 p.m. – 3:56 p.m.)

Trustees in Attendance:	Ciel Patenaude (Chaired Mtg.), Willow Macdonald (3:12 pm), Mary Forbes (3:35 pm)
TEAMS:	Linda Martens,
Regrets:	Angie Delainey, Michael Franklin, Anne Kohut.
Staff:	Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Director Wendell Hiltz, Director of Human Resources, Taryn Aumond, Director of Operations Ross Kendall. Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. November 7, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Statement of Financial Information (SOFI)	Secretary-Treasurer Hooker presented the committee with the District's SOFI report for review.	THAT the Board of Education approves the Statement of Financial Information.
3. Daycare Project Update	Secretary-Treasurer Hooker showed photos of and provided the committee with an update on the Columneetza Daycare Project. Possible use of the second floor for learning and meeting space options were discussed.	None. Information only.
4. 100 Mile House Jr. Property Update	Secretary-Treasurer Hooker reviewed the process the district must take to Dispose of the 100 Mile House Jr. School property located at 485 and 595 Cedar Ave, 100 Mile House, BC. A follow-up conversation has taken place with the tenant, who has day-care space on site. They have no concerns with the possible sale of the property.	None. Information only.
5. Minor Capital Emergency Funding request 2024-25	Secretary-Treasurer Hooker reviewed the District's request and reasoning for Minor Capital Emergency Funding request 2024-25.	None. Information only, at this time.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action	
6. Proposed Future Meeting Dates			
MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	January 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 6, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 28, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	April 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	May 14, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	June 11, 2024	3:00 p.m.	Board Office