

Public Board of Education Meeting Agenda



November 28, 2023
6:30 p.m.
School District Office

1. Election of Officers of the Board

The Secretary-Treasurer will conduct elections for the following positions:

MOTION to appoint Superintendent van der Mark and Deputy Superintendent Lenardon as scrutineers.

1. Board Chair
2. Board Vice-Chair
3. BCSTA Provincial Council Board Representative
4. BCSTA Provincial Council Alternate Board Representative
5. BCPSEA Board Representative
6. BCPSEA Board Alternate Representative

The newly elected Chair assumes the chair.

THAT the Board of Education direct the Secretary-Treasurer to destroy all ballots used in the election of the Officers of the Board immediately following the adjournment of the meeting.

2. Approval of Agenda

THAT the agenda for the November 28, 2023, Public Meeting of the Board of Education be approved.

2.1. Adoption of Minutes

THAT the minutes of the October 24, 2023, Public Meeting of the Board of Education be approved as presented.

2.2. Closed Meeting Report

THAT the report of the October 24, 2023, In-Camera Meeting of the Board of Education approved as presented.

3. **Presentation (s)** - Pro-D Presentation

4. **Delegation** - None

“Learning, Growing, and Belonging Together”

5. Reports

5.1. Superintendent's Report

5.1.1 IT4K12 – SD27 IBM Presentation

5.2. Secretary-Treasurer Report

5.2.1. Policy 665 Update

5.3. Committee Reports

7.3.1 Finance & Facilities and Transportation Committee

THAT the multi-year financial plan be referred to the November 28th, 2023, Public Board meeting for the Board to receive, publish, and submit the plan to the Ministry of Education.

THAT the Board of Education for School District #27 approves an application of surplus towards the Columneetza Childcare project in an amount not exceeding \$800,000.

7.3.2 Policy Committee

THAT the revised policy 665 be referred to the November 28, 2023, Public Board meeting for adoption.

THAT the Board of Education approve the Amended POLICY 610 – PRIVACY, FOIPPA and PIDA with a name change reflective of the additions to the original policy.

THAT the Board of Education approves the Repeal of Policy 430 Whistle Blower Protection as this policy now falls within POLICY 610 – PRIVACY, FOIPPA and PIDA.

7.3.3 Education Committee

THAT the Board of Education approves the Columneetza volleyball team trip to Hawaii March 19-27, 2024.

5.4. Trustees

5.4.1. Trustee Martens

5.4.2. Trustee Forbes

5.5. Liaison / Representation

6. Information (Reading File)

6.1. City of Williams Lake – Marie Sharpe Elementary Redevelopment

7. Adjournment

THAT the public meeting of the Board of Education be adjourned at _____ p.m.

8. Public Comments

Public Board of Education Meeting Minutes



October 24, 2023 (6:30 p.m.)

Trustees in Attendance: Ciel Patenaude, Anne Kohut, Mary Forbes, Michael Franklin, Angie Delainey.

TEAMS: Willow Macdonald, Linda Martens.

Regrets: Superintendent Chris van der Mark.

Staff: Secretary-Treasurer Brenda Hooker, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Anita Richardson, Wendell Hiltz, Director of Human Resources Taryn Aumond, Director of Operations, Ross Kendell, Executive Assistant Jodi Symmes.

1. Opening by Chair

1.1. Call to Order

Board Chair called the meeting to order at 6:29 p.m. and acknowledged that the meeting was being held on the traditional and unceded territory of the Northern Secwepemc (Shuswap) People.

2. Agenda and Minutes

2.1. Approval of Agenda

THAT the agenda for the October 24, 2023, Public Meeting of the Board of Education be approved.

O2023.10.24-01

Moved: Trustee Forbes
Seconded: Delainey
CARRIED

2.2. Adoption of Minutes

THAT the minutes of the September 26, 2023, Public Meeting of the Board of Education be approved as presented.

O2023.10.24-02

Moved: Trustee Franklin
Seconded: Trustee Delainey
CARRIED

2.3. Receipt of In-Camera Meeting Report

THAT the report of the September 26, 2023, In-Camera Meeting of the Board be approved as presented.

O2023.10.24-03

Moved: Trustee Franklin
Seconded: Trustee Kohut
CARRIED

“Learning, Growing, and Belonging Together”

3. Presentation - None

4. Delegation - None

5. Reports

5.1. Superintendent's Report

A question from the Board on the number of students we have enrolled in the district as of the end of September? Total number of students is 4612.

5.2. Secretary-Treasurer

5.3. Committee Reports

Finance & Facilities and Transportation Committee:

THAT the Board of Education leave the statutory holiday placement for Remembrance Day on the 2023-24 Calendar as FRIDAY, November 10, 2023.

O2023.10.24-04

Moved: Trustee Forbes
Seconded: Trustee Kohut

CARRIED

The Board requests that there be a disclaimer noted on the future calendars that holidays that fall Saturday; the statutory holiday will fall on the Friday and Holiday's that fall on a Sunday; the statutory holiday will fall on the Monday.

Policy Committee:

No recommendation brought forward.

Education Committee:

No recommendation brought forward.

5.3 Trustees

- Trustee Forbes

5.4 Liaison / Representation - None

6. Information (Reading File) – None

7. Adjournment

The meeting adjourned at 6:50 p.m.

8. Public Comments

An opportunity was provided for public comments pertaining to the agenda.

Brenda Hooker
Secretary-Treasurer

Ciel Patenaude
Chair

DRAFT

In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:

"A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board".

DATE:	October 24, 2023
TRUSTEE PRESENT:	Ciel Patenaude, Angie Delainey, Anne Kohut, Mary Forbes, Michael Franklin.
TRUSTEE ATTENDING VIA TEAMS:	Willow Macdonald, Linda Martens.
REGRETS:	Superintendent Chris van der Mark
STAFF PRESENT:	Secretary-Treasurer Brenda Hooker, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Anita Richardson, Wendell Hiltz, Director of Human Resources Taryn Aumond, Director of Operations Ross Kendell, Executive Assistant Jodi Symmes.

1. Opening by Chair
 - 1.1. Call to Order – 5:29 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
 - 2.1. Approval of Agenda
 - 2.2. Adoption of Minutes
3. Action Items
4. Discussion Items
 - 4.1 FNESC letter re. FSA
5. **Information Items**
 - 5.1. Staffing and Recruitment update
 - 5.2. Exempt Compensation Report
 - 5.3. Property Update
 - 5.4. Verbal update regarding internal audits
6. Adjournment – 6:00 p.m.

TO: Board of Education

FROM: Chris van der Mark

DATE: November 28, 2023

RE: Superintendent's Report

THE IMPORTANCE OF GRATITUDE...

As we have come through the Fall season, we have had the opportunity to celebrate Thanksgiving and to remember those who have sacrificed for us to have these opportunities as a society as part of Remembrance Day ceremony. Both of these days start with gratitude. In a time where social media seems to have usurped acceptable norms of civility and some people feel empowered to attack others on social media threads without ever speaking to an actual person, perhaps we should take a moment to think about the examples we are setting for the children in our communities. They will follow our example, even if it is a poor one. Find some time to start with gratitude and share that gratitude. It will fill your bucket, and you get more back. We all have much to be grateful for.

As a district, we continue to be grateful for the engagement by staff in the opportunities we are providing to help provide engaging teaching and learning engagements. Let's keep building from here.

FOUNDATIONS SKILLS ASSESSMENTS (FSA):

Grade 4 and 7 students completed these across the district this past month. We continue to see good participation rates as we have worked to de-mystify some of the mythology surrounding these assessments (not standardized tests) and how we can better align them with effective instruction and assessment. Thanks to Director Cameron for his leadership on this on for the ongoing work with the CCTA and admin to see the value in this process. Last week, 50 teachers and admin worked and laughed together at both ends of the district as part a collaborative marking session to further our understanding and better represent student learning.

LEADING & LEARNING SERIES:

Last week SD 27 was joined by our critical learning partners, Faye Brownlie, Leyton Schnellert, and Carole Fullerton. They provided session on the Monday Pro-D and continued learning rounds in schools with teachers on the Tuesday. We were also fortunate to be joined by Dylan William, the leading international expert on assessment for the past 25 years. Dylan provided a keynote over dinner Sunday night to a



“Learning, Growing, and Belonging Together”

packed house (at Signal Point) of our teacher leaders, administration, and guest from districts across the province. It was a captivating and provoking evening! He also provided concurrent sessions on the Monday which, according to some...blew their minds.



We continue to see amazing uptick and engagement in professional learning. Much of the credit for this surge comes from the collaboration, focus and purpose on pro-D being emphasized by the CCTA.

MINISTRY MEETINGS:

Superintendent van der Mark spent large chunks of the last 6 weeks working through the Framework for Enhancing Student Learning reports of 60 districts.

This includes strategic plans, How Are We Doing Reports, data... you name it. It is valuable to look at bigger picture and how SD 27 fits. While the work is not quite done, it is encouraging to know that the work we are doing in SD27, through Deputy Lenardon's incredible work and leadership, clearly aligns with best practice and how effective organizations function.

IT CONFERENCE:

SD 27 was asked to present with IBM at the Focused Education IT4K12 Conference November 14. The District was recognized for its journey moving from a district at the bottom tier of technology in the province to being a leader. Success was possible due to the support of the Board and the incredible work of the IT technicians in the district.

DPAC:

Had its first meeting on November 13, 2023. Director Richardson led these discussions and noted the progress PAC's shared with regard to food programs in schools. We continue to see some concerns regarding associated fees for custodial following events (including PAC's). It would appear this has not been historically discussed but folks appear to understand the need for cost recovery. Ms. Richardson shared the key learning priorities of the district and there was specific interest in the Framework and upcoming strategic planning led by Deputy Lenardon. Ms. Richardson also shared the video from the Premier's Awards and our DPAC was appreciative of this reflection on the district and the progress we are making.

BCSSA FALL CONFERENCE

The Senior Team gathered in Vancouver from November 16-17 for this annual conference. Sessions focused on justice, equity, diversity, inclusion, and decolonization through an intersectionality lens.

BCSTA TRUSTEE ACADEMY

SD27 trustees and senior leadership joined trustees from around the province in Vancouver Nov. 23-25, where they helped set the stage for a better understanding of governance and how their work helps guide the education system.

FEEDING FUTURES:

On November 8, Director Hiltz attended a session hosted by the Ministry of Education and Child Care. More information will be coming, including a food survey in the new year. Deputy Lenardon has also been engaging our schools and community in this conversation and hosted a community food forum at the Gibraltar Room on November 8.

PREMIER’S AWARDS OF EXCELLENCE:

On October 26, a team from SD27, including Trustee MacDonald, Deputy Lenardon, WLFN Coordinator Pam Kozak and Director Cameron joined Superintendent van der Mark for the recognition of the Excellence in District Leadership Award. It is a reflection of the tremendous work of the team.

[Premier's Awards of Excellence Photos - Ministry of Children and Family Development](#)

TO: Board of Education

FROM: Brenda Hooker

DATE: November 28, 2023

RE: Secretary-Treasurer Report

OVERVIEW

Things continue to be very busy between policy development, finance deadlines and our capital projects.

COLUMNEETZA FIRE UPDATE

The repairs are continuing to move forward. The target is to be fully complete for September 2024 school start up.

OPERATIONS DEPARTMENTS

The Facilities and Transportation departments are busy places getting children to safe, clean schools. Our 60 buses travel 8,000 kms per day. Our Facilities staff work very hard to address urgent issues and keep schools functioning well and still make time for improvement projects. Custodial staff have been working extra hours to facilitate community events and craft fairs, A ongoing challenge is that sometimes school based staff, volunteers, or PAC's will contact Facilities directly with requests. Any project or repair must flow through the school-based administration to be actioned. It's not that we don't want to help but more that we don't operate in silos so planning and communication include all that are affected. As well, individual requests need to be triaged with other priorities in each building and across the District.

Transportation will be bringing a change to AP 770 to the December committee along with a proposed increase to courtesy rider rates. We are also reviewing and simplifying the process for Transportation assistance.

2023-2024 FINANCE PRIORITIES

The Finance department is also very busy. We are one of 18 Districts who were able to prepare a multi-year plan. The feedback from the Ministry on our plan has been very positive, though a message to all Districts is that the Ministry would like to see enhanced engagement, particularly with our Indigenous partners.

Finance has initiated the first couple of internal audits which are more process reviews than compliance based. School based staff have been very welcoming and learning has flowed both ways as to how Finance can help schools be more efficient and how Finance can better

"Learning, Growing, and Belonging Together"

support school-based staff. We intend to use the reviews to develop a best practice guides and Administrative Procedures. We are also working on a coding manual, the SOFI report, and the December GRE.

BCASBO/BCSTA

The fall professional development for BCASBO occurred on Nov 22-23. We received updates on the Ministry Workforce Strategy, FESL, School Act changes through Bill 40, PEBT benefit transfer, legal updates, Finance round tables (I know, sounds exciting. It actually was. The ability to collaborate and share knowledge is invaluable for making us more effective and efficient as a sector), Truth and Reconciliation, Capital branch updates, Payroll round tables, EDAS and more.

The fall academy for BCSTA occurred from Nov 23 to 25. The conference started with a keynote from Rose LeMay. Minister Singh provided an address, there were a number of plenaries focused on students and reconciliation as well as current topics like governance, school safety and climate change. Again, very valuable information flow and connecting with Trustees and staff from across the province.

BCPSEA

I attended the BCPSEA fall symposium with Trustee Martens and the Director of HR in early November. The symposium focused on labour relations, bargaining and legal arbitration updates. A full couple of days of learning, sharing information and networking.

CAPITAL PROJECTS

Work is progressing rapidly on the Childcare project. An update was provided at the November Finance and Facilities Committee meeting, with a recommendation on the revised budget coming later in tonight's agenda.

The Facilities team is working on a boiler failure at PSO, improving accessibility at 108 Elementary, moving forward on our AFG and Capital initiatives and dealing with emergent issues as quickly as possible.

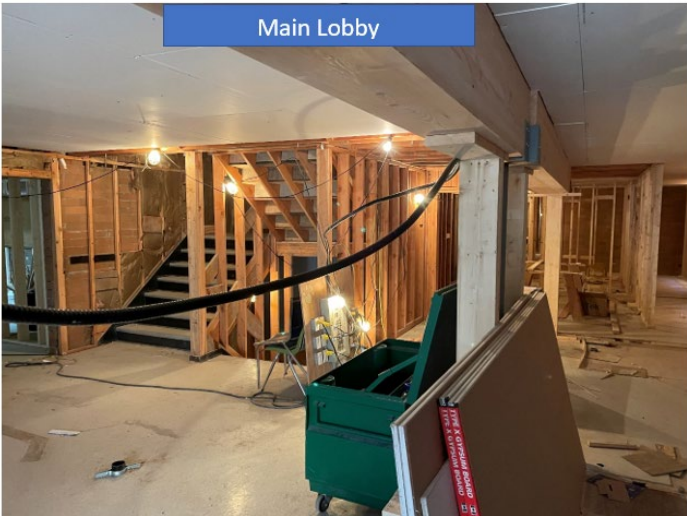
Lower Floor Supports installed



Cafeteria



Main Lobby



Main Floor North Wing



TO: Board of Education

FROM: Brenda Hooker, Secretary-Treasurer

DATE: November 28, 2023

RE: Draft Policy 665 Financial Planning and Reporting Policy

BACKGROUND

The draft Policy 665 Financial Planning and Reporting Policy was approved for public consultation at the September 26th board meeting. It appears there was an error in the posting process and as a result the public had not yet had the opportunity to review and provide feedback by the October public board meeting.

The draft Policy 665 Financial Planning and Reporting Policy remained posted for public comment until November 10th. No comments on the new draft policy were received.

The draft Policy 665 Financial Planning and Reporting Policy will now be brought to the November 28th Public Board of Education meeting for approval.

ISSUE

The draft policy has been revised under *“Specifically”* from stating that *“Monthly financial updates to the Board will be provided starting in January”* to *“Regular financial updates will be provided to the Board, at a minimum quarterly.”*

The reason for the change is that with quarterly updates, Finance can do a more in-depth, fully projected update. As well, if we tie the Board updates to our quarterly GRE reports to MOECC, then we could provide the first update in October instead of January.

Therefore, the updates would be at a minimum quarterly, but the frequency can and will be increased as necessary.

An additional issue is the timing of when the board financial reports can be generated by the Finance department. Given the monthly cycle of creating our books and records, it would not be possible for the new Board financial reports to flow through the Finance and Facility Committee. There is just not enough time to close a month end and also prepare an accurate projection in time for the committee agenda.

Staff proposes, at a minimum, the Board Financial report would be included in the public board agendas as part of the Secretary-Treasurer’s report at the October, January, April, and June meetings.

“Learning, Growing, and Belonging Together”

RECOMMENDATION

***THAT** the revised draft policy 665 be referred to the November 28, 2023, Public Board meeting and considered for adoption.*

The purpose of the Financial Planning and Reporting Policy (Policy) is to provide greater transparency and accountability for the planning and reporting of financial resources managed by the Board of Education of School District No. 27 (Cariboo-Chilcotin) (Board). This Policy aligns with and ensures compliance with the Ministry of Education and Child Care (Ministry) Financial Planning and Reporting Policy, Accumulated Operating Surplus Policy, and the Framework for Enhancing Student Learning. These legislative requirements mandate that the Board develop, implement, and provide to the Ministry multi-year financial plans to show how funding and resources have been allocated in support of the Board's strategic priorities and operational needs with a focus on improving educational outcomes for all students.

SPECIFICALLY

The Board will:

1. Ensure that it adequately plans for core educational programs.
2. Develop a multi-year financial plan which includes the efficient and effective allocation of resources.
3. Align financial planning decisions with the strategic priorities set by the Board.
4. Identify a process of engagement with the local community, education partners, First Nations and the BC Metis Nation that will provide an opportunity for stakeholders to provide input into the development of the Annual Budget and multi-year financial plan.
5. Engagement requesting feedback can include in person meetings, virtual consultation, web-based surveys, or email submissions.
6. Ensure that the Annual Budget and multi-year financial plans are developed in accordance with applicable legislation, regulations, and Treasury Board policy.
7. Report annually on the progress towards alignment of funding with the Board's strategic plan and priorities, operational goals, and student educational outcomes.
8. The policy incorporates financial management including transparency, demonstrated accountability and consistent outcome-based planning, monitoring, and reporting.

BUDGET DEVELOPMENT AND MULTI-YEAR PLAN

The Board authorizes the Superintendent and Secretary-Treasurer to develop the Annual Budget and the multi-year financial plan.

The Annual Budget will be compiled and submitted on the specified form and containing the content required by the Ministry of Education and Child Care.

The Annual Budget and multi-year financial plan will prioritize funding for mandated educational programs and, where available, may support the Board's strategic priorities and operational plans.

Each year, by the March Public Board meeting, the Board will approve the Annual Budget timelines which will include a process and schedule for engagement with the local community and educational partners. This process will include engagement of Local First Nations and the BC Metis Nation. The multi-year financial plan will be presented to the Board for approval along with the draft Annual Budget.

The Budget and multi-year financial plans must adhere to the Budget and Transparency and Accountability Act which required that the Ministry of Education use 3 year rolling services plans. The intent of the Policy is for Boards to follow similar practices to that of the Ministry.

The Board is responsible for their own approval process for the annual budget and multi-year financial plan.

Overall, the purpose of the multi-year financial plan is to disclose to the public the board's long-term objectives.

FINANCIAL REPORTING

The Board authorizes the Superintendent and Secretary-Treasurer to monitor financial reporting of the Annual Budget.

The Secretary-Treasurer will provide financial updates to the Board of Education on the progress towards meeting the financial objectives and goals contained in their strategic plan. This will be achieved through the current reporting structures in place, as well as the Financial Statement Discussion and Analysis

Specifically:

Year-End Financial Projections will provide regular financial updates to the Board, at a minimum quarterly.

Quarterly financial reports will be compiled and submitted to the Ministry in the form and containing the content specified by the Ministry of Education and Child Care.

Annually, the Board of Education will communicate its progress towards the alignment of funding and resources with the Board's strategic priorities, operational goals, and student outcomes.

Progress will be reported annually through the publication of the audited financial statements and an accompanying Financial Statement Discussion and Analysis Report.

Legal Reference: Sections 65, 85.2, 110, *School Act*

Other References:

K-12 Public Education Financial Planning and Reporting Policy

Framework for Enhancing Student Learning Policy

Board Policy 18 (Accumulated Operating Surplus Policy)

District Strategic Plan

Budget and Transparency and Accountability Act

TO: Board of Education

FROM: Brenda Hooker – Secretary Treasurer

DATE: November 7, 2023

RE: Multi-Year Financial Plan

BACKGROUND

The Ministry of Education and Childcare (MOECC) brought a new Financial Planning and Reporting (FPAR) Policy into provincial legislation for July 1, 2021. The provincial policy requires all districts to have an Accumulated Surplus Operating Policy, a Financial Planning and Reporting policy and to publish annually a 3-year multi-year plan.

This briefing note focuses on the requirement of boards to develop, implement, and provide to the ministry multi-year financial plans. The multi-year plan shows how the district will use their funding and resources to support their strategic objectives and operational needs with a focus on improving student educational outcomes for all students.

These requirements stem from the provincial work around financial accountability and creating alignment with the Framework for Enhancing Student Learning Framework.

SD27 has developed and revised its policies to be fully compliant. The Finance team has now developed a draft 3-year plan based on our current strategic directions.

Authority for the FPAR policy

- [B.C. School Act s.81, s.110, s.156.](#)
- [Enhancing Student Learning Reporting Order \(PDF, 173KB\)](#)
- [Budget Transparency and Accountability Act](#)

PROCEEDURE

The FPAR Policy does not change or impact the bylaw processes or annual budget processes established in the School Act. Compliance with the FPAR Policy is outside the scope of a board's annual budget process. So, while there is no formal board approval required for a multi-year financial plan, the Ministry expects there should be documented discussion at the Board table regarding the content and direction of the multi-year financial plan.

“Learning, Growing, and Belonging Together”

To clarify, the multi-year plan is a forecasted and projected financial plan based on previous years' experience, forecasted trends and future enrollment, and an expectation of future events. It is a high-level financial plan not a detailed budget.

RECOMMENDATION

THAT the multi-year financial plan be referred to the November 28th, 2023 Public Board meeting for the Board to receive, publish, and submit the plan to the Ministry of Education.



School District No .27 (Cariboo-Chilcotin)



2024-2026 Financial Plan

Updated Oct 2023

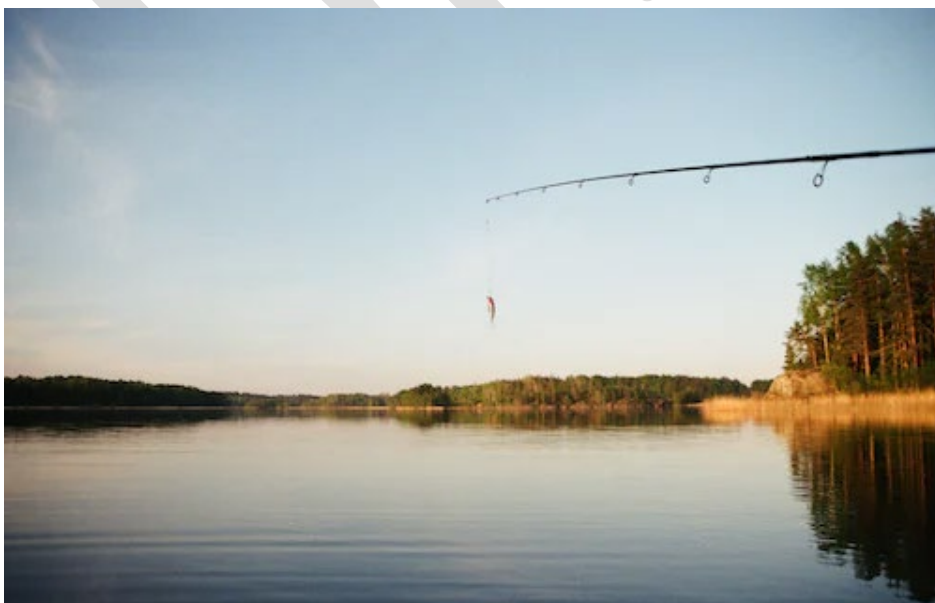


School District No. 27 (Cariboo-Chilcotin) is proud to care for approximately 4600 students from kindergarten to Grade 12 in 24 schools. We are a large geographic area roughly the size of New Brunswick in the beautiful interior of BC. The school district supports approximately 1400 Indigenous learners, as off-reserve, Métis, Inuit and community-based learners from 12 communities, which include Tsideldel First Nation (Alexis Creek Band), Tl'etinqox Government (Anaham Band), Yunesit'in Government (Stone Band), Tl'esqox (Toosey Band), Xení Gwet'in First Nation (Nemiah Valley), ?Esdilagh (Alexandria Band), Tsq'escen' (Canim Lake Band), Stswecem'c/Xget'tem (Canoe Cree/Dog Creek Band), Esk'etemc First Nation (Alkali Lake), Xats'ull (Soda Creek First Nation), T'exelc (Williams Lake First Nation) and Ulkatchot'en (Ulkatcho First Nation).

School District No.27 continues to engage with the communities we serve and strives to increase collaboration, communication, and capacity through ongoing efforts of the Board of Education, Senior Team, School Leadership, teachers, support staff and other community partners/agencies.

The goal of **School District No. 27's** Financial Plan is to provide better transparency on how the district plans to operate in the coming 3 years based on fluctuating funding levels. The plan also seeks to forecast the financial impacts of implementing the District Strategic Plan and to act as a planning tool to allow the district to be fiscally responsible. The plan also attempts to identify any items that may potentially impact future operations of school district early enough, so the district has time to analyse, and make the necessary adjustments to operations as needed. The District Strategic Plan can be found on our Website: www.sd27.bc.ca

If you have any questions related to this Financial Plan, please contact the **Secretary-Treasurer of School District No.27.**



2024-2026 Financial Plan



ALIGNMENT WITH THE STRATEGIC FRAMEWORK

Key Focus Areas for Growth



Seven key focus areas for growth in our district emerged from review of student achievement and school experience data, reflections on the findings and recommendations of the Equity Scan, stakeholder and community input, and examination of our internal processes and practices. These are collective responsibility, instructional capacity, leadership capacity, systems thinking, indigenous learning and culture, inclusive learning communities, and place-based learning. These are high leverage improvement areas that will make a difference across our district and remain priorities in this second year of our plan.

Our approach is to build capacity in our staff, systems, and infrastructure so we can engage in more effective practices and, as a result of those better ways of doing things, students will have enhanced experiences and services and their outcomes will improve. We have specific action planned around each focus and are regularly reviewing progress.





Placed Based Learning

- Built outdoor learning structures.
- Invested in playground equipment for outdoor activities and learning.
- Provide funds to ensure all students have access to clothing, footwear, for outdoor activities.



Inclusive Learning Communities

- Implementation of Ease “Everyday Anxiety Strategies” for Educators (EASE) program for the benefit of staff and students.
- Funding the Learning Series: Inclusive Learning Communities – Shelly Moore.





Indigenous Learning & Culture

- Provide funding to augment libraries collections for Authentic First Peoples Resources.
- Increased visible language and culture across schools by having elders present in schools and purchasing welcome signage.



Systems Thinking

- Moved to fully integrated online system for Finance and Human Resources.
- Initiated a district data warehouse to provide information for instruction and planning.
- Began modernizing the hardware within the district.



2024-2026 Financial Plan

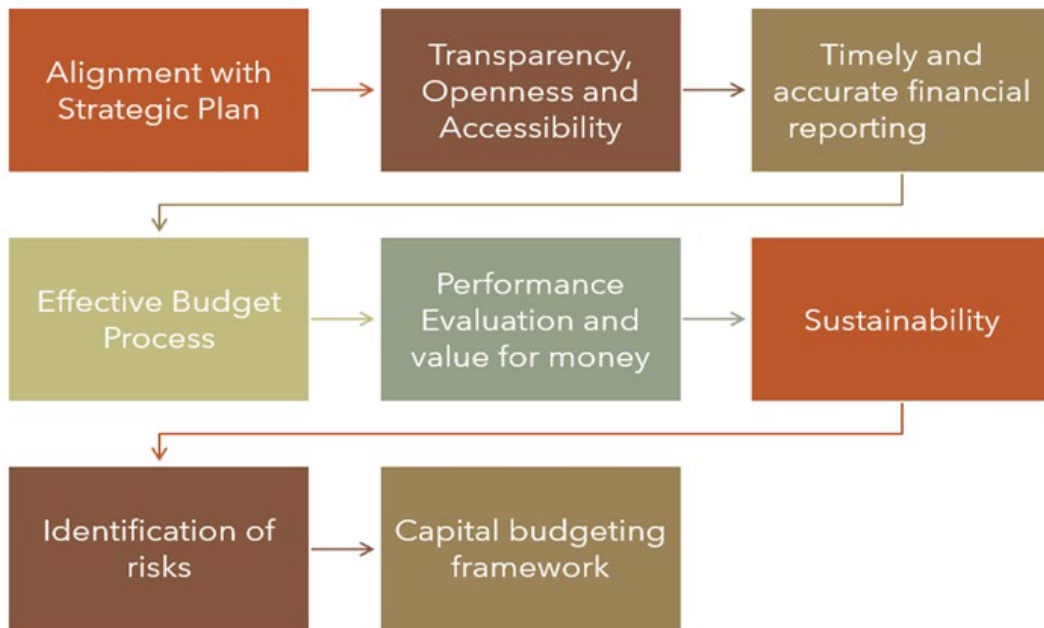


ANNUAL BUDGET PROCESS

The Annual Budget is a Financial Plan that helps the Board direct spending strategically that incorporates the Districts Strategic Goals and aligns with the long-term plans of the district. The plan also reflects any priorities and properly allocates them within the various departments throughout the district.

The Board has a mandate to ensure the following:

- Compliance with the School Act.
- Adherence to collective agreements and other regulatory bodies.
- Maintain a surplus within the Accumulated Surplus Policy.
- Produce a budget that is transparent and includes input from various stakeholders.
- Ensure that the priorities of the Strategic Plan are properly funded and balanced.
- Proper communication on decisions to stakeholders.

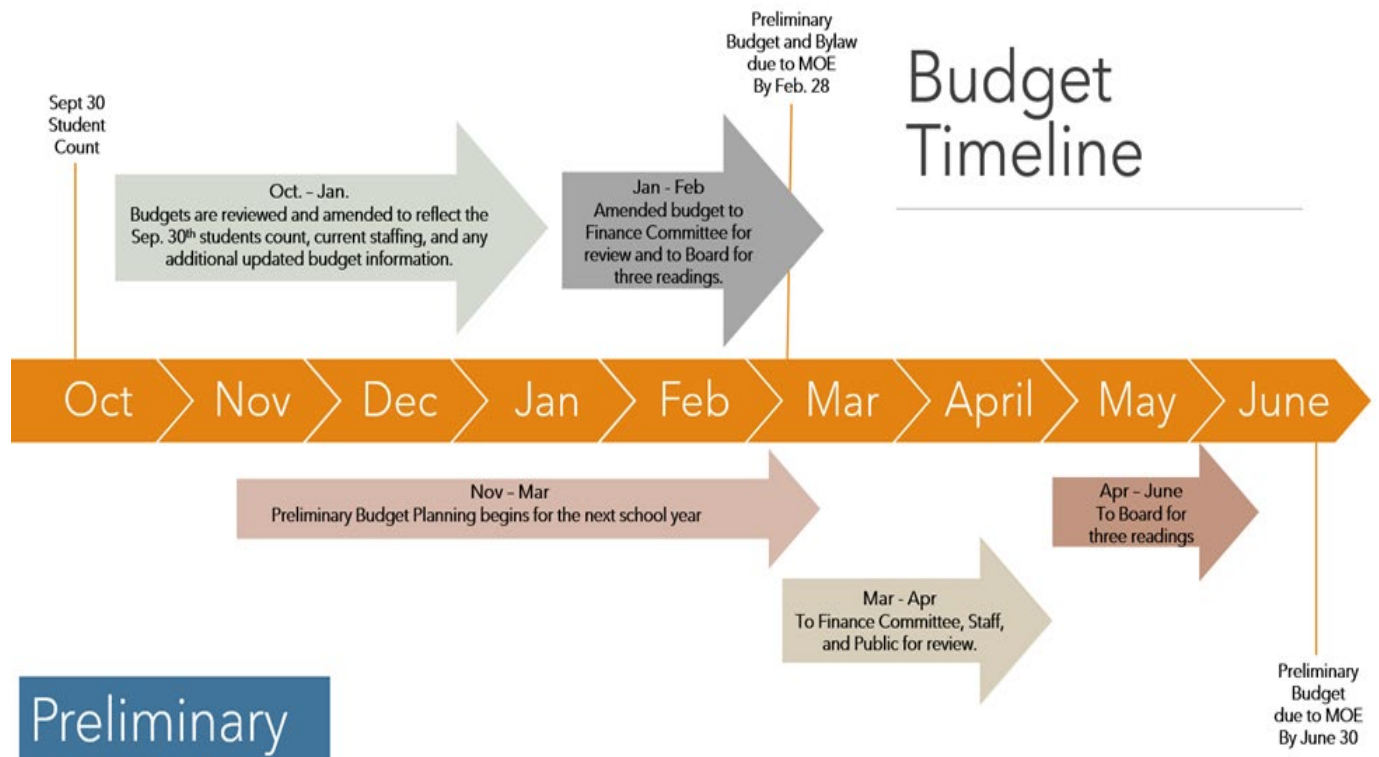


2024-2026 Financial Plan



ANNUAL BUDGET PROCESS

Every year the Board goes through the process of generating the Annual Budget. This process has many steps. Throughout the process they paying close attention to changes in enrollment, funding announcements, collective agreement changes, as well as monitoring current spending for the year. As the year progresses they start getting forecasts for the end of the year as well as begin planning the budget for the following year. This includes determining incorporating any upcoming changes and applying any risk factors that may apply. Additionally, the Board awaits grant announcements in the spring from the Ministry of Education and Child Care so they can update their funding formula to determine their funding levels for the coming year. After this the budget options are presented to the board for consideration. Any changes to the budget are made to incorporate any requested changes. The Finance & Facilities Committee then recommends that the Board adopt the Annual Budget. Following this the Annual Budget is approved and implemented.



2024-2026 Financial Plan



BUDGET FUND TYPES

The district's budget is comprised of three separate funds: Operating Fund, Special Purpose Fund, and Capital Fund. The district's total budget bylaw amount includes expenses and asset purchases from all funds. The Operating Fund is where most of the district's expenses are reported.



Operating Fund

- Student Supports
- Instruction
- Administration
- Maintenance
- Transportation



Special Purpose Funds

- Specific Time Frame (1-2 years)
- Specific Function
 - School Trust Fund
 - Annual Facilities Grant
 - Community Links



Capital Fund

- Buildings
- Land Improvements
- Equipment
- Site Purchases

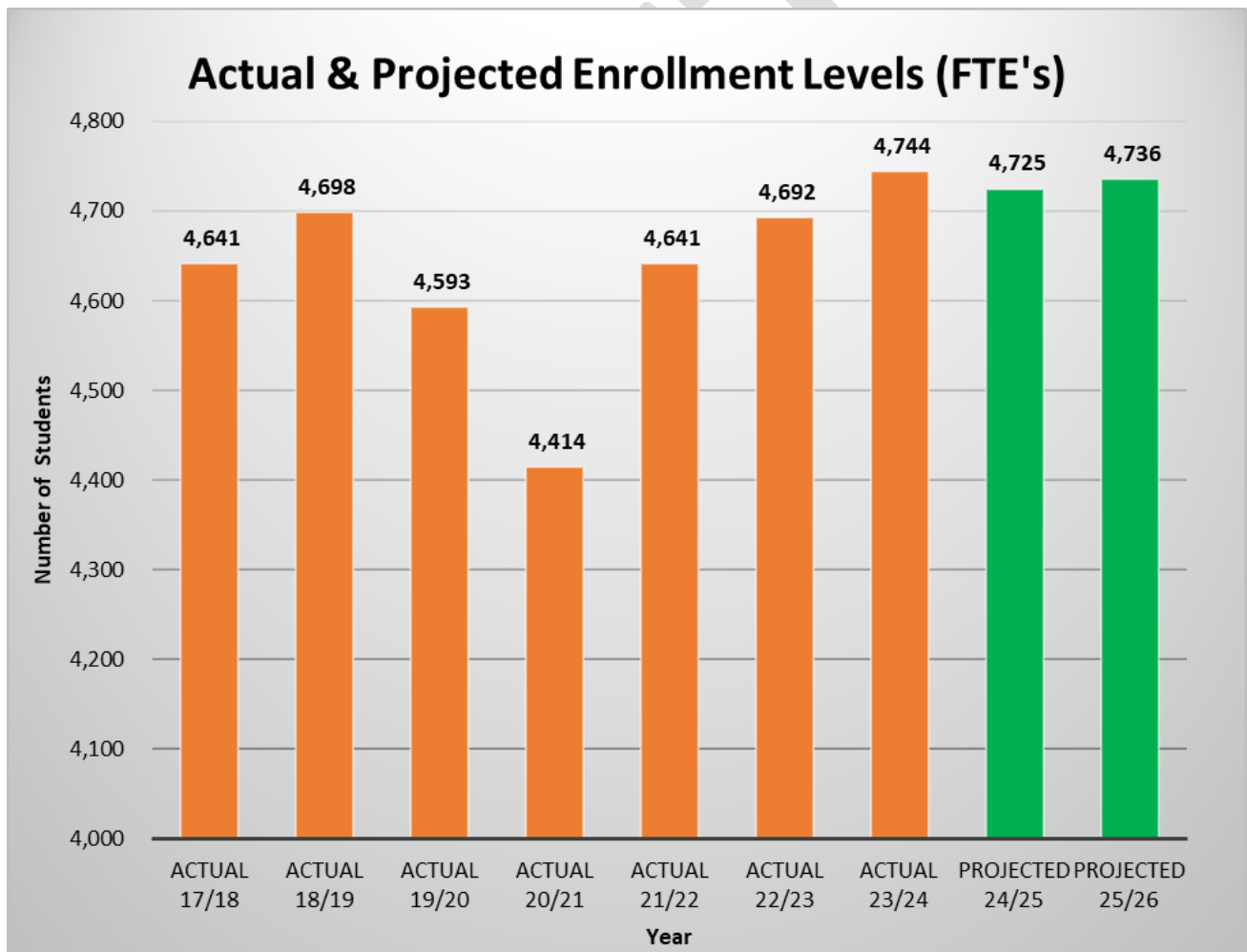
2024-2026 Financial Plan



ENROLLMENT LEVELS & PROJECTIONS

Student enrollment represents the key component for determining both the operating revenue and staffing costs for the district. Enrollment is counted 3 times a year during the school year. The operating grant is adjusted to reflect any enrollment changes over the course of the year.

Over the last 7 years enrollment has been slowly increasing with a slight dip in the 20/21 year mainly because of the COVID-19 pandemic. Enrollment is projected to remain stable over the next couple years.

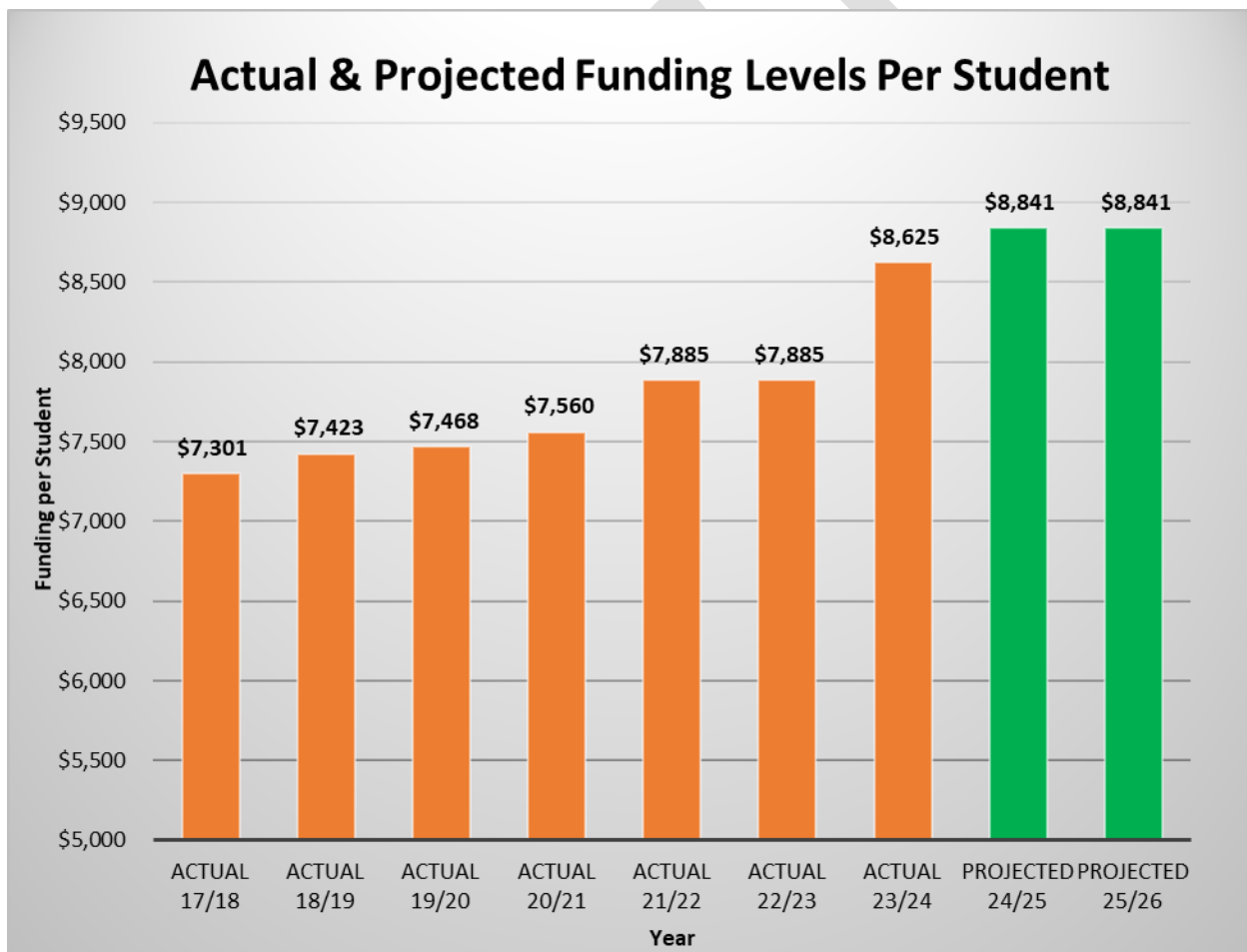


2024-2026 Financial Plan



ENROLLMENT BASED STUDENT FUNDING

A large portion of school funding comes from the Ministry of Education and Child Care (MECC), the funding levels are determined based on student enrollment on a Full Time Equivalent (FTE) basis and has subtle increases and decreases based on various factors surrounding student funding categories. We have incorporated a 2.5% increase to the per student funding for the 24/25 year to account for some of the known increases in wages due to the most recent collective wage agreements in place. No increases to per student funding were applied to the 25/26 year at this time. No other major changes for the funding formula are anticipated based on the current student demographic.



2024-2026 Financial Plan



DISTRICT STAFFING LEVELS & EXPENSES

Staffing levels take various factors into consideration including student and educational needs, funding availability, enrollment growth, and organizational capacity. As student enrollment is projected to remain stable so will staffing levels. We don't anticipate any changes to staffing ratios or staffing levels on a per student basis. The district is not anticipating any major changes in our turnover rates, retirement rates, or job vacancy rates within the district over the next few years. Most of these areas appear to have stabilized although the district is always working toward lower job vacancy rates on an ongoing basis. With the recently ratified collective agreements we do expect our staffing costs to increase according to each individual agreement. These increases have been incorporated into the expense projections for Total Salaries & Benefit Costs within the Financial Projection for Strategic Planning Period.



OPERATIONAL FORECAST ASSUMPTIONS

On the following page is the Financial Projection Summary. It considers the projected enrollment and related effects on staffing and expenditures.

Salaries and wages reflect actual bargained increases until the end of 24/25 and 2.5% is assumed for 25/26.

The inflation rate of 2.5% has been used for services and supplies inflation for the following 24/25 and 25/26 period.

Per student funding was only increased by 2.5% in the 24/25 year then held constant for the 25/26 year.

Enrollment changes were based on the three year forecast sent to the government in the spring multiplied by the projected funding levels mentioned above. Forecasted enrolment in the 3 year plan was a bit higher than our actual in the 23/24 but this will be adjusted in the amended budget this year.

Government per student funding levels are an estimate based on historical values only and are not calculated on any published information except for the years 23/24 and prior years as published.

The financial projection is meant to be a tool to allow the district to foresee the impacts of their strategies in a dollar form and makes assumptions based on estimates and current operation procedures.

These estimates are subject to change based on regulatory decisions, weather impacts, changes due to elections outcomes and various economic factors such as interest rate changes.

2024-2026 Financial Plan



FINANCIAL PROJECTION SUMMARY

Financial Projection for Strategic Planning Period

	Actual 2021/2022	Actual 2022/2023	Budget 2023/2024	Projected 2024/2025	Projected 2025/2026
Revenues					
Provincial Grants					
Ministry of Education & Child Care	53,810,083	56,031,465	60,316,548	61,770,497	61,786,769
Other	95,910	58,160	125,000	125,000	125,000
Tuition	33,183	4,650	18,000	13,000	13,000
Other Revenue	3,010,729	2,670,739	2,988,770	2,988,770	2,988,770
Rentals & Leases	116,352	88,360	105,000	105,000	105,000
Investment Income	156,541	885,511	350,000	500,000	400,000
Total Operating Revenue	57,222,798	59,738,885	63,903,318	65,502,267	65,418,539
Expenses					
Salaries					
Teachers	19,888,015	19,855,919	21,253,453	21,418,511	21,562,820
Principles & Vice Principles	4,785,943	5,146,879	5,931,471	6,012,490	6,053,000
Educational Assistants	3,316,523	3,273,876	3,818,385	3,870,541	3,896,619
Support Staff	8,043,952	8,357,128	9,163,643	9,288,811	9,351,396
Other Professionals	2,483,821	1,968,664	2,307,250	2,338,765	2,354,523
Substitutes	897,497	1,257,644	1,467,671	1,487,718	1,497,742
Total Salaries	39,415,751	39,860,110	43,941,873	44,416,838	44,716,100
Employee Benefits	8,487,830	8,706,433	9,399,482	9,653,120	9,718,158
	17.7%	17.9%	17.6%	17.9%	17.9%
Total Salaries & Benefits	47,903,581	48,566,543	53,341,355	54,069,957	54,434,258
Services & Supplies					
Services	958,443	876,835	1,944,515	879,244	885,168
Student Transportation	178,288	84,828	174,500	85,061	85,634
Professional Development & Travel	315,088	895,636	649,355	898,096	904,147
Rental & Leases	42,457	306,240	50,000	307,081	309,150
Dues & Fees	142,105	275,920	114,000	256,678	258,542
Insurance	181,561	170,177	224,000	190,644	191,794
Supplies	3,681,247	4,397,782	3,702,310	4,389,863	4,419,574
Utilities	1,637,230	1,523,095	1,580,000	1,547,279	1,557,569
Total Services & Supplies	7,136,419	8,530,513	8,438,680	8,553,946	8,611,579
Total Operating Expenses	55,040,000	57,097,056	61,780,035	62,623,903	63,045,837
Net Revenue(Expense)	2,182,798	2,641,829	2,123,283	2,878,364	2,372,701
Interfund Transfers	(322,082)	(5,056,101)	(2,123,283)	(2,273,283)	(1,773,283)
Use of Accumulated Surplus					
Operating Surplus for the Year	1,860,716	(2,414,272)	-	605,081	599,418
Operating Surplus (Deficit), beginning of the year	4,921,797	6,782,513	1,330,774	1,330,774	1,435,855
Surplus Use or Accumulation	1,860,716	(2,414,272)	-	605,081	599,418
Restricted for Future Use		(3,037,467)	-	(500,000)	(500,000)
Projected Surplus					
Operating Surplus (Deficit), end of the year	6,782,513	1,330,774	1,330,774	1,435,855	1,535,273
End of year unrestricted reserves as % of expense	12.32%	2.33%	2.15%	2.29%	2.44%

TO: Finance, Facility and Transportation Committee

FROM: Brenda Hooker

DATE: November 7, 2023

RE: Columneetza Daycare Project Update

BACKGROUND

In March of 2021, SD#27 was awarded \$3M as part of a proposed 119 seat daycare to be developed in the old Columneetza dorms (basement and ground floors).

The project was started and then ran into cost escalation challenges. The District applied to the Ministry for additional funds to offset the increased costs.

ISSUE

The District engaged a project architect (Chernoff Thompson Architects) as part of the design phase and hired a lead contractor Loren Bros to act as construction manager.

Construction is well underway and the overall budget for the project is now certain. At the time the District applied for cost escalation funding, it was discussed at the Board table that the District would commit up to a million dollars towards the project.

This briefing note is updating the board as to the financial status of the project and requesting a formal motion for a District contribution.

Daycare Capital Project Funding and Spending Summary						
	Current Spending	Remaining Estimated	Overall Expected Cost	Gov. Funding	City of Williams Lake	District Funded
Revenue	1,680,613	3,406,101	5,086,714	4,201,532	139,000	746,182
Expenses	1,737,301	3,349,413	5,086,714	-	-	-
Net	(56,688)	56,688	-	4,201,532	139,000	\$746,182

The overall project is expected to cost \$ 5,086,714. The funding from the Ministry and City totals \$ 4,340,532 leaving \$746,182 unfunded.

RECOMMENDATION

That the Board of Education for School District #27 approve an application of surplus towards the Columneetza Childcare project in an amount not exceeding \$800,000.

“Learning, Growing, and Belonging Together”

Policy Committee Meeting Report



November 7, 2023 (5:00 p.m. – 5:32 p.m.)

Trustees in Attendance: Mary Forbes (Chaired Mtg.), Michael Franklin, Anne Kohut.

TEAMS: Linda Martens, Willow Macdonald, Ciel Patenaude.

Regrets:

Staff: Superintendent Chris van der Mark, Secretary-Treasurer Brenda Hooker, Director of Instruction Sean Cameron, Director of Operations Ross Kendell, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. October 10, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Draft Policy 665 Financial Planning and Reporting - update	Secretary-Treasurer Brenda Hooker provided an update on Draft Policy 665 community feedback. No feedback was received from the community on this Draft Policy.	Recommendation THAT the draft policy 665 be referred to the November 28, 2023, Public Board meeting for adoption.
3. Amended Policy 610 – Privacy, FOIPPA and PIDA	Secretary-Treasurer Brenda Hooker provided information on the Amended Policy 610 – Policy FOIPPA and PIDA to including the legislative requirements. As an amendment, it will not be going out for community consultation. AND That Policy 430 Whistle Blower Protection be repealed as the information in this Policy 430, under legislation, now falls under PIDA, and is included in Policy 610. Within the AP’s that are created reference to PIDA will be referenced as “Whistle Blower”, as PIDA is still new terminology.	THAT the Board of Education approve the Amended POLICY 610 – PRIVACY, FOIPPA and PIDA with a name change reflective of the additions to the original policy. and, THAT the Board of Education approve the Repeal of Policy 430 Whistle Blower Protection as this policy now falls within POLICY 610 – PRIVACY, FOIPPA and PIDA.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action	
4. Proposed Future Meeting Dates			
MEETING	DATE	TIME	LOCATION
Policy Committee	December 5, 2023	5:00 p.m.	Board Office
Policy Committee	January 9, 2024	5:00 p.m.	Board Office
Policy Committee	February 6, 2024	5:00 p.m.	Board Office
Policy Committee	February 28, 2024	5:00 p.m.	Board Office
Policy Committee	April 9, 2024	5:00 p.m.	Board Office
Policy Committee	May 14, 2024	5:00 p.m.	Board Office
Policy Committee	June 11, 2024	5:00 p.m.	Board Office

BOARD OF EDUCATION POLICY

POLICY 610 PRIVACY, FOIPPA, AND PIDA



The Board of Education recognizes its legal obligation to safeguard the confidentiality of personal information pertaining to its staff and students. As custodians of this information, the Board believes that the storage, retrieval, and distribution of these records should be done with the assurance of confidentiality and privacy.

Obtaining private or personal information may only be done in accordance with the Freedom of Information and Protection of Privacy Act (FOIPPA) and District administrative procedures.

The School District encourages and supports all personnel in bringing forward reports of unlawful acts and acts of wrongdoing in a manner consistent with the provisions of the British Columbia *Public Interest Disclosure Act* ("PIDA").

The purpose of this Policy and related Procedures is to establish a process, in compliance with the PIDA, for employees and trustees to report, in good faith, wrongful or unlawful conduct without fear of retaliation or reprisal.

SCOPE OF POLICY

This Policy applies to alleged wrongdoing related to the School District's operations or personnel. This Policy does not displace other mechanisms set out in School District Policy for addressing and enforcing standards of conduct, disputes, complaints, or grievances, including issues of discrimination, bullying and harassment, occupational health and safety, or disputes over employment matters or under collective agreements.

TRANSPARENCY AND ACCOUNTABILITY

The School District strives to be open and transparent with the community about its programs and activities and has processes in place to support the timely response to access requests submitted under FOIPPA and the proactive release of information of interest to the community.

GUIDELINES/PRINCIPLES

Definitions

In this Policy and the Procedures, the following capitalized terms are defined as indicated:

"Advice" means advice that may be requested in respect of making a Disclosure or a complaint about a Reprisal under this Policy or the PIDA;

"Discloser" means an Employee or Trustee who makes a Disclosure or seeks Advice or makes a complaint about a Reprisal;

- **"Discloser"** means an Employee or Trustee who makes a Disclosure;
- **"Disclosure"** means a report of Wrongdoing made under this Policy;
- **"Employee"** refers to a past and present employee of the School District;

“**FOIPPA**” means the *Freedom of Information and Protection of Privacy Act*, and all regulations thereto;

“**Investigation**” means an investigation undertaken by the School District under this Policy or by the Ombudsperson under the PIDA;

“**Personal Information**” has the same meaning set out in FOIPPA, namely “recorded” information about an identifiable individual”, and includes any information from which the identity of the Discloser or any person who is accused of Wrongdoing or participates in an Investigation can be deduced or inferred;

“**Personnel**” means Employees and Trustees;

“**PIDA**” means the *Public Interest Disclosure Act* of British Columbia, and all regulations thereto; informally known as **Whistleblower** Protection.

“**Procedure**” means the School District’s Administrative Procedure associated with this Policy, as amended;

“**Reprisal**” means the imposition of, and any threat to impose, discipline, demotion, termination, or any other act that adversely affects employment or working condition of a member of Personnel because they made a Disclosure, sought Advice, made a complaint about a Reprisal, or participated in an Investigation;

“**Trustee**” means a past or present member of the School District’s Board of Education; and “**Wrongdoing**” refers to:

- a. a serious act or omission that, if proven, would constitute an offence under an enactment of British Columbia or Canada;
- b. an act or omission that creates a substantial and specific danger to the life, health, or safety of persons, or to the environment, other than a danger that is inherent in the performance of an employee’s duties or functions;
- c. a serious misuse of public funds or public assets;
- d. gross or systematic mismanagement;
- e. knowingly directing or counselling a person to commit any act or omission described in paragraphs (a) to (d) above.

Statement of Principles – PIDA (Whistleblower Protection).

- The School District is committed to supporting ethical conduct in its operations and seeks to foster a culture in which Employees and Trustees are encouraged to disclose Wrongdoing, including by receiving, investigating, and responding to Disclosures and by providing information and training about the PIDA, this Policy and the Procedures.
- The School District will investigate Disclosures that it receives under this Policy. Investigations under this Policy will be carried out in accordance with the principles of procedural fairness and natural justice.

- The School District will not commit or tolerate Reprisals against any Employee or Trustee who, in good faith, makes a request for Advice, makes a Disclosure, participates in an Investigation, or makes a complaint under this Policy.
- The School District is committed to protecting the privacy of Disclosers, persons accused of Wrongdoing and those who participate in Investigations in a manner that is consistent with its obligations under the PIDA and FOIPPA.

Statement of Principles - FOIPPA

- being open and transparent about the purposes for which personal information may be collected and used by the School District;
- collecting and using personal information only as necessary to carry out the School District's authorized programs and activities;
- sharing personal information internally with staff only on a need-to-know basis;
- sharing personal information with third parties with the knowledge and consent of affected individuals, unless otherwise authorized or required under FOIPPA, the *School Act* or other applicable laws;
- ensuring personal information is protected against unauthorized access, use, disclosure, loss, or destruction; and
- complying with FOIPPA and all Procedures for the accuracy, protection, use, disclosure, storage, retrieval, correction, and appropriate use of personal information.

Privacy and Confidentiality

All Personal Information that the School District collects, uses, or shares in the course of receiving or responding to a Disclosure, a request for Advice, a complaint of a Reprisal, or conducting an Investigation will be treated as confidential and will be used and disclosed as described in this Policy, the Procedures, the PIDA or as otherwise permitted or required under FOIPPA and other applicable laws.

Reporting

Each year, the Superintendent shall prepare, in accordance with the requirements of the PIDA, and make available, a report concerning any Disclosures received, Investigations undertaken and findings of Wrongdoing. All reporting under this Policy will be in compliance with the requirements of FOIPPA.

Responsibility

The Superintendent is responsible for the administration of this Policy and shall ensure that training and instruction is available to all Employees and Trustees concerning this Policy, the Procedures and PIDA.

In the event that the Superintendent is unable or unavailable to perform their duties under this Policy, the Superintendent may delegate their authority in writing to the Secretary-Treasurer or other senior members of Personnel.

REFERENCES

Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. Part 3;
School Act, R.S.B.C. 1996, c. 412 sections 9, 79(3)
Student Records Disclosure Order(M14/91)

Education Committee Meeting Report



November 8, 2023 (3:58 p.m. – 5:04 p.m.)

Trustees in Attendance: Anne Kohut, (Chaired Mtg.) Mary Forbes, Ciel Patenaude.

TEAMS: Willow Macdonald, Linda Martens.

Regrets:

Staff: Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Director of Instruction Sean Cameron, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action	
Acknowledgment of Traditional Territory			
1. October 11, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.	
2. Field Trip	Vice-principal Matt Cullum, teacher Mike Wilson, and Education Assistant Regan Stanchfield presented the application for the Columneetza extra-curricular volleyball trip planned for Spring 2024.	Recommendation: THAT the Board approve the Columneetza volleyball team trip to Hawaii March 19-27, 2024.	
3. Public Engagement with District Plan for Learner Success	Deputy Superintendent Cheryl Lenardon reviewed the extensive public engagement designed to inform the next iteration of the District strategic plan to take effect September 2024.	None. For information only.	
4. Proposed Future Meeting Dates			
MEETING	DATE	TIME	LOCATION
Education Committee	December 6, 2023	4:00 p.m.	Board Office
Education Committee	January 10, 2024	4:00 p.m.	Board Office
Education Committee	February 7, 2024	4:00 p.m.	Board Office
Education Committee	February 27, 2024	4:00 p.m.	Board Office
Education Committee	April 10, 2024	4:00 p.m.	Board Office
Education Committee	May 15, 2024	4:00 p.m.	Board Office
Education Committee	June 12, 2024	4:00 p.m.	Board Office

TO: Board of Education

FROM: Linda Martens

DATE: November 28, 2023

RE: Trustees Report

I attended in person the BCPSEA 2023 Symposium: Insight and Opportunities, Human Resources in Education Nov 2-3 at The Coal Harbour Coast Hotel.

Program Highlights

The theme of the Symposium was **Employee well-being: legal and societal expectations for employers**. Session topics included workforce planning strategies and incentives, recruitment, Reconciliation, mental health, duty to accommodate and disability management.

Breakout Sessions I attended.

Session C (trustee session): Working with People: LR 101 for Trustees Carmen Batista, Director of Human Resources and Labour Relations, BC School Trustees Association and Leanne Bowes, Executive Director, Labour Relations (Collective Bargaining), BC Public School Employers' Association

- Discussion was table talk on several governance issues. This was informative as to what other district boards are doing.

Session A : Duty to Accommodate Jennifer Hogan, Associate Counsel and Jaime H. Hoopes, Associate, Roper Greyell LLP

Protected Grounds (BC)

Race, Colour, Ancestry, Place of Origin, Political Belief, Religion, Criminal conviction unrelated to employment, Sex (includes pregnancy), Sexual Orientation, Marital Status, Family Status, Physical disability, Mental disability, Age, Gender identity or expression.

Emerging Issues: Gender Identity: Like a name, pronouns are a fundamental part of a person's identity.

Session B : Performance management for excluded staff Chris Beneteau, Executive Director, Employee Relations & Sector Initiatives BC Public School Employers' Association.

"Learning, Growing, and Belonging Together"

Culture, Protection and Productivity Cori Maedel, Founder & CEO, The Jouta Performance Group

Race-Based Harassment and Unconscious Biases Kristen Woo, Legal Counsel, BC Public School Employers' Association

Keynote: Psychological Safety and Team Resilience

Dr. Marie-Hélène Pelletier, Leadership Resilience & Burnout Psychologist

Session C (trustee session): Governance for Trustees – Panel Discussion Facilitated by Alan Chell, BCPSEA Board Chair Panelists: Eve Flynn, Dawn Lang, Shirley Wilson, BCPSEA Board Directors

- There was a very interesting discussion on whether a Trustee has a conflict of interest if the board is considering a change to a school trustee's child's school and yes there is a conflict if there are any monetary adjustments to the school's operating budget, equipment addition or removals, or for curriculum changes whether their child is affected or not. This trustee should excuse themselves from any board conversations around this school. Situations sometimes arise where you do not have a financial interest, but your impartiality may reasonably be questioned. For example, the Board may be called on to deal with an issue involving close personal friends or relatives.

Session A Employee conduct on social media outside of work: David Woolias, Partner, and Kristina Draskovic, Associate, Harris & Company LLP.

Session B: Case Law Update Sari A. Wiens, Partner, Harris & Company LLP

Employee well-being: legal and societal expectations for employers Lindsie M. Thomson, Managing Partner, Harris & Company LLP.

Neurodiversity at Work Dr. David Worling, Registered Psychologist Westcoast Child Development Group and Spectrum Works Consulting Group.

- This was a presentation mostly focused around persons with autism. Although it was interesting there were some controversial comments made. Bottom line is to respect everyone whether or not there are known or visible conditions. Depression and PTSD are usually not visible.

Ministry Recruitment Update – Workforce planning strategy Linda Beddouche, Director, Workforce Development, Ministry of Education and Child Care

Focus areas that are being worked on:

- Provide attractive and engaging career options to attract and retain the right people in the right position.

- Offer flexible and innovative education pathways & delivery models to fit the needs of current/aspiring staff and respond to sector priorities. For example, flexible education programs that include online or in-community.
- Support individuals for growth and success at each stage of their K-12 education career journey.
- Foster cross-sector collaboration for an agile education system.

I will distribute the slides from the symposium when I receive them.

TO: Board of Education

FROM: Mary Forbes

DATE: November 28, 2023

RE: Trustees Report

Feeding Futures:

BC Ministry Funding

Food is a G7 basic human right. Supporting school food programs so kids can focus on learning.

Feed BC is partnering with Provincial Government to bring local food to hospitals, municipal buildings, schools.

- BC Agriculture in the Classroom Foundation
- BC fruit and veggie nutritional program + Milk.

Resources

- Volunteers from Roads for All, Seniors, School Alumni, Hockey Teams, do breakfast at schools.
- Food safe will be funded by district.
- Grant List please - Farm to School BC (F2SBC)
- Farm to School Program deadline November 14th.
- Partner with schools of hwy 20 to partner on food truck delivery-Save On Truck in town, rural will partner with local providers and deliveries, Gordon Foods deliver Columneetza kitchen is being redone.
- Ministry of Health has a 3-page interim nutrition resource as full launch January 2024.
- United Way Critical Food System Grant (Sea Cans)
- Net Zero Grant
- Avoid burn out of volunteers - Paid Position who mentors students, and who could hire into the position post grad.
- Electronic hub of information to all teams-local context and autonomy maintained.
- Make it a class.
- Class crockpot, older lunch monitors to serve meals.
- Paid positions for robust food programs.
- Use Good Food Bucks / Market dollars to purchase local food at farmer's market.

“Learning, Growing, and Belonging Together”

Where to find Support

Understanding existing policy and legislation around Food Safety and procurement
SD27 long range budget capital planning can support purchases.

Tell SD your big ideas.

Second Harvest - growing station

Kamloops Food Policy up to support others

Removing Stigma

- BYOB-bring your own bowl and spoon.
 - How do we do reporting - munch a lunch
 - Falcon Food Bucks - Reward system as well.
- Punch cards in box grouped by alphabet.
- Prepaid by parent at office or provided by school.
- Examine our Privilege.



October 19, 2023

File: 0890-02-10

Chair Ciel Patenaude and Board
School District #27 Board of Education
350 2nd Avenue North
Williams Lake, BC V2G 1Z9

E-MAILED
Oct 24/23

Sent via email: info@sd27.bc.ca

Dear Chair Patenaude and Board:

Re: Marie Sharpe Elementary Redevelopment

Further to our correspondence of May 2021, the City of Williams Lake wishes to reiterate its support for School District #27's plans to build a new school to replace Marie Sharpe Elementary School.

Following discussions and a presentation to Council from Superintendent Chris van der Mark this summer, the City strongly supports in principle the School District's proposed plans for redevelopment of Marie Sharpe. Marie Sharpe Elementary services a vulnerable population in the center of Williams Lake and should certainly be a priority for the Province. This project would have an impact far beyond the aesthetics of simply a new school.

During Council's meeting with the Minister of Education and Child Care, Hon. Rachna Singh, at the Union of British Columbia Municipalities Convention in September, we discussed the urgent need for School District #27 to receive funding to address this aging infrastructure. Schools in our district are running at or over capacity, with very little room for growth. Enrolment at Marie Sharpe Elementary has increased year over year despite more than 170 students in the catchment using School of Choice to attend other Williams Lake schools, creating significant capacity issues for this school.

With Marie Sharpe Elementary having 70% Indigenous enrolment, Williams Lake First Nation has also indicated its support for redevelopment. These partnerships are key to help ensure a healthy, sustainable community, and we are hopeful that the Province will see the value in investing in this much-needed facility, and recognize this opportunity for meaningful reconciliation.

The City of Williams Lake values its relationship with School District #27 and looks forward to continuing to work together to help make this opportunity for investment in our community a reality.

Yours truly,

A green ink signature of Mayor Surinderpal Rathor, written in a cursive style.

Mayor Surinderpal Rathor

c: Mr. Chris van der Mark, Superintendent, School District #27 chris.vandermark@sd27.bc.ca