

Finance and Facilities & Transportation Committee Meeting Report



September 12, 2023 (3:00 p.m. – 4:40p.m.)

Trustees in Attendance: Willow Macdonald (Chaired Mtg.) Michael Franklin, Anne Kohut. Mary Forbes.

TEAMS: Linda Martens, Angie Delainey.

Regrets: Ciel Patenaude

Staff: Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Secretary-Treasurer Brenda Hooker, Directors of Instruction Sean Cameron, Cathy van der Mark, Anita Richardson, Wendell Hiltz, Director of Human Resources, Taryn Aumond, Director of Operations McCarron. Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. June 13, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. District Calendar Briefing	Superintendent van der Mark provided an update on the Districts calendar regarding statutory holiday placement for 2023-2024.	Recommendation THAT the Board send the proposed amended calendar for public consultation, moving the November Remembrance Day stat from Friday (November 10) to Monday (November 13) to better align with other community and sector agencies.
3. Annual Facilities Grant and Summer Projects Update	Director of Operations, Patrick McCarron, provided an update on summer projects.	None. Information only.
4. Audit 2022-2023	Secretary -Treasurer Brenda Hooker provided an update on the Audit findings for 2022-2023. proposed allocations of operating surplus and local capital.	Recommendation THAT the Board accept the audited statements as presented for 2022-23.

“Learning, Growing, and Belonging Together”

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5. 2024-25 Minor Capital	Director of Operations, Patrick McCarron, provided an update on the Minor Capital request for 2024-2025.	THAT the Board of accept the minor capital submission for 2024-25.
6. Bussing Update	Director or Instruction, Sean Cameron provided and update on the current bussing practice, and the report that was presented we continue to explore transportation solutions.	None. Information only.
7. Marie Sharpe, Partner Consultation	Superintendent van der Mark provided an update on Marie Sharpe partner consultation that was held in collaboration with WLFN, the City and the CRD. Survey information has been shared with partners.	None. Information only.
8. Approved Restricted Capital Submission Update	Secretary -Treasurer Brenda Hooker informed the board that our restricted capital submission has been approved.	None. Information only.
9. Enrollment Update	Superintendent van der Mark provided an update on the enrollment numbers for the district up to September 8. The district is slightly over last year. Special recognition and thanks to the Human Resources Department for all their hard work.	None. Information only.

10. Proposed Future Meeting Dates

MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	October 10, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	November 7, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	December 5, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	January 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 6, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 28, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	April 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	May 14, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	June 11, 2024	3:00 p.m.	Board Office