

Public Board of Education Meeting Agenda



June 27, 2023
6:30 p.m.
School District Office

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People

1.1. Call to Order

2. Approval of Agenda

THAT the agenda for the June 27, 2023, Public Meeting of the Board of Education be approved

2.1. Adoption of Minutes

THAT the minutes of the May 23, 2023, Public Meeting of the Board of Education be approved as presented.

2.2. Closed Meeting Report

THAT the report of the May 23, 2023, In-Camera Meeting of the Board be approved as presented.

3. Presentation(s) – Tatla: Innovation

4. Delegation - None

5. Reports

5.1. Superintendent | Secretary-Treasurer

5.1.2 Budget 2023-24

5.2. Committee Reports

- Finance & Facilities and Transportation Committee

THAT the Board of Education thank the City for their consultation for these projects and advise them of the potential infrastructure limitations that may exist if the projects are part of a significant growth projections.

“Learning, Growing, and Belonging Together”

THAT the Board of Education apply for capital funding to demolish McLeese Lake existing building.

THAT the Board of Education apply for capital funding to demolish Bridge Lake existing building.

THAT School District No. 27 (Cariboo-Chilcotin) Annual Budget Bylaw for fiscal year 2023-2024 in the amount of \$76,308,259 be read a third time this 27th day of June 2023.

THAT the Board of Education approve the application of \$2,000,000 from Ministry surplus to support the upgrading of fire suppression/alarm systems across SD27.

THAT the Board of Education move \$3,000,000 from the operating surplus to local capital as part of the year fiscal end.

THAT the Board of Education approve the capital submission including a new Marie Sharpe school.

- **Policy Committee**
No Policy meeting was held in June.
- **Education Committee**

THAT the Board of Education approve the Peter Skene Ogden - Japan field trip in principle with final approval pending confirmation of details prior to the trip.

THAT the Board of Education approve the Lake City Italy Greece Band Tour trip in principle with final approval pending confirmation of details prior to the trip.

5.3 Trustees - None

5.4 Liaison / Representation

6. **Reading File** - None

6.1. Correspondence to the Board

6.1.1 City Of Williams Lake

7. **Adjournment**

THAT the public meeting of the Board of Education be adjourned at _____ p.m.

8. **Public Comments**

Public Board of Education Meeting Minutes



May 23, 2023 (6:31 p.m. – 7:38 p.m.)

Trustees in Attendance: Ciel Patenaude, Anne Kohut, Mary Forbes, Mike Franklin, Linda Martens, Angie Delainey.

TEAMS: Willow Macdonald.

Regrets:

Staff: Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Director of Operations, Patrick McCarron, Executive Assistant Jodi Symmes.

1. Opening by Chair

1.1. Call to Order

Board Chair called the meeting to order at 6:31p.m. and acknowledged that the meeting was being held on the traditional and unceded territory of the Northern Secwepemc (Shuswap) People.

2. Agenda and Minutes

2.1. Approval of Agenda

THAT the agenda for the May 23, 2023, Public Meeting of the Board of Education be approved.

O2023.05.23-01

Moved: Trustee Forbes
Seconded: Trustee Kohut
CARRIED

2.2. Adoption of Minutes

THAT the minutes of the April 25, 2023, Public Meeting of the Board of Education be approved as presented.

O2023.05.23-02

Moved: Trustee Forbes
Seconded: Trustee Kohut
CARRIED

2.3. Receipt of In-Camera Meeting Report

THAT the report of the April 25, 2023, In-Camera Meeting of the Board be approved as presented.

O2023.05.23-03

Moved: Trustee Forbes
Seconded: Trustee Kohut
CARRIED

“Learning, Growing, and Belonging Together”

3. Presentation: - None

4. Delegation - None

5. Reports

5.1. Superintendent | Secretary-Treasurer

5.2. Committee Reports

- Finance & Facilities and Transportation Committee

***THAT** the Board of Education proceed with the first two (2) readings of the Annual Budget Bylaw at the May 23rd, 2023, Board Meeting.*

O2023.05.23-04

Moved: Trustee Forbes
Seconded: Trustee Delainey
CARRIED

***THAT** School District No. 27 (Cariboo-Chilcotin) Annual Budget Bylaw for fiscal year 2023-2024 in the amount of \$76,308,259 be read a first time this 23rd day of May 2023.*

O2023.05.23-05

Moved: Trustee Macdonald
Seconded: Trustee Martens
CARRIED

***THAT** School District No. 27 (Cariboo-Chilcotin) Annual Budget Bylaw for fiscal year 2023-2024 in the amount of \$76,308,259 be read a second time this 23rd day of May 2023.*

O2023.05.23-06

Moved: Trustee Franklin
Seconded: Trustee Forbes
CARRIED

***THAT** the Board approve the publication of all school fee schedules for the 2023-2024 school year.*

O2023.05.23-07

Moved: Trustee Martens
Seconded: Trustee Kohut
CARRIED

- Policy Committee

***THAT** the Board of Education approve Policy No. 5125 Student Records be renamed to Policy 365 Student records with revised language.*

O2023.05.23-08

Moved: Trustee Martens
Seconded: Trustee Franklin

CARRIED

THAT the Board approve the amended Policy 330.

O2023.05.23-09

Moved: Trustee Patenaude

Seconded: Trustee Franklin

CARRIED

- Education Committee - No recommendations brought forward

5.3 Trustees

- Kohut
- Forbes
- Delainey
- Patenaude

5.4 Liaison / Representation - None

6. Reading File

6.1 Correspondence to the Board - None

7. Adjournment

The meeting adjourned at 7:38 p.m.

8. Public Comments

An opportunity was provided for public comments pertaining to the agenda.

Chris van der Mark
Acting Secretary-Treasurer

Ciel Patenaude
Chair

In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:

“A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board”.

DATE:	May 23, 2023
TRUSTEE PRESENT:	Ciel Patenaude, Angie Delainey, Anne Kohut, Mary Forbes, Linda Martens, Mike Franklin.
TRUSTEE ATTENDING VIA TEAMS:	Willow Macdonald.
REGRETS:	
STAFF PRESENT:	Superintendent Acting Secretary-Treasurer Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Director of Human Resources Taryn Aumond, Director of Operations Patrick McCarron, Executive Assistant Jodi Symmes.

1. Opening by Chair
 - 1.1. Call to Order – 5:01 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
 - 2.1. Approval of Agenda
 - 2.2. Adoption of Minutes
3. Action Items
4. Discussion Items
 - 4.1 Superintendent /Secretary-Treasurer Update
5. Information Items
 - 5.1. Staffing Update
 - 5.2. Property Update
 - 5.3. Fire Update
6. Adjournment – 6:06 p.m.

“Learning, Growing, and Belonging Together”

TO: Board of Education

FROM: Chris van der Mark

DATE: June 27, 2023

RE: Superintendent | Secretary-Treasurer Report

CONGRATULATIONS

As we reach the end of another school year, I want to take moment to thank everyone who plays a role in making the lives of children a little bit better as they navigate the school years and what's beyond. It really does take a village. We continue to see more people and organizations willing to engage in solutions that bring people and community together. We see more people and organizations willing to work together and lift each other up to move forward, rather than wasting energy to tear things down to keep us in the past. It's hard, but it can be done. Congratulations to all of those helping our communities move forward and setting the example for this 2023 Grad Class (and those to come) that we are indeed better together. When we are selfless, we are stronger than when we are selfish. Congratulations to all, especially the Grad Class of 2023.

SCHOOL SPORTS

Congratulations to the PSO Girls' Soccer and the LCSS Girls' Rugby for their respective showings at the BC's. Thank you to all the coaches and parents who have supported these student athletes.

Thank you to Mr. Parent and all the volunteers for organizing the North End Elementary Track Meet and to the admin Team in the South End for doing the same. It has been so nice to see these opportunities returning with such vigour.

NATIONAL INDIGENOUS DAY

Thank you to our schools and community partners for creating a wonderful day of learning and togetherness. It was heartwarming to see how schools engaged and really showed the continued effort by schools to engage in Truth and Reconciliation. Many of the speakers commented on the size of the gathering and the visible, noticeable participation of children and whole schools. Thank you to our new Indigenous Role Models for engaging in their first public speaking event on behalf of SD27. There is still much work to be done.

“Learning, Growing, and Belonging Together”

ROLE MODEL CELEBRATION

The SD 27 annual Indigenous Role Model Celebration was held on Thursday, June 1 at Lake City Secondary. This program has a long history with SD 27 and the First Nation Education Council, and the celebration is a very special event for the role models, their families, and invited guests. This year's [Role Models](#) are Sky Johnson and Tyson Michel. Thank you to Mr. Gustafson and Ms. Hubner for organizing the event and to the local Chiefs for giving up their time to support this work.

SD27 LEADERSHIP SERIES

On June 12, SD27 staff and admin met for their final dinner meeting to share and reflect upon their work this year. This year the group discussed the resources, *Ensouling Our Schools* and *Creating the Schools Our Children Need*. It is encouraging to see the kind of thoughtful work permeating our schools and classrooms from the broader learning focus of the district. Thank you to Trustee Delainey for popping in to say hi to the group and acknowledge their work.



WLFN POW WOW and PREMIER VISIT



Congratulations to WLFN on their Father's Day Pow Wow. Their community showcase was beautifully powerful and continues to show how WLFN brings the broader community together to move forward in a good way. It was an honor to watch the grand entry with Premier Eby as part of the festivities.

NEW MARIE SHARPE PROJECT

Thanks to WLFN, the City and CRD for their engagement and thoughtful consideration to what possibilities could be as part of a capital bid from the school district. Although these are concepts, it is encouraging to see and hear of the support and willingness of leading

organizations to work together. SD27 will be submitting its capital plan at the end of the month.



FOCUS AREAS FOR GROWTH



We looked at what the student achievement and school experience data showed, reflected on the findings and recommendations of the Equity Scan, considered the community input, examined our internal processes and practices and tried to capture what was essential in some key focus areas for growth: collective responsibility, instructional capacity, leadership capacity, systems thinking, indigenous learning and culture, inclusive learning communities, and place-based learning. We sought input from staff, parents, and students to see if there were important ideas or themes that were missed before confirming our focus areas for planning.

Finance and Facilities & Transportation Committee Meeting Report



June 13, 2023 (3:00 p.m. – 4:36 p.m.)

Trustees in Attendance: Angie Delainey (Chaired Mtg.), Ciel Patenaude, Mike Franklin, Willow Macdonald, Anne Kohut.

TEAMS: Linda Martens.

Regrets: Mary Forbes

Staff: Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Anita Ricardson, Director of Human Resources, Taryn Aumond, Director of Operations McCarron. Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. May 9, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. City Development	Superintendent van der Mark reviewed the City of Williams Lake applications for proposal of proposed changes to the Official Community Plan.	THAT the Board of Education thank the City for their consultation for these projects and advise them of the potential infrastructure limitations that may exist if the projects are part of a significant growth projections.
3. Feeding Futures Update	Deputy Superintendent Lenardon provided an update on the District’s Feeding Futures program as we wind the year to an end.	None. Information only.
4. Trustee Remuneration	Superintendent van der Mark reviewed the Trustee remuneration for the 2023-2024 year based on CPI for 2022.	None. As per Policy 160.
5. Capital Projects - McLeese Lake Demolition	Director of Operations, Patrick McCarron provided an update on the District’s McLeese Lake property.	THAT the Board of Education apply for capital funding to demolish McLeese Lake existing building.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action
6. Capital Projects - Bridge Lake Demolition	Director of Operations, Patrick McCarron provided an update on the District's Bridge Lake property.	THAT the Board of Education apply for capital funding to demolish Bridge Lake existing building.
7. Transportation	Directors of Instruction and Operations, Sean Cameron and Patrick McCarron provided an update on the busing and catchment planned updates the district has been working on.	None. Information only.
8. Budget	Superintendent van der Mark reviewed the district ongoing Budget Development as we come to the end of the school session.	THAT the Board of Education proceed with the third and final reading of the Annual Budget Bylaw at the June 27, 2023, Board Meeting.
9. MECC	Superintendent van der Mark provided a review on the request for Ministry Restricted Surplus.	THAT the Board of Education approve the application of \$2,000,000 from Ministry surplus to support the upgrading of fire suppression/ alarm systems across SD27.
10. Operating Surplus	Superintendent van der Mark reviewed the district Operating surplus as we come to fiscal end June 30, 2023	THAT the Board of Education move \$3,000,000 from the operating surplus to local capital as part of the year fiscal end.
11. Marie Sharpe Concept	Superintendent van der Mark updated the committee members with the on-going discussions the district has been having with partners from WLFN, City of Williams Lake, CRD and the MLA's office exploring potential design for a new Marie Sharpe School in the future with options for sports facilities.	THAT the Board of Education approve the capital submission including a new Marie Sharpe school.

Agenda Item	Notes	Action
-------------	-------	--------

12. Proposed Future Meeting Dates

MEETING	DATE	TIME	LOCATION
Finance/Facilities Committee	September 12, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	October 10, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	November 7, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	December 5, 2023	3:00 p.m.	Board Office
Finance/Facilities Committee	January 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 6, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	February 28, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	April 9, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	May 14, 2024	3:00 p.m.	Board Office
Finance/Facilities Committee	June 11, 2024	3:00 p.m.	Board Office

June 27, 2023

City of Williams Lake
450 Mart Street Williams Lake,
BC V2G 1N3
Attn: Rena Schill,
Deputy Corporation Officer

Dear Ms. Schill,

Thank you for including SD27 in your proposed development planning under Section 476 of the Local Government Act.

Currently, schools near the proposed 1138 Lakeview Crescent proposal are near capacity. Any projections of significant population growth for the City would be helpful as part of the School District's ongoing Capital Planning, especially as related to the proposed ask for a new Marie Sharpe.

Similar issues exist with the application for the 60.9-acre development. Both Mountview Elementary and Chilcotin Road Elementary also run near capacity. As per above, more information on expected community growth and increased numbers of school age children may also be helpful with of capital requests.

Without additional infrastructure, as currently configured, these projects will place additional strain on the school district if these developments are part of an increase in population versus a relocation of existing population.

If there is additional information with regards to increased school age population projections, we would be interested including such data in our capital submission to the Ministry.

Thank you again.

Sincerely,



Ciel Patenaude
Board Chair

CP/js

cc: Board of Education

“Learning, Growing, and Belonging Together”

Education Committee Meeting Report



June 14, 2023 (4:00 p.m. – 5:25 p.m.)

Trustees in Attendance: Anne Kohut, (Chaired Mtg.) Mary Forbes, Willow Macdonald (4:08)

TEAMS: Ciel Patenaude

Regrets:

Staff: Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Anita Richardson, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. May 10, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Learning Highlights	Our team of teachers and administrators who belong to the Leadership Series provided presentations on what they have viewed as the highlights of their year. <ul style="list-style-type: none"> Tracy Walton, LCSS – presented on learnings gained from Shelly Moore attending the district April 27 Pro-D day. Holly Zurak, Alina Cameron, Caitlin Currie – presented on the NOIIE Symposium 2023, and the Learning Series Groups year in review. 	None. Information only.
3. Community Field Experience	Deputy Superintendent Cheryl Lenardon provided an update on this springs CFE candidates.	None. Information only.
4. Presentations International Field Trips	Peter Skene Ogden – Japan: Principal Caitlin Currie and Teacher lead Tai St Pierre will briefly present their trip plan. <ul style="list-style-type: none"> Cancelation policy reviewed, Students who travel, fall under the school code of conduct, All travel rules, and questions will be covered in the first meeting due to be held in September with the parents. 	THAT the Board of Education approve the Peter Skene Ogden – Japan field trip in principle with final approval pending confirmation of details prior to the trip.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action
5. Presentations International Field Trips	Lake City Italy Greece Band Tour: Principal Curt Levens and leacher lead Laura Eilers will briefly present their trip plan <ul style="list-style-type: none"> • Spring Break 2025, • Reviewed cancellation insurance, • Discussion around student behavior concerns – a letter to parents’ states that any student who does not comply with school code of conduct, will be sent home, at the parent’s expense, • First parent meeting has taken place. 	THAT the Board of Education approve the Lake City Italy Greece Band Tour in principle with final approval pending confirmation of details prior to the trip.

6. Proposed Future Meeting Dates

MEETING	DATE	TIME	LOCATION
Education Committee	September 13, 2023	4:00 p.m.	Board Office
Education Committee	October 11, 2023	4:00 p.m.	Board Office
Education Committee	November 8, 2023	4:00 p.m.	Board Office
Education Committee	December 6, 2023	4:00 p.m.	Board Office
Education Committee	January 10, 2024	4:00 p.m.	Board Office
Education Committee	February 7, 2024	4:00 p.m.	Board Office
Education Committee	February 27, 2024	4:00 p.m.	Board Office
Education Committee	April 10, 2024	4:00 p.m.	Board Office
Education Committee	May 15, 2024	4:00 p.m.	Board Office
Education Committee	June 12, 2024	4:00 p.m.	Board Office