

# EDUCATION COMMITTEE AGENDA



**June 14, 2023 – 4:00 p.m.**

## **WELCOME AND ACKNOWLEDGEMENT**

***This meeting is being held on the traditional and unceded territory of the Secwépemc People.***

1. May 10, 2023, Committee Report
2. Learning Highlights
3. Community Field Experience
4. International Field Trips – PSO (Japan), WL – (Greece & Italy)
5. Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Education Committee	September 13, 2023	4:00 p.m.	Board Office
Education Committee	October 11, 2023	4:00 p.m.	Board Office
Education Committee	November 8, 2023	4:00 p.m.	Board Office
Education Committee	December 6, 2023	4:00 p.m.	Board Office
Education Committee	January 10, 2024	4:00 p.m.	Board Office
Education Committee	February 7, 2024	4:00 p.m.	Board Office
Education Committee	February 27, 2024	4:00 p.m.	Board Office
Education Committee	April 10, 2024	4:00 p.m.	Board Office
Education Committee	May 15, 2024	4:00 p.m.	Board Office
Education Committee	June 12, 2024	4:00 p.m.	Board Office

**“Learning, Growing, and Belonging Together”**

# Education Committee Meeting Report



May 10, 2023 (4:01 p.m. – 5:45 p.m.)

**Trustees in Attendance:** Anne Kohut, (Chaired Mtg.) Mary Forbes, Mike Franklin.

**TEAMS:** Ciel Patenaude

**Regrets:** Willow Macdonald

**Staff:** Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Anita Richardson, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. April 12, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Presentations	<p>Ms. Beulah Munson gave a presentation on Changing Possibilities for Young Children within the District. SD27 has been taking part for the past three-years. This project was introduced provincially in 2017. The Early Learning Framework, which is the foundational document for the project, was re-worked in 2018. The project participants are encouraged to “step back,” and look at how far their wonderchild have come in the journey. Michelle Noskey ECE from Little Moccasins/Little Mukluks spoke about the benefits of the program across the communities that she has seen and worked with.</p> <p>District Principal David Corbett gave a presentation on 2023 Heavy Metal Rocks, a course on heavy duty equipment. Taking place were hands on simulations with BC Hydro and Fortis, showing all facets of the set/uptake down of a site. A short summary of the events:</p> <ul style="list-style-type: none"> <li>• 2 Programs; April 26-29 and May 4-5 focusing on logging, mining, and civil construction.</li> <li>• Student groups of 22 and 12 - 1st aid, site Ready B.C and WHMIS.</li> <li>• Involved were 2 schools, 2 gravel pits, 6 days, 6 awards totaling \$1500.00,</li> <li>• The course involved 34 students, 34 machines, 45 leaders &amp; trainers and 65 businesses!!</li> <li>• 2 happy but exhausted SD27 Career Programs workers!!!</li> </ul> <p>Another incredibly successful year.</p>	None. Information only.

“Learning, Growing, and Belonging Together”

Agenda Item	Notes	Action								
3. Early Learning	Director of Instruction, Inclusive Education, Cathy van der Mark reviewed many of the details SD27 is actively involved in as part of our Transfer Under Agreement with Ministry of Education and Child Care. Happy that we have Strong Start programs in Schools.	None. Information only.								
4. Accessible BC	Director of Instruction, Inclusive Education, van der Mark provided a high-level update on the Accessible BC Act that came into force September 1, 2022. We now have a September 1, 2023, deadline to have an Accessibility Committee, a plan, and a mechanism for providing feedback in place for the school district. In the North – we will have an advisory committee that will provide guidance on the work districts will need to undertake to ensure everyone who interacts with our organizations can do so without barriers. We have a strong working relationship with our colleagues in the North	None. Information only.								
5. Strategic Plan Reflections	Superintendent van der Mark, reviewed the Districts Strategic Plan. SD27 had created a robust and ambitious plan as part of the overhaul of organizational and educational function. We have remarkable evidence of growth across all domains, and many of these examples have been shared with the Board through school plans, learning initiatives and other presentations. We continue to see improvement with regards to student success and completion. Although we see student and staff growth there is much more to do. The Board will begin the work next year for the next iteration of the plan beginning in the 2024-2025 school year.	None. Information only.								
6. Proposed Future Meeting Dates										
<table border="1"> <thead> <tr> <th data-bbox="212 1293 659 1325">MEETING</th> <th data-bbox="667 1293 992 1325">DATE</th> <th data-bbox="1000 1293 1170 1325">TIME</th> <th data-bbox="1179 1293 1455 1325">LOCATION</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 1335 659 1367">Education Committee</td> <td data-bbox="667 1335 992 1367">June 14, 2023</td> <td data-bbox="1000 1335 1170 1367">4:00 p.m.</td> <td data-bbox="1179 1335 1455 1367">Board Office</td> </tr> </tbody> </table>			MEETING	DATE	TIME	LOCATION	Education Committee	June 14, 2023	4:00 p.m.	Board Office
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**TO: Education Committee**

**FROM: Chris van der Mark**

**DATE: June 14, 2023**

**RE: Learning Highlights**

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## **BACKGROUND**

This year we have been fortunate to engage teams of teachers and administration in a variety of learning engagements as part of our usual learning series while also having the opportunities to have members of these groups travel to Vancouver for larger, system-based sessions.

Most recently, 15 of our teachers and administration spent time at the Network of Inquiry and Indigenous Education (NOIIE) Symposium. The sessions focused on many current topics for SD27, especially the research and discussion with regards to Indigenous Education and ways to move the system forward. Keynotes included Jo Chrona, who will start our District Day in September and Leyton Schnellert, who we work closely with already.

Members of this group have collected some of their highlights to share with their colleagues in the Leadership Series, as well as with the Board.

See presentation.

## **RECOMMENDATION**

None. Information only.

**TO: Education Committee**

**FROM: Cheryl Lenardon**

**DATE: June 14, 2023**

**RE: Community Field Experience**

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## **BACKGROUND**

SD 27 has a history of hosting teacher candidates from UBC for Community Field Experience (CFE). CFE is the final requirement for UBC teacher candidates who have completed all their teacher education program courses and practicums. They are assigned to a three-week experience in a specialty area they might like to pursue or with a rural school district. The experience is different from a practicum in that it does not involve a prescribed teaching component or formal evaluation: teacher candidates spend time in schools or in community making a contribution with their time and talents and experiencing what it would be like to work and live in the district.

We recognize the Community Field Experience (CFE) as a valuable opportunity to showcase our district and recruit potential candidates for teacher vacancies as well as bring fresh energy and current pedagogy into our schools. In September Deputy Superintendent Cheryl Lenardon attended a meeting at UBC with faculty, participated in a meet and greet with all the potential CFE teacher candidates, and made a presentation about SD 27. We used a highly visual format and engaging narrative to showcase the area and the opportunities we can provide for an exciting and meaningful field experience. We had 5 secondary teacher candidates May 15 – June 2, 2023 and 5 elementary & middle years teacher candidates June 5-23, 2023.

We placed the teacher candidates with rural schools, Skyline and Marie Sharpe, French Immersion, and community partners Gavin Lake and Scout Island. We accommodated them in teacherages and with billet hosts. We hold a barbecue for each session to allow them to share their experiences in SD27, give us feedback, and connect with district staff to learn more about employment opportunities with us. We held an interactive virtual session in February with the teacher candidates and provided a questionnaire to collect information about each of their teaching levels/specialties, interests, passion areas, and what they would like to contribute and experience here. Each teacher candidate received a welcome package of materials about the district and region. We expect to increase our profile within the UBC education faculty and student body and hope to increase applications to our district from this program.

## **RECOMMENDATION**

None. Information only.

**“Learning, Growing, and Belonging Together”**

**TO: Education Committee**

**FROM: Cheryl Lenardon**

**DATE: June 14, 2023**

**RE: International Field Trip – Peter Skene Ogden - Japan**

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### **BACKGROUND**

Peter Skene Ogden Secondary is planning an extra-curricular field trip to Japan March 17-28, 2024. Details of the initial planning are attached. Principal Caitlin Currie and teacher lead Tai St Pierre will briefly present their trip plan and answer any questions the Committee has.

### **RECOMMENDATION**

THAT the Board of Education approve the field trip in principle with final approval pending confirmation of details prior to the trip.

**School**

Peter Skene Ogden Secondary

**Application Date**

2/24/2023

**Field Trip Name**

PSO-Japan Trip Spring 2024

**Destination**

Japan

**Lead Teacher**

Tai St Pierre

**Departure Date**

3/17/2024 9:00 AM

**Return Date**

3/28/2024 9:00 AM

**Learning Goals (or curricular connections)**

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**Number Of Students**

23

**Total Cost of Trip (\$)****Cost to Each Student (\$)**

\$6,000.00

**Comments about Student Costs**

Students began enrolling in March 2022 and had the option of paying in one or three installments or a monthly payment plan. Students have also had access to a number of fundraisers (4-5 per school year)

**Funding Sources**

Fundraisers and payments made by family

**What each Student needs to bring**

Pack for the weather, Japanese currency (yen), Japanese plug adapters, prescription medications (accompanied by doctors prescription and import documents if necessary)

### **Student Training (Preparation)**

Parent meetings held to discuss risks and behaviour expectations and consequences. Detailed travel itinerary to be provided containing information about each location, Japanese phrases to know, Japanese etiquette information, medication rules/restrictions.

### **Students Requiring Support (support plan provided to principal)**

N/A

### **Parent Permission Form Due Date**

6/29/2023

### **Number Of Supervisors**

14

### **Supervisory Arrangements**

5 official chaperones and 9 other adults on the trip. Children will be split into small groups containing at least one adult during free time. All adults will have criminal record checks complete and school volunteer paperwork completed and approved before trip.

### **Method of Communication**

Email & Phone

### **Transportation Details**

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### **Transportation Comments**

Charter bus traveling between 100 Mile House (PSO) and Vancouver. Plane taken to and from Japan (Arriving in Tokyo, departing in Osaka). Private bus will be the primary transportation while in Japan in addition to walking. One short cruise on Lake Ashi as well.

### **Accommodation / Meal Arrangements**

Accommodations and Breakfast/Lunch and arranged by Explorica and included in the trip cost. Lunch will be the responsibility of travelers.

### **Contingency Plan**

If plans change while traveling or a student becomes ill/injured, families will be notified via the email they provided to Explorica.

### **Emergency Plan**



Travel insurance through Explorica covers any medical access while in Japan. Students can return home early if they become ill.

**Information About Trip (Additional Comments)**

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**Field Trip Activities**

Guided walking tours, free time in some districts for shopping, cruise on Lake Ashi, cooking class, Nara deer park (feeding deer), Zen lesson, Calligraphy class

**Potential Known Risks**

Risks associated with travelling by plane, bus, boat, and foot (walking, high traffic areas). Illness due to cold/flu, food, COVID, and other (Hep A/B, Typhoid, Japanese Encephalitis). Natural disasters including earthquake, volcanic eruption, tsunami. Petty theft in high traffic/tourist areas.

**TO: Education Committee**

**FROM: Cheryl Lenardon**

**DATE: June 14, 2023**

**RE: International Field Trip – Lake City Italy Greece Band Tour**

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### **BACKGROUND**

Lake City Secondary is planning an extra-curricular Band field trip to Italy and Greece March 13-23, 2025. Details of the initial planning are attached. Principal Curt Levens and teacher lead Laura Eilers will briefly present their trip plan and answer any questions the Committee has.

### **RECOMMENDATION**

THAT the Board of Education approve the field trip in principle with final approval pending confirmation of details prior to the trip.

**Field Trip Name**

Greece and Italy - LCSS Tour Band

**Application Date**

5/5/2023

**Destination**

Greece and Italy

**Departure Date**

3/13/2025 9:37 AM

**Return Date**

3/23/2025 9:37 AM

Number Of Students

30

Number Of Supervisors

7

Total Cost of Trip

\$200,000.00

Cost to Each student

\$5,500

**Comments about Student Costs**

Students will be paying monthly out of pocket. The Cost of the trip can be smaller if the students choose to fundraise. All students will have the opportunity to individually fundraise to lower the cost of their trip.

**Funding Sources**

SOF Gift Cards, Purdys, Silent Auction, Medieval Market and various other fundraisers throughout the year

**What each Student needs to bring**

- Instrument
- Music (ONLY PHOTOCOPIES) – in YELLOW folders
- 3x Extra reeds, valve oil, slide oil, rotary oil
- Music Stand (will be given out a week before travel) – put in suitcase
- Maroon Tour Band Shirt
- Black DRESS Pants
- Black Socks
- Black Dress Shoes (ABSOLUTELY NO RUNNERS) – must be ALL BLACK!

- Euros, Bank Card, Visa, MasterCard
- Canadian Money – for snacks and meals from WL to Richmond and back
- Money belt
- Deodorant
- Shampoo
- Conditioner
- Contacts/glasses
- Pants
- Shirts
- Under Garments
- Socks
- Runners (comfortable walking shoes)
- Grey Europe Jacket
- Sweatshirt
- Sweater
- Camera
- Tablet/iPod or other devices for travel (chaperones or the school are not responsible for lost, stolen or broken devices)
- Snacks for the plane (baked goods are always good) – no fruit or veggies
- Passport
- Backpack (you will want something to have with you while you are there)
- Toothbrush
- Toothpaste
- Brush
- Tylenol/Advil/Pepto/Gravol
- Charging Banks
- Plug Converters

**Students Requiring Support (support plan provided to principal)**

N/A

**Student Training (Preparation)**

We are constantly talking about different aspects of the trip once rehearsals start in January 2025. Meetings will be held through out the planning process with parents and students.

**Lead Teacher**

Laura Eilers

**Method of Communication**

Phone and Email. I will have my Cell Phone with me the entire time. Everyone will have my number

**Supervisory Arrangements**

Students will be put into 'chaperone groups' and will have the same chaperone for the duration of the trip. Will be from 4-8 students each. The chaperones will have all info needed to get through security at

the airport, as well as emergency contact information in case an emergency arises. Chaperones will check in on their kids periodically throughout the day, and 'tuck' them into bed in the evening.

### **Transportation Details**

Other

### **Transportation Comments**

Bus and Airplane

### **Emergency Plan**

I will have an updated phone tree and send it out to parents.

I will be in direct contact with the travel company we use "Ellison Travel and Tours", and I will work with them to make sure we get home safe

I will contact Admin and Parents to communicate what is going on, and what needs to happen - depending on the situation that arises.

### **Contingency Plan**

We have booked with Ellison Travel and Tours (the company we have planned every trip with) and we will work with them to work out a plan, if needed. Everyone will be part of our Group Insurance Policy, which is bought through our travel company. This is mandatory for piece of mind for students, parents and the chaperones, should anything arise.

I also put together a family contact tree, to make sure parents get the information needed in case of an emergency.

### **Field Trip Activities**

#### **Information About Trip (Additional Comments)**

return motorcoach airport transfers to/from Vancouver (1-56 passenger coach)

airfare from Vancouver to Athens and Venice to Vancouver (connections apply), including 1st checked baggage fees and instruments, all applicable airline, airport, and security fees as of contract date

Local Tour Manager(s)

motorcoach transportation as per itinerary

1 night stay in Richmond (YVR Airport Hotel)

2 night stay in Athens (based on students and chaperones in multi bedded rooms)

1 night stay in Nafplio (based on students and chaperones in multi bedded rooms)

guided city tour of Athens

visits and admission costs (where fees exist) to the following: Guided walking tour, Acropolis of Athens, Delphi site & museum, Epidaurus Ancient Theatre & museum, Olympia site & museum, Museum of Greek Folklore, and Instruments

visits to the following areas: Arachova, Corinth Canal, Nafplio

overnight ferry from Patras to Bari (based on students and chaperones in multi-bedded inside cabins)

guided city tour of Pompeii

2 night stay in Rome (based on students and chaperones in multi bedded rooms)

visits and admission costs (where fees exist) to the following: Guided walking tour, Vatican Museum & Sistine Chapel, and the Colosseum

1 night stay in Florence

visits and admission costs (where fees exist) to the following: Guided walking tour, Uffizi Gallery, Duomo, Saint Marks Church (Opera?)

Visit to the Leaning Tower of Pisa

2 night stay in Venice

visits and admission costs (where fees exist) to the following: Guided walking tour, Saint Marks arrangements for 3 performances

breakfast and dinner daily (including on ferry)

gratuities for driver and guides

Manulife Premium Protection Plan

includes all applicable taxes and service charges as of this contract date (HST/GST included)

24-hour Ellison Travel & Tours Ltd. Emergency Contact Number while on tour

comprehensive Tour Leader binder that includes maps, confirmation details, travel tips and more

### **Accommodation / Meal Arrangements**

We will be staying at local hotels during our stay (2-4 kids per room, depending on the rooms at the hotels). Chaperones will be responsible for checking in with the kids before bedtime. The top corner of their doors will be taped, just to make sure no one escapes in the night.

Breakfasts and Dinners are included in the price, as are some lunches

Most lunches will not be included in the price, so students will need to ensure they have enough money to buy lunch on those days. It will be listed clearly in the itinerary, which meals will be included for the day.

Breakfasts: either a warm breakfast or continental breakfast at the hotels (will depend on what the hotel has to offer

Lunches: Depending on where we are, it could be a sit-down lunch, a bagged lunch etc.

Dinners: All are sit down dinners, where we can all be together and talk about our adventures for the day and debrief

\*\*Even though some students and chaperones are of age to drink in Europe, no alcohol or drugs will be allowed on the trip, at all.

### **Parent Permission Form Due Date**

9/29/2023

**Learning Goals (or cocurricular connections)**

We will be immersed in the culture and music in each of the countries we are visiting. We will be performing in different locations, such as churches, schools and outdoor venues. Not only that, we will be listening to and enjoying the music of each country.

Big Ideas:

1. Individual and collective expression is rooted in history, culture and community
2. Music is a process that relies on the interplay of the senses
3. Music offers unique ways of exploring our identity and sense of belonging

**Risks**

International Band Trip, travel risks, separation from group, injury and/or illness

**Plan to Manage Risks**

Our Tour Manager, who will be with us the entire duration of the trip, will know where we are going. The Tour Company is constantly on the look out for any potential risks that would put our group in harms way.

Should anything arise, I will be in constant communication with admin and the travel company to figure out our next steps.