

# Policy Committee Meeting Report



**May 9, 2023 (5:00 p.m. – 5:26 p.m.)**

**Trustees in Attendance:** Mary Forbes (Chaired Mtg.) Anne Kohut, Mike Franklin, Ciel Patenaude, Linda Martens.

**TEAMS:** Willow Macdonald

**Regrets:**

**Staff:** Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Director of Instruction Sean Cameron, Director of Human Resources, Taryn Aumond. Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action		
Acknowledgment of Traditional Territory				
1. February 14, 2023, Committee Report	The committee reviewed the report and recommended no changes.	None.		
2. Policy 5125	Director of Instruction, Inclusive Education van der Mark provided an update on the Students Records Policy. Changes to the Policy have been provided and an administrative procedure has been created to outline the District responsibilities that align with the legislative and Ministry of Education and Child Care requirements.	Recommendation THAT the Board of Education approve Policy No. 5125 Student Records be renamed to Policy 365 Student Records with suggested updates.		
3. Review of Policy 330 – Enrollment in an Educational Program	Deputy Superintendent Lenardon provided Policy 330 Enrollment in an Educational Program update. The requested changes are required for the policy to reflect Nature Kindergarten not running as a School of Choice program and provide some annual flexibility in the application due date for School of Choice.	Recommendation THAT the Board approve the amended the Board of Education approve amended Policy 330.		
4. Proposed Future Meeting Dates				
	<b>MEETING</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
	Policy Committee	June 13, 2023	5:00 p.m.	Board Office

“Learning, Growing, and Belonging Together”