



Public Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)

January 24, 2023

6:30 p.m. – School District Office

1. Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People

- 1.1 Call to Order

2. Approval of Agenda

THAT the agenda of the January 24, 2023, Public Board of Education Meeting be approved as presented.

- 2.1 Adoption of Minutes

THAT the minutes of the December 20, 2022, Public Meeting of the Board be approved as presented.

- 2.2 Closed Meeting Report

THAT the report of the December 20, 2022, Closed Meeting of the Board be approved as presented.

3. Presentation – None

4. Delegations - None

5. Reports

- 5.1 Superintendent | Secretary-Treasurer

- 5.1.1 Amended Annual Budget (Finance and Facilities)

- 5.2 Committee Reports

- 5.2.1 Finance Committee & Facilities and Transportation Committee

THAT the DRAFT school calendars for 2023-24 and 2024-25 be sent out for consultation.

THAT the Board of Education proceed with the first two readings of the amended budget bylaw at the January 24 regular Board Meeting.

5.2.2 Policy Committee

THAT the Board of Education send DRAFT Policy 440 – Violence in the Workplace be adopted as presented.

THAT the Board of Education DRAFT POLICY 520 Smoking & Smokeless Tobacco Restrictions be adopted as presented.

5.2.3 Education Committee

No motions arising

5.3 Trustees

5.4 Liaison / Representation

6. Reading File

6.1. Correspondence to the Board

7. Adjournment

THAT the public meeting of the Board of Education be adjourned at _____ p.m.

8. Public Comments



Public Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)

MINUTES

December 20, 2022
District Office – Board Room

Trustees Present Anne Kohut
Angie Delainey
Linda Martens
Mike Franklin

Attending via Teams Ciel Patenaude
Willow Macdonald
Mary Forbes

Regrets

Staff Present Chris van der Mark, Superintendent / Acting Secretary-Treasurer
Cheryl Lenardon, Deputy Superintendent (recording secretary)
Sean Cameron, Director of Instruction
Cathy van der Mark, Director of Instruction
Anita Richardson, Director of Instruction
Taryn Aumond, Director of Human Resources
Patrick McCarron, Manager Facilities and Maintenance

1. Opening by Chair

1.1. Call to Order

The Chair called the meeting to order at 6:38 p.m. and acknowledged that the meeting was being held on the traditional and unceded territory of the Northern Secwepemc (Shuswap) People.

2. Agenda and Minutes

2.1. Approval of Agenda

THAT the agenda of the December 20, 2022, Public Board of Education Meeting be approved as presented.

O2022.12.20-01

Moved: Trustee Martens
Seconded: Trustee Kohut
CARRIED

2.2. Approval of Minutes

THAT the minutes of the November 22, 2022, Public Meeting of the Board of Education be approved as presented.

O2022.12.20-02

Moved: Trustee Martens
Seconded: Trustee Kohut
CARRIED

2.3. Receipt of In-Camera Meeting Report

THAT the report of the November 22, 2022, In-Camera Meeting of the Board be approved as presented.

O2022.12.20-03

Moved: Trustee Martens
Seconded: Trustee Kohut
CARRIED

3. Presentation - None

4. Delegation - None

5. Reports

5.1. Superintendent | Secretary-Treasurer

THAT a letter of thanks be sent on behalf of the Board to Ms. Riplinger for her work in place-based learning and representing the district at this event.

O2022.12.20-04

Moved: Trustee Martens
Seconded: Trustee Kohut
CARRIED

5.2. Committee Reports

5.2.1. Finance & Facilities and Transportation Committee
December meeting was canceled.

5.2.2. Policy Committee
December meeting was canceled

5.2.3. Education Committee
No motions arising

5.3 Trustees

5.4 Liaison / Representation

6 Reading File

6.1 Correspondence to the Board

6.1.1 Honourable Rachna Singh

6.1.2 Honourable Grace Lore

6.1.3 Ministry of Transportation

7 Adjournment

The meeting adjourned at 7:04p.m.

8 Public Comments

An opportunity was provided for public comments pertaining to the agenda.

Chris van der Mark
Acting Secretary-Treasurer

Ciel Patenaude
Chair



In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:

"A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board".

DATE: December 20, 2022

LOCATION: School Board Office

TRUSTEE PRESENT: Angie Delainey, Anne Kohut, Linda Martens, Mike Franklin.

TRUSTEE ATTENDING VIA TEAMS: Ciel Patenaude, Mary Forbes, Willow Macdonald.

REGRETS:

STAFF PRESENT: Superintendent | Acting Secretary-Treasurer Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Director of Human Resources Taryn Aumond, Manager of Facilities & Transportation Patrick McCarron.

1. Opening by Chair
 - 1.1. Call to Order – 5:06 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
 - 2.1. Approval of Agenda
 - 2.2. Adoption of Minutes
3. Action Items
 - 3.1. Secretary-Treasurer Recruitment
4. Discussion Items
 - 4.1. Audit
5. Information Items
 - 5.1. Staffing Update
 - 5.2. Administration Update
 - 5.3 Compensation
6. Adjournment – 5:55p.m.



Briefing Note

TO: Board of Education

FROM: Chris van der Mark

DATE: January 24, 2023

RE: Superintendent | Secretary-Treasurer Report

WELCOME BACK

We hope people had an opportunity to enjoy some much needed downtime to recharge and reconnect. We generally seemed to be the envy of many districts with the decision to start the break a bit later. People may note that the proposed calendar for the next two years naturally lands on the later break.

EXEMPT AND EXCLUDED COMPENSATION

Government has recently concluded public sector bargaining. As part of this work, PSEC included lifts for Principals and Vice-Principals as well as other exempt and excluded positions that districts traditionally have had to account for from existing resources. The work and recognition of PSEC to build this in for 2022-23 year is greatly appreciated!

KINDERGARTEN REGISTRATION

Registration for the 2023-24 school year has begun! Please contact your local schools for more information. The earlier we have accurate information the more effective our planning can be with regards to staffing.

LEADERSHIP SERIES

The second evening meeting of this group of teachers, support staff and admin where they share perspectives across the district while considering samples of reading designed to challenge and improve practice. All over a good meal! Many thanks to those who commit this time to share, laugh and learn as we continue to build a community of professionals.

RECRUITMENT AND RETENTION

Human resources has begun its full court press with in-person job fairs at various post-secondary institutions in BC and across Canada. District teams of school and district



admin, as well as CCTA members will be teaming up to advertise the teaching and learning opportunities that exist in the beautiful Cariboo region! We have also continued retirement incentive for teaching staff to let us know early if they have an impending retirement as this allows for better planning and potential contract offers at the time of the fair.



Briefing Note

TO: Board of Education

FROM: Chris van der Mark

DATE: January 24, 2023

RE: Amended Budget

As presented at the January 10 Finance and Facilities Committee, we have prepared the annual amended budget in accordance with the School Act

Attached is a quarterly Financial Projection report which provides information on financial projections to the end of June 2023 and reports on variances from the 2022/23 Annual Budget approved by the Board on June 28, 2022. This report allows the Board to make mid-year adjustments to budget, if necessary, by either approving additional spending or reducing expenses. The year-to-date report is a financial planning tool that provides more accurate information as each month's expenses are incurred.

It is important to note that the report is developed based on the information known at the time it is created. The numbers will change based on the events that occur up to June 30, 2023.

The Financial Projection report is developed based on the following:

- Revenue anticipated (includes the December 17 Interim Operating Grant confirmation) and actual expenses incurred to December 31, 2022.
- For consistency and ease of understanding, follows the format of the Ministry of Education's Annual Budget forms.
- 10-month expenses (i.e., teacher salaries) are typically 4/10 or 40% (September to December) of anticipated expenses.
- 12-month expenses (i.e., business administration) are approximately 6/12 or 50% (July to December) of anticipated expenses.
- Some expenses occur on an annual basis such as equipment leases and software licenses. The technology budget for example may contain budget items expensed early in the budget cycle and is therefore not an indication of monthly spending.

HIGHLIGHTS OF THE FINANCIAL PROJECTIONS REPORT

- The report focuses on the Board's Operating Budget. The next quarterly report will also provide information on Special Purpose and Capital funds.
- All of the schedules show the current projection and the amounts anticipated through the Annual Budget process.



Schedule 2:

- Outlines total projected Operating revenue and expenses.
- The district is projecting a surplus of \$989,127 as of June 30, 2023. This amount will fluctuate based on actual revenue received and expenses incurred over the next six (6) months.
- The surplus includes funding that may be internally restricted at the end of the year such as targeted Indigenous Education funding.

Schedule 2A:

- Lists all revenue sources.
- Total revenue has increased from the Annual Budget by \$1,449,324 and shows total projected revenue of \$58,149,700.
- Based on the September 30 enrolment numbers and the December Interim Operating Grant summary, the Operating Grant increased by \$1,026,374 from the spring 2022 Estimated Operated Grant.
 - LEA Recovery amount increased by \$389,581 which lowered our grant offset accordingly.
 - With higher interest rates we are seeing an increase in our investment revenue of \$406,350

Schedule 2B:

- Lists all Operating expenses by object – employee salary group, benefits, supplies and services
- Total operating expense is \$57,160,573 which is an increase from the Annual Budget of \$481,197.

Schedule 2C:

- Lists all Operating expenses by program (i.e., Instruction, District Administration, etc.) and object (salary, benefits, supplies)

2022/2023 AMENDED ANNUAL BUDGET BYLAW PROCESS

As the Board of Education is aware, the 2022/23 Amended Annual Budget Bylaw must be approved by the Board and submitted to the Ministry of Education by February 28, 2023. In previous years, the Board has reviewed the Amended Annual Budget Bylaw at the January Board meeting with two readings of the bylaw occurring at the January Board of Education of Public meeting and the third reading occurring at the February Public meeting.

The Financial Projections report will be used as the basis for the development of the Amended Annual Budget Bylaw. With this additional report available for the Board in January, the formal Amended Budget bylaw will be included in the February 14, 2023, Finance and Facilities & Transportation Committee for review with final readings required by the Board of Education by the end of February.



RECOMMENDATION

Proceed with the first two readings of the annual amended budget bylaw.

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2022-2023 in the amount of \$68,463,528 be read a **first time** this 24th day of January 2023.

THAT School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2022-2023 in the amount of \$68,463,528 be read the **second time** this 24th day of January 2023.

Welcome to the 2022/2023 Amended Annual Budget Excel package.

System Requirements:

- At this time, Excel for Mac is **NOT** supported.

New Features:

1.) Macros **MUST** be enabled and the document saved in the **.xls** or **.xlsm** format.

Note: Once document is saved in the **.xlsx** format, it is no longer functional and cannot be converted back

([Please click here to see how to enable Macros](#))

- 2.) A Finalized printed version must be given to your Board for approval. If the Board requires changes, please submit the package to the Ministry for **Override** (turn around is quick). Once changes are made, Finalize again and get the Board to sign then new package "**Statement 2**" and "**Bylaw**" page.
- 3.) Please do not enter values with **decimals** (with the exception of FTE), **links** or **formulas**
 - ▶ May result in an **ERROR**
- 4.) Button position is based on your monitor's default Scale and layout of 100%
- 5.) Security and functionality
 - ▶ If another Excel document is open(ed) while this document is active, it may also take on the security features
- 6.) Cover page
 - ▶ School district dropdown menu
 - ▶ Prior source dropdown menu
 - ▶ Print Package/Print Page (on each tab) *please use these buttons as apposed to the regular Excel buttons
 - Removes colour, unused rows/columns and updates TOC while printing
 - Checks to see if there are any verification error/warnings
 - Checks to see if "Prior Year Source" and "School District" have been selected
 - ▶ PDF Package (creates a PDF document)
 - ▶ Finalize Package
 - Removes "DRAFT" from the Signature block on Statement 2
 - Does a final check to see if there are any verification errors/warnings
 - The package is ready for signoff and submission to Ministry of Education. (This does not automatically send to the Mini
 - Locks down entire workbook; allowing only printing and ability to change Bylaw and signature dates
 - Removes the "DRAFT" on the footer of pages and replaces it with a version number and the date/time
 - ▶ Ministry Override
 - Allows ministry staff to unlock the workbook if districts require to make changes
- 7.) Verification page
 - ▶ Shows all the verification rules and their status
- 8.) Bylaw page
 - ▶ Date dropdown menus - These will still work even when document is Finalized

Suggested Entry Order:

- ▶ Schedule 4 - Capital Revenue and Expense
- ▶ Schedule 3 - Special Purpose Revenue and Expense
- ▶ Schedule 2B - Schedule of Operating Expense by Object
- ▶ Schedule 2A - Schedule of Operating Revenue by Source
- ▶ Schedule 2 - Operating Revenue and Expense
- ▶ Schedule 1 - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
- ▶ Statement 4 - Changes in Net Financial Assets (Debt)
- ▶ Statement 2 - Revenue and Expense

Welcome to the 2022/2023 Amended Annual Budget Excel package.

Excel 2010 - 2016 Macro Enable - This potentially comes up twice (once for editing and once to enable)

The screenshot shows the Microsoft Excel 2010 interface. The ribbon includes File, Home, Insert, Page Layout, Formulas, Data, Review, View, Developer, ACROBAT, and Tell me what you want to do. A red circle highlights a yellow security warning bar that reads: "SECURITY WARNING Some active content has been disabled. Click for more details. Enable Content". Below the warning, the spreadsheet content is visible, including a blue header row with "Welcome to the 2018/2019 Annual Budget Excel package.", a red "System Requirements" section, and a yellow "New Features" section.

System Requirements:

- Microsoft Excel 2010 - 2016 is required to run the 2018/2019 Annual Budget Excel package.
- At this time, Excel for Mac is **NOT** supported.

New Features:

- 1.) Macros **MUST** be enabled and the document saved in the **.xls** or **.xlsm** format.
Note: Once document is saved in the **.xlsx** format, it is no longer functional and cannot be converted back
(For Excel 2010 - 2016, please click here to see how to enable Macros)
- 2.) A Finalized printed version must be given to your Board for approval. If the Board requires changes, please submit the package to the Ministry for **Override** (turn around is quick). Once changes are made, Finalize again and get the Board to sign then new package "Statement 2" and "Bylaw" page.
- 3.) Please do not enter values with **decimals** (with the exception of FTE), **links** or **formulas**
▶ May result in an **ERROR**
- 4.) Button position is based on your monitor's default Scale and layout of 100%

Amended Annual Budget

School District No. 27 (Cariboo-Chilcotin)

June 30, 2023

School District No. 27 (Cariboo-Chilcotin)

June 30, 2023

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	16

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

Verification Error Summary

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

	<u>STATUS</u>
Statement 2 "Ministry Funded School-Age FTE" can not be zero.	Passed
Statement 2 "Ministry Funded School-Age FTE" can not be zero in the comparative period.	Passed
Statement 2 A description other than "District Entered" must be entered.	Passed
Statement 4 "From Local Capital" must be negative or zero in the comparative period.	Passed
Statement 4 "From Deferred Capital Revenue" must be negative or zero.	Passed
Statement 4 "From Deferred Capital Revenue" must be negative or zero in the comparative period.	Passed
Statement 4 Values must be entered as a whole number - without decimals.	Passed
Schedule 1 "Budgeted Accumulated Surplus (Deficit), end of year" must be positive or zero for "Operating Fund".	Passed
Schedule 1 "Budgeted Accumulated Surplus (Deficit), end of year" must be positive or zero for "Special Purpose Fund".	Passed
Schedule 1 "Budgeted Accumulated Surplus (Deficit), end of year" must be positive or zero for "Capital Fund".	Passed
Schedule 1 Values must be entered as a whole number - without decimals.	Passed

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

		<u>STATUS</u>
Schedule 2	"Budgeted Prior Year Surplus Appropriation" must be positive or zero.	Passed
Schedule 2	"Budgeted Prior Year Surplus Appropriation" must be positive or zero in the comparative period.	Passed
Schedule 2	"Budgeted Retirement of Deficit" must be negative or zero.	Passed
Schedule 2	"Budgeted Retirement of Deficit" must be negative or zero in the comparative period.	Passed
Schedule 2	"Net Transfers (to) from other funds - Tangible Capital Asset Purchases" must be negative or zero.	Passed
Schedule 2	"Net Transfers (to) from other funds - Tangible Capital Asset Purchases" must be negative or zero in the comparative period.	Passed
Schedule 2	"Net Transfers (to) from other funds - Tangible Capital Asset - Work in Progress" must be negative or zero.	Passed
Schedule 2	"Net Transfers (to) from other funds - Tangible Capital Asset - Work in Progress" must be negative or zero in the comparative period.	Passed
Schedule 2	"Budgeted Surplus (Deficit), for the year" cannot be negative for "Operating Fund Surplus (Deficit)".	Passed
Schedule 2	"Budgeted Surplus (Deficit), for the year" cannot be negative for "Operating Fund Surplus (Deficit)" in the comparative period.	Passed
Schedule 2	Values must be entered as a whole number - without decimals.	Passed

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

	<u>STATUS</u>
Schedule 2A If a value is entered in either "ISC/LEA Recovery" or "Funding from First Nations" then the other must have a value.	Passed
Schedule 2A If a value is entered in either "ISC/LEA Recovery" or "Funding from First Nations" then the other must have a value in the comparative period.	Passed
Schedule 2A "ISC/LEA Recovery" must be a negative value.	Passed
Schedule 2A "ISC/LEA Recovery" must be a negative value in the comparative period.	Passed
Schedule 2A Values must be entered as a whole number - without decimals.	Passed
Schedule 2B "Total Services and Supplies" amounts on Schedule 2B and 2C must Match.	Passed
Schedule 2B Comparative - "Total Operating Expense" on Schedule 2B must equal Comparative - "Total Functions 1-9" on Schedule 2C.	Passed
Schedule 2B A description other than "District Entered" must be entered.	Passed
Schedule 2C Values must be entered as a whole number - without decimals.	Passed
Schedule 3 "Net Transfers (to) from other funds - Tangible Capital Asset Purchases" must be negative or zero.	Passed
Schedule 3 "Net Transfers (to) from other funds - Tangible Capital Asset Purchases" must be negative or zero in the comparative period.	Passed

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

		<u>STATUS</u>
Schedule 3	"Net Transfers (to) from other funds - Tangible Capital Asset - Work in Progress" must be negative or zero.	Passed
Schedule 3	"Net Transfers (to) from other funds - Tangible Capital Asset - Work in Progress" must be negative or zero in the comparative period.	Passed
Schedule 3	"Total Expense" amounts on Schedule 3 and 3A must Match.	Passed
Schedule 3	"Budgeted Surplus (Deficit), for the year" must be greater or equal to "Endowment Contributions" unless attributed to Controlled and Related Entities.	Passed
Schedule 3	Values must be entered as a whole number - without decimals.	Passed
Schedule 3A	"Deferred Revenue, end of year" cannot be a negative value.	Passed
Schedule 3A	"Net Revenue (Expense)" must equal to zero.	Passed
Schedule 3A	Values must be entered as a whole number - without decimals.	Passed
Schedule 4	"Net Revenue (Expense)" cannot be negative for "Invested in Tangible Capital Assets" unless due to asset amortization.	Passed
Schedule 4	"Total Other Adjustments to Fund Balances" must sum to zero.	Passed
Schedule 4	Values must be entered as a whole number - without decimals.	Passed

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

		<u>STATUS</u>
Schedule 4	"Tangible Capital Assets Purchased from Local Capital" must be a negative value.	Passed
Schedule 4	"Tangible Capital Assets WIP Purchased from Local Capital" must be a negative value.	Passed
Interfund Transfers	"Other" for Operating Fund, Special Purpose Fund and Capital Fund must net to zero.	Passed
Interfund Transfers	"Net Transfers (to) from other funds" must net to zero, in the comparative period.	Passed
Schedule 2	WARNING -- It is unusual to record a "Budgeted Retirement of Deficit" AND a "Budgeted Prior Year Surplus Appropriation", in the same year.	Passed
Schedule 2	WARNING -- It is unusual to record a "Budgeted Retirement of Deficit" AND a "Budgeted Prior Year Surplus Appropriation", in the same year, in the comparative period.	Passed
Schedule 2	WARNING -- "Net Transfers (to) from other funds - Local Capital" are normally negative or zero. NOTE: A positive figure will decrease the "Budget Bylaw Amount".	Passed
Schedule 2	WARNING -- Comparative "Net Transfers (to) from other funds - Local Capital" are normally negative or zero. NOTE: A positive figure will decrease the "Budget Bylaw Amount".	Passed
Schedule 2	WARNING -- "Net Transfers (to) from other funds - Other" are normally negative or zero. NOTE: A positive figure will decrease the "Budget Bylaw Amount".	Passed
Schedule 2	WARNING -- Comparative "Net Transfers (to) from other funds - Other" are normally negative or zero. NOTE: A positive figure will decrease the "Budget Bylaw Amount".	Passed
Schedule 3	WARNING -- "Net Transfers (to) from other funds - Other" are normally negative or zero.	Passed

Total Number of Rules Applicable to the Amended Annual Budget: 63
Rules with Passed Status: 63
Rules with ERROR Status: 0
Rules with WARNING Status: 0
Rules with OVERRIDE Status: 0

		<u>STATUS</u>
Schedule 3	WARNING -- Comparative "Net Transfers (to) from other funds - Other" are normally negative or zero.	Passed
Schedule 3	WARNING -- "Budgeted Surplus (Deficit), for the year", in the comparative period, must be greater or equal to "Endowment Contributions" unless attributed to Controlled and Related Entities.	Passed
Schedule 3A	WARNING -- You are reporting an annual deficit in Controlled and Related Entities. This cannot exceed Controlled and Related Entities accumulated surplus of the Prior Year.	Passed
Schedule 4	WARNING -- "Budgeted Surplus (Deficit), for the year" is not normally negative unless due to amortization in the comparative period.	Passed
Schedule 4	WARNING -- You are reporting an annual deficit in Local Capital. This cannot exceed Local Capital accumulated surplus of the Prior Year.	Passed
Schedule 4	WARNING -- "Net Revenue (Expense)" plus "Total Net Transfers" is not normally a negative for "Local Capital".	Passed

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 27 (CARIBOO-CHILCOTIN) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022/2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw for fiscal year 2022/2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022/2023 fiscal year and the total budget bylaw amount of \$68,463,528 for the 2022/2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022/2023.

READ A FIRST TIME THE _____ DAY OF _____, 2023;

READ A SECOND TIME THE _____ DAY OF _____, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2023;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 27 (Cariboo-Chilcotin) Amended Annual Budget Bylaw 2022/2023, adopted by the Board the _____ DAY OF _____, 2023.

Secretary Treasurer

School District No. 27 (Cariboo-Chilcotin)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	4,691,875	4,628,500
Adult	0.625	9.625
Other		-
Total Ministry Operating Grant Funded FTE's	4,692,500	4,638,125
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	61,275,020	59,985,007
Other	20,000	227,000
Municipal Grants Spent on Sites		
Federal Grants	240,801	18,700
Tuition	21,000	
Other Revenue	4,061,534	3,681,953
Rentals and Leases	99,000	102,400
Investment Income	525,300	118,950
Income (Loss) from Investments in Government Business Enterprises		
Gain (Loss) on Disposal of Tangible Capital Assets		
Amortization of Deferred Capital Revenue	2,688,000	2,688,000
District Entered		
Total Revenue	68,930,655	66,822,010
Expenses		
Instruction	48,658,620	47,612,430
District Administration	2,652,806	2,574,261
Operations and Maintenance	11,278,003	11,259,403
Transportation and Housing	5,874,099	5,897,916
Debt Services		
Write-off/down of Buildings and Sites		
District Entered		
Total Expense	68,463,528	67,344,010
Net Revenue (Expense), before Endowment Contributions	467,127	(522,000)
Endowment Contributions		
Net Revenue (Expense)	467,127	(522,000)
Budgeted Allocation (Retirement) of Surplus (Deficit)		
Budgeted Surplus (Deficit), for the year	467,127	(522,000)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)	989,127	
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(522,000)	(522,000)
Budgeted Surplus (Deficit), for the year	467,127	(522,000)

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	57,160,573	56,679,376
Operating - Tangible Capital Assets Purchased		
Special Purpose Funds - Total Expense	8,092,955	7,454,634
Special Purpose Funds - Tangible Capital Assets Purchased		
Capital Fund - Total Expense	3,210,000	3,210,000
Capital Fund - Tangible Capital Assets Purchased from Local Capital		
Budgeted Retirement of Prior Year Deficits		
Total Budget Bylaw Amount	68,463,528	67,344,010

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date _____

Signature of the Superintendent _____ Date _____

Signature of the Secretary/Treasurer _____ Date _____

DRAFT

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
 Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Surplus (Deficit) for the year	467,127	(522,000)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds		
From Local Capital		
From Deferred Capital Revenue		
District Entered		
District Entered		
District Entered		
Total Acquisition of Tangible Capital Assets	-	-
Amortization of Tangible Capital Assets	3,210,000	3,210,000
Net carrying value of Tangible Capital Assets disposed of		
Write-down carrying value of Tangible Capital Assets		
District Entered		
District Entered		
Total Effect of change in Tangible Capital Assets	3,210,000	3,210,000
Acquisitions of Prepaid Expenses		
Use of Prepaid Expenses		
Acquisition of Supplies Inventory		
Use of Supplies Inventory		
Acquisition of Other Assets		
Use of Other Assets		
Endowment Contributions		
District Entered		
District Entered		
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	3,677,127	2,688,000

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2023

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2023 Amended Annual Budget \$
Accumulated Surplus (Deficit), beginning of year	6,782,513	15,000	20,230,485	27,027,998
Changes for the year				
Net Revenue (Expense) for the year	989,127		(522,000)	467,127
Interfund Transfers				
Tangible Capital Assets Purchased				-
Tangible Capital Assets - Work in Progress				-
Local Capital				-
Other				-
Net Changes for the year	989,127	-	(522,000)	467,127
Budgeted Accumulated Surplus (Deficit), end of year	7,771,640	15,000	19,708,485	27,495,125

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	54,323,166	53,686,373
Other	20,000	20,000
Federal Grants		
Tuition	21,000	
Other Revenue	3,161,534	2,751,953
Rentals and Leases	99,000	102,400
Investment Income	525,000	118,650
Total Revenue	58,149,700	56,679,376
Expenses		
Instruction	40,948,120	40,540,251
District Administration	2,652,806	2,574,261
Operations and Maintenance	8,676,196	8,657,596
Transportation and Housing	4,883,451	4,907,268
Debt Services		
Total Expense	57,160,573	56,679,376
Net Revenue (Expense)	989,127	-
Budgeted Prior Year Surplus Appropriation		
Budgeted Retirement of Deficit		
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased		
Tangible Capital Assets - Work in Progress		
Local Capital		
Other		
Total Net Transfers	-	-
Budgeted Surplus (Deficit), for the year	989,127	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Schedule of Operating Revenue by Source
 Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	55,699,652	54,673,278
ISC/LEA Recovery	(2,825,534)	(2,435,953)
Other Ministry of Education and Child Care Grants		
Pay Equity	665,837	665,837
Funding for Graduated Adults		-
Student Transportation Fund	739,024	739,024
Support Staff Benefits Grant		
FSA Scorer Grant	8,187	8,187
Child Care Funding		
Early Learning Framework (ELF) Implementation		
NGN-PLNET- Nemiah Valley	36,000	36,000
District Entered		
District Entered		
District Entered		
District Entered		
District Entered		
District Entered		
District Entered		
Total Provincial Grants - Ministry of Education and Child Care	54,323,166	53,686,373
Provincial Grants - Other	20,000	20,000
Federal Grants		
Tuition		
Summer School Fees		
Continuing Education		
International and Out of Province Students	21,000	
District Entered		
Total Tuition	21,000	-
Other Revenues		
School Referendum Taxes		
Other School District/Education Authorities		
Funding from First Nations	2,825,534	2,435,953
Miscellaneous		
Other Revenues	196,500	196,500
Trades TRU	75,000	75,000
HRDC- Summer Students	24,500	24,500
Miscellaneous	40,000	20,000
District Entered		
District Entered		
District Entered		
Total Other Revenue	3,161,534	2,751,953
Rentals and Leases	99,000	102,400
Investment Income	525,000	118,650
Total Operating Revenue	58,149,700	56,679,376

School District No. 27 (Cariboo-Chilcotin)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Salaries		
Teachers	19,685,105	20,736,309
Principals and Vice Principals	5,240,594	4,555,526
Educational Assistants	3,690,303	3,235,361
Support Staff	8,239,542	7,339,838
Other Professionals	2,120,343	2,493,543
Substitutes	1,355,152	1,580,650
Total Salaries	40,331,039	39,941,227
Employee Benefits	8,781,565	8,765,700
Total Salaries and Benefits	49,112,604	48,706,927
Services and Supplies		
Services	1,803,000	1,808,769
Student Transportation	155,000	155,000
Professional Development and Travel	641,000	645,000
Rentals and Leases	30,000	30,000
Dues and Fees	104,000	80,000
Insurance	215,000	205,000
Interest	-	-
Supplies	3,648,497	3,602,680
Utilities	1,451,472	1,446,000
District Entered		
Total Services and Supplies	8,047,969	7,972,449
Total Operating Expense	57,160,573	56,679,376

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2023

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	15,740,225	1,255,180	224,330	333,393	-	1,337,140	18,890,268
1.03 Career Programs	-	-	-	82,020	21,630	-	103,650
1.07 Library Services	457,115	-	148,110	1,533	-	-	606,758
1.08 Counselling	621,238	-	-	-	-	-	621,238
1.10 Special Education	2,220,145	-	2,510,368	162,670	86,130	-	4,979,313
1.30 English Language Learning	101,207	11,487	305	-	-	-	112,999
1.31 Indigenous Education	545,175	156,460	807,190	45,521	-	-	1,554,346
1.41 School Administration	-	3,294,973	-	1,161,620	-	5,909	4,462,502
1.60 Summer School	-	-	-	-	-	-	-
1.61 Continuing Education	-	-	-	-	-	-	-
1.62 International and Out of Province Students	-	-	-	-	-	-	-
1.64 Other	-	-	-	19,963	176,175	12,103	208,241
Total Function 1	19,685,105	4,718,100	3,690,303	1,806,720	283,935	1,355,152	31,539,315
4 District Administration							
4.11 Educational Administration	-	522,494	-	51,350	443,464	-	1,017,308
4.40 School District Governance	-	-	-	-	157,764	-	157,764
4.41 Business Administration	-	-	-	195,226	407,820	-	603,046
Total Function 4	-	522,494	-	246,576	1,009,048	-	1,778,118
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	-	318,834	-	318,834
5.50 Maintenance Operations	-	-	-	3,415,336	150,688	-	3,566,024
5.52 Maintenance of Grounds	-	-	-	96,004	233,830	-	329,834
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	3,511,340	703,352	-	4,214,692
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	(20,420)	115,010	-	94,590
7.70 Student Transportation	-	-	-	2,695,326	8,998	-	2,704,324
7.73 Housing	-	-	-	-	-	-	-
Total Function 7	-	-	-	2,674,906	124,008	-	2,798,914
9 Debt Services							
9.92 Interest on Bank Loans	-	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-	-
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	19,685,105	5,240,594	3,690,303	8,239,542	2,120,343	1,355,152	40,331,039

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2023

	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$	\$	\$	\$
1 Instruction					
1.02 Regular Instruction	4,156,675	23,046,943	1,104,088	24,151,031	23,423,580
1.03 Career Programs	25,571	129,221	106,658	235,879	388,361
1.07 Library Services	142,625	749,383	119,685	869,068	1,016,746
1.08 Counselling	150,848	772,086		772,086	974,113
1.10 Special Education	1,187,900	6,167,213	33,408	6,200,621	6,341,945
1.30 English Language Learning	26,955	139,954		139,954	237,033
1.31 Indigenous Education	356,903	1,911,249	500,545	2,411,794	2,663,645
1.41 School Administration	1,019,743	5,482,245	389,073	5,871,318	5,376,028
1.60 Summer School		-		-	-
1.61 Continuing Education		-		-	-
1.62 International and Out of Province Students		-		-	20,000
1.64 Other	39,735	247,976	48,393	296,369	98,800
Total Function 1	7,106,955	38,646,270	2,301,850	40,948,120	40,540,251
4 District Administration					
4.11 Educational Administration	240,128	1,257,436	111,078	1,368,514	989,719
4.40 School District Governance		157,764	150,676	308,440	268,500
4.41 Business Administration	120,474	723,520	252,332	975,852	1,316,042
Total Function 4	360,602	2,138,720	514,086	2,652,806	2,574,261
5 Operations and Maintenance					
5.41 Operations and Maintenance Administration	84,470	403,304	266,946	670,250	592,564
5.50 Maintenance Operations	678,042	4,244,066	1,852,534	6,096,600	6,123,690
5.52 Maintenance of Grounds	40,974	370,808	87,066	457,874	495,342
5.56 Utilities		-	1,451,472	1,451,472	1,446,000
Total Function 5	803,486	5,018,178	3,658,018	8,676,196	8,657,596
7 Transportation and Housing					
7.41 Transportation and Housing Administration	25,094	119,684	61,892	181,576	279,956
7.70 Student Transportation	485,428	3,189,752	1,403,123	4,592,875	4,552,312
7.73 Housing		-	109,000	109,000	75,000
Total Function 7	510,522	3,309,436	1,574,015	4,883,451	4,907,268
9 Debt Services					
9.92 Interest on Bank Loans		-		-	-
9.94 Interest on Temporary Borrowing		-		-	-
Total Function 9	-	-	-	-	-
Total Functions 1 - 9	8,781,565	49,112,604	8,047,969	57,160,573	56,679,376

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget	2023 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	6,951,854	6,298,634
Other		207,000
Federal Grants	240,801	18,700
Other Revenue	900,000	930,000
Rentals and Leases		-
Investment Income	300	300
Income (Loss) from Investments in Government Business Enterprises		-
District Entered		
Total Revenue	8,092,955	7,454,634
Expenses		
Instruction	7,710,500	7,072,179
District Administration	-	-
Operations and Maintenance	311,807	311,807
Transportation and Housing	70,648	70,648
Debt Services	-	-
District Entered	-	-
Total Expense	8,092,955	7,454,634
Net Revenue (Expense), before Endowment Contributions	-	-
Endowment Contributions	-	-
Net Revenue (Expense)	-	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased		-
Tangible Capital Assets - Work in Progress		-
Other		-
Total Net Transfers	-	-
Budgeted Surplus (Deficit), for the year	-	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	Special Education Equipment	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Related Entities	Strong Start
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	39,359	22,790	5,864	3,622	-	940,202	-	8,712
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	311,807	186,094							156,800
Provincial Grants - Other									
Federal Grants									
Other							600,000		
Investment Income					300				
District Entered									
	311,807	186,094	-	-	300	-	600,000	-	156,800
Less: Allocated to Revenue									
Recovered	311,807	186,094	-	-	300	-	900,000		165,512
District Entered									
Deferred Revenue, end of year	-	39,359	22,790	5,864	3,622	-	640,202	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	311,807	186,094							165,512
Provincial Grants - Other									
Federal Grants									
Other Revenue							900,000		-
Rentals and Leases									
Investment Income					300				
Income (Loss) from Investments in Government Business Enterprises									
District Entered									
	311,807	186,094	-	-	300	-	900,000	-	165,512
Expenses									
Salaries									
Teachers									
Principals and Vice Principals									
Educational Assistants		150,000							130,000
Support Staff									
Other Professionals									
Substitutes									
	-	150,000	-	-	-	-	-	-	130,000
Employee Benefits		36,094							28,512
Services and Supplies	311,807				300		900,000		7,000
District Entered									
	311,807	186,094	-	-	300	-	900,000	-	165,512
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
Tangible Capital Assets - Work in Progress									
Other									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	87,014	82,191	195,619	6,046	206,876	-	166,939	213,710	13,612
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	29,155		683,828	568,263	3,451,711		43,091		11,250
Provincial Grants - Other									
Federal Grants		132,696							
Other									
Investment Income									
District Entered									
	29,155	132,696	683,828	568,263	3,451,711	-	43,091	-	11,250
Less: Allocated to Revenue									
Recovered	51,450	132,696	805,828	568,263	3,658,587	-	70,648	70,000	11,250
District Entered									
Deferred Revenue, end of year	64,719	82,191	73,619	6,046	-	-	139,382	143,710	13,612
Revenues									
Provincial Grants - Ministry of Education and Child Care	51,450		805,828	568,263	3,658,587		70,648	70,000	11,250
Provincial Grants - Other									
Federal Grants		132,696							
Other Revenue									
Rentals and Leases									
Investment Income									
Income (Loss) from Investments in Government Business Enterprises									
District Entered									
	51,450	132,696	805,828	568,263	3,658,587	-	70,648	70,000	11,250
Expenses									
Salaries									
Teachers		108,000			3,040,457				
Principals and Vice Principals									
Educational Assistants			570,000	335,124					
Support Staff				46,985			46,500		
Other Professionals				78,564				40,000	
Substitutes			2,000						11,250
	-	108,000	572,000	460,673	3,040,457	-	46,500	40,000	11,250
Employee Benefits		24,696	144,000	107,590	618,130			10,000	
Services and Supplies	51,450		89,828				24,148	20,000	
District Entered									
	51,450	132,696	805,828	568,263	3,658,587	-	70,648	70,000	11,250
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
Tangible Capital Assets - Work in Progress									
Other									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2023

	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class / Ventilation Fund	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	NEW Student & Family Affordability	NEW JUST B4	NEW SEY2KT (Early Years to Kindergarten)	NEW ECL Early Care & Learning	CC WRAP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	108,105	1,157	-	-	-	-	-	-	127,601
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care					547,562				
Provincial Grants - Other									
Federal Grants									
Other									
Investment Income									
District Entered									
	-	-	-	-	547,562	-	-	-	-
Less: Allocated to Revenue	108,105	-	-	-	547,562	-	-	-	127,601
Recovered									
District Entered									
Deferred Revenue, end of year	-	1,157	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care					547,562				127,601
Provincial Grants - Other									
Federal Grants	108,105								
Other Revenue									
Rentals and Leases									
Investment Income									
Income (Loss) from Investments in Government Business Enterprises									
District Entered									
	108,105	-	-	-	547,562	-	-	-	127,601
Expenses									
Salaries									
Teachers									50,000
Principals and Vice Principals									
Educational Assistants									30,000
Support Staff									
Other Professionals									
Substitutes									
	-	-	-	-	-	-	-	-	80,000
Employee Benefits									18,000
Services and Supplies	108,105	-			547,562				29,601
District Entered									
	108,105	-	-	-	547,562	-	-	-	127,601
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
Tangible Capital Assets - Work in Progress									
Other									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2023

	Health Promoting School Card	Artists in Schools	Nenqayni PRP	Mental Health Capacity Building	TOTAL
	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	56,601	1,252	47,314	-	2,334,586
Add: Restricted Grants					
Provincial Grants - Ministry of Education and Child Care	-	-	333,900	55,000	6,378,461
Provincial Grants - Other					-
Federal Grants					132,696
Other					600,000
Investment Income					300
District Entered					-
	-	-	333,900	55,000	7,111,457
Less: Allocated to Revenue	24,000	1,252	352,000	-	8,092,955
Recovered					-
District Entered					-
Deferred Revenue, end of year	32,601	-	29,214	55,000	1,353,088
Revenues					
Provincial Grants - Ministry of Education and Child Care	24,000	1,252	352,000		6,951,854
Provincial Grants - Other					-
Federal Grants					240,801
Other Revenue					900,000
Rentals and Leases					-
Investment Income					300
Income (Loss) from Investments in Government Business Enterprises					-
District Entered					-
	24,000	1,252	352,000	-	8,092,955
Expenses					
Salaries					
Teachers	19,000		177,000		3,394,457
Principals and Vice Principals			26,000		26,000
Educational Assistants			63,000		1,278,124
Support Staff					93,485
Other Professionals					118,564
Substitutes					13,250
	19,000	-	266,000	-	4,923,880
Employee Benefits	5,000		55,000		1,047,022
Services and Supplies		1,252	31,000		2,122,053
District Entered					-
	24,000	1,252	352,000	-	8,092,955
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-
Interfund Transfers					
Tangible Capital Assets Purchased					-
Tangible Capital Assets - Work in Progress					-
Other					-
	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds

Additional Expenses funded by, and reported in, the Operating Fund

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds

Additional Expenses funded by, and reported in, the Operating Fund

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds

Additional Expenses funded by, and reported in, the Operating Fund

School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Changes in Special Purpose Funds

Additional Expenses funded by, and reported in, the Operating Fund	-
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School District No. 27 (Cariboo-Chilcotin)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2023

	2023 Amended Annual Budget			2023 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care			-	
Other			-	
Municipal Grants Spent on Sites			-	
Federal Grants			-	
Other Revenue			-	
Rentals and Leases			-	
Investment Income			-	
Gain (Loss) on Disposal of Tangible Capital Assets			-	
Amortization of Deferred Capital Revenue	2,688,000		2,688,000	2,688,000
District Entered			-	
Total Revenue	2,688,000	-	2,688,000	2,688,000
Expenses				
Operations and Maintenance			-	
Transportation and Housing			-	
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,290,000		2,290,000	2,290,000
Transportation and Housing	920,000		920,000	920,000
Write-off/down of Buildings and Sites			-	
Debt Services				
Capital Lease Interest			-	
Capital Loan Interest			-	
District Entered			-	
Total Expense	3,210,000	-	3,210,000	3,210,000
Net Revenue (Expense)	(522,000)	-	(522,000)	(522,000)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased			-	
Tangible Capital Assets - Work in Progress			-	
Local Capital			-	-
Capital Lease Payment			-	
Capital Loan Payment			-	
District Entered			-	
Total Net Transfers	-	-	-	-
Other Adjustments to Fund Balances				
District Portion of Proceeds on Disposal			-	
Tangible Capital Assets Purchased from Local Capital			-	
Tangible Capital Assets WIP Purchased from Local Capital			-	
Principal Payment				
Capital Lease			-	
Capital Loan			-	
District Entered			-	
District Entered			-	
Total Other Adjustments to Fund Balances	-	-	-	-
Budgeted Surplus (Deficit), for the year	(522,000)	-	(522,000)	(522,000)



**FINANCE AND FACILITIES & TRANSPORTATION COMMITTEE MEETING
REPORT**

January 10, 2023 (3:02 p.m. – 3:27 p.m.)

Trustees in Attendance: Angie Delainey (Chaired Mtg.) Linda Martens, Ciel Patenaude, Anne Kohut.

TEAMS: Willow Macdonald, Mike Franklin.

Absent:

Staff: Superintendent / Acting ST Chris van der Mark, Directors of Instructions Sean Cameron, Cathy van der Mark, Anita Richardson, Director of Human Resources, Taryn Aumond, Executive Assistant Jodi Symmes

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. November 8, 2022, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. DRAFT Calendar	Director Richardson provided an update on the School District's 2023-2024/2024-2025 School calendar. - Noted was that the 22 nd was a Friday, so many districts will follow this calendar, we suspect.	Recommended that the Board send the DRAFT school calendars for 2023-24 and 2024-25 be for consultation.
3. Columneetza Dorm Project	Superintendent van der Mark provided an update on the Columneetza Dorm project.	None. Information only.
4. Compliance Audit	Superintendent van der Mark provided an update on the SD27 Compliance Audit for 1701 student course claims at Lake City Secondary, Skyline and PSO/Storefront schools. The Board will be updated next month.	None. Information only.
5. Amended Budget	Superintendent van der Mark provided an update on the Amended Budget. Financial Projection report which provides information on financial projections to the end of June 2023 and reports on variances from the 2022/23 Annual Budget approved by the Board on June 28, 2022, and allows the Board to make mid-year adjustments to the budget if necessary.	Recommended that the Board proceed with the first two readings of the amended budget bylaw at the January 24 regular Board Meeting.



Agenda Item	Notes	Action			
6. Proposed Future Meeting Dates					
		MEETING	DATE	TIME	LOCATION
		Finance/Facilities Committee	February 14, 2023	3:00 p.m.	Board Office
		Finance/Facilities Committee	March 14, 2023	3:00 p.m.	Board Office
		Finance/Facilities Committee	April 11, 2023	3:00 p.m.	Board Office
		Finance/Facilities Committee	May 9, 2023	3:00 p.m.	Board Office
		Finance/Facilities Committee	June 13, 2023	3:00 p.m.	Board Office

STANDARD SCHOOL CALENDAR 2023-2024

School District #27
(Cariboo-Chilcotin)



September 23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 23						
Su	M	Tu	W	Th	F	Sa
					1	2
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31						

January 24						
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February 24						
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March 24						
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April 24						
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May 24						
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June 24						
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23	24	25	26	27	28	29
30						

KEY

- Parent Teacher Interviews
(Day shortened by 1 hour)
- Statutory Holidays*
- Vacation Days
- Pro-D Days
(Sept. 3 - District Planning Day)
- Administration Day
- Last day of classes

*Easter Monday/Boxing day are not Statutory Holidays but recognized as such within the collective agreement

Minimum Hours of Instruction
(as required by School Act)

Kindergarten	853 hours/year
Grades 1 - 7	878 hours/year
Grades 8 - 12	952 hours/year

DRAFT

STANDARD SCHOOL CALENDAR 2024-2025

School District #27
(Cariboo-Chilcotin)



September 24						
Su	M	Tu	W	Th	F	Sa
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October 24						
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27	28	29	30	31		

November 24						
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December 24						
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29	30	31				

January 25						
Su	M	Tu	W	Th	F	Sa
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26	27	28	29	30	31	

February 25						
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23	24	25	26	27	28	

March 25						
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23	24	25	26	27	28	29
30	31					

April 25						
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20	21	22	23	24	25	26
27	28	29	30			

May 25						
Su	M	Tu	W	Th	F	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 25						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
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KEY

- Parent Teacher Interviews
(Day shortened by 1 hour)
- Statutory Holidays*
- Vacation Days
- Pro-D Days
(Sept. 3 - District Planning Day)
- Administration Day
- Last day of classes

*Easter Monday/Boxing day are not Statutory Holidays but recognized as such within the collective agreement

Minimum Hours of Instruction
(as required by School Act)

Kindergarten	853 hours/year
Grades 1 - 7	878 hours/year
Grades 8 - 12	952 hours/year

DRAFT



POLICY COMMITTEE MEETING REPORT

January 10, 2023 (5:03 p.m. – 5:30 p.m.)

Trustees in Attendance:

Mary Forbes (Chaired Mtg), Linda Martens, Anne Kohut, Mike Franklin.

TEAMS:

Willow Macdonald (left at 5:21), Ciel Patenaude.

Absent:

Superintendent – Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Instructional Directors Sean Cameron, Cathy van der Mark, Anita Richardson, Executive Assistant Jodi Symmes.

Staff:

Agenda Item	Notes	Action
Acknowledgment of traditional territory		
1. November 8, 2022, Policy Committee Meeting Report	The committee reviewed the report and recommended no changes.	None.
2. Reporting Policy Framework Update	Director of Instruction, Sean Cameron provided an update on the Reporting Policy Framework in B.C. for the Committee members.	None. Information Only
3. Student Safety and Care (5142)	Deputy Superintendent Lenardon provided an update on Policy 5142 Student Safety and Care. This Policy does not fit with the current framework which distinguishes between governance and operational. Staff will be recommending repeal of this policy pending the development of an Administrative Procedure. This will come to Policy Committee at the February meeting.	None. Information Only
4. Procedural Bylaw 2702	Superintendent van der Mark brought Procedural Bylaw 2702 forward for reference and review by the Policy committee.	None. Information Only
5.	<p>Feedback on DRAFT Policies – Minimal feedback was received regarding these two polices.</p> <ul style="list-style-type: none"> 440 Violence in the Workplace 520 Smoking & Smokeless Tobacco Restrictions 	<p>Recommend to the Board that Policies 440 <i>Violence in the Workplace</i> AND 520 <i>Smoking & Smokeless Tobacco Restrictions</i> be approved for circulation.</p>



Agenda Item	Notes	Action																								
6. Future Meeting Dates:																										
	<table border="1"><thead><tr><th>MEETING</th><th>DATE</th><th>TIME</th><th>LOCATION</th></tr></thead><tbody><tr><td>Policy Committee</td><td>February 14, 2023</td><td>5:00 p.m.</td><td>Board Office</td></tr><tr><td>Policy Committee</td><td>March 14, 2023</td><td>5:00 p.m.</td><td>Board Office</td></tr><tr><td>Policy Committee</td><td>April 11, 2023</td><td>5:00 p.m.</td><td>Board Office</td></tr><tr><td>Policy Committee</td><td>May 9, 2023</td><td>5:00 p.m.</td><td>Board Office</td></tr><tr><td>Policy Committee</td><td>June 13, 2023</td><td>5:00 p.m.</td><td>Board Office</td></tr></tbody></table>	MEETING	DATE	TIME	LOCATION	Policy Committee	February 14, 2023	5:00 p.m.	Board Office	Policy Committee	March 14, 2023	5:00 p.m.	Board Office	Policy Committee	April 11, 2023	5:00 p.m.	Board Office	Policy Committee	May 9, 2023	5:00 p.m.	Board Office	Policy Committee	June 13, 2023	5:00 p.m.	Board Office	
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Policy Committee	June 13, 2023	5:00 p.m.	Board Office																							

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EDUCATION COMMITTEE MEETING REPORT

January 11, 2023 (5:00 p.m. – 5:31p.m.)

Trustees in Attendance:

Anne Kohut, (Chaired the mtg), Mary Forbes, Mike Franklin.

TEAMS:

Willow Macdonald, Ciel Patenaude, Linda Martens, Caitlin Currie.

Absent:

Staff:

Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction, Anita Richardson, Cathy van der Mark, Sean Cameron, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgement of Traditional Territory		
1. Dec 14, 2022, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. School Plan Update	Director of Instruction Sean Cameron provided an update on School Plans. Starting December 2022 school plan presentations from principals became a reoccurring agenda item at education committee. School principals from – PSO (Caitlin Currie), (Yvonne Davis)- Cataline, and Matt Cullum (Mountview) provided an overview of their schools’ plan and share how the plan is being developed and implemented in their schools. Despite differences, a common theme is the increased use of evidence to support school direction and decisions.	None. Information only.

3. Proposed Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Education Committee	February 15, 2023	4:00 p.m.	Board Office
Education Committee	March 15, 2023	4:00 p.m.	Board Office
Education Committee	April 12, 2023	4:00 p.m.	Board Office
Education Committee	May 10, 2023	4:00 p.m.	Board Office
Education Committee	June 14, 2023	4:00 p.m.	Board Office



TO: Board of Education

FROM: Anne Kohut

DATE: January 24, 2023

RE: Trustee Report

Trustee Academy Dec. 1 to Dec.3, 2022

Being able to take part in the Trustee Academy is appreciated and is always informative with new ideas from interesting speakers as well as discussions with trustees from other districts.

My best “take away” was what Shelley Moore had to say about “Inclusion as Identity” which was her topic. My previous understanding of inclusion occurred when all students were placed in the “regular” classroom. Inclusion does not mean that the students are in a separate group in the classroom but are very much a part of it, fitting in as a valued member. Shelley explained this by 3 circles with coloured dots. The first circle had dots of one colour representing the students in a regular classroom and outside the circle were other students of a different colour depicting those who were excluded from that classroom. The next circle showed all the students in one classroom, but the previously excluded students were within their own group and finally, the third circle showed all the students mixed together as a cohesive whole. Having inclusion as identity represented visually with students identified as coloured dots in the circles made the concept obvious.

Shelley Moore is a captivating speaker and is apparently a speaker on TED X. I was able to follow her for 45 minutes without drifting. When I listened to the speakers, I wished that I could go back to teaching and add these ideas to my repertoire. However, now it will inform my contribution as a trustee.



TO: Board of Education

FROM: Willow Macdonald

DATE: January 24, 2023

RE: Trustee Report

BCSTA Conference.

Historically, given my learning disabilities, I have always considered myself the weakest member on any team and irrelevant mostly, in the grand scheme of things. My previous terms in office have not dispelled me of that notion. I dreamed of relationships that could build things right, amplify the good, reduce the bad; and although it was filled with too many 'emergency-mode" happenings, we worked well as a team last term and accomplished much. Being the Chair was challenging for me, and I thank this Board and Staff for backing me up and being generous to me, in spirit and in truth.

I have always attended conferences for three reasons, to build relationships, to learn, and to be somewhere different. I think the first two are self-explanatory, the different helps me see things and people in new ways so I understand things better, people, learning, and beautiful things collide. Since my internal conversations are the only way I remember my place in the world, conferences force me to pay attention differently, I remember differently, and change can happen gently. I can relax in the happy people around me, learn by osmosis, and remember the happy-people conversations happening around me.

I always choose the First Nations components of any conference and the plethora of choices this time, were good! I ended up doing one of the components twice. I was really glad to see this conference's set of learning components since it seemed to me a result of years past conferences where conversations were often upsetting as our First Nations Trustee Delegates were speaking and responding out loud to "experts" at the podium who were talking like "First Nations" issues were something to study, to do, or to fix. I heard the responses from my fellow Trustee Delegates, and I was glad to see that this year the response from the BCSTA was a "let us be different together" conference. We had different conversations in different ways. I think the biggest reward for me at the finish was understanding that we can have better conversations, different conversations about how we can walk together better. Our First Nations communities and students are not "different" or "unseen" or "more needy". They are unsupported because historically we haven't supported them, we haven't wanted to look or ask or do anything much about what is important to our First Nations Communities. I think this conference, in its



planning asked better questions about how we could teach Trustees “better”. I am glad that we as Trustees in SD27 have been specifically doing this work last term and we can see the “fruit of our labours” as kids’ outcomes are improving. I am proud of the work we have done.

Last term, I learned with this Board why teams can produce better outcomes when we are supportive of each other, consistent in words, and aligned to our collective goal. We can't do good work for our students if Trustees are running_around willy-nilly advancing personal ideas. Following are a few quotes from the conference Speakers that resonated with me. I wish I had written down who was speaking, but their words are important:

“You can change hearts and minds, but only policy will make you do it.”

Dr. Lovie, “Ac/know/ledge/ment, is to know, to intentionally embody; so right now, how do I embody that acknowledgement as I walk through my life” (paraphrased) The history of where I stand is meaningful today. Dr. Lovie said, “be a disruptor, go learn something about the language, territory or people of where you stand right now.”

Better outcomes for children has always been our goal, and specifically I am thankful how we are moving as a Board. I am glad. Thank you.