



Public Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)

Tuesday, November 22, 2022

6:30 p.m. – School District Office

1. Opening By Secretary Treasurer

Pursuant to section 67(1) of the School Act:

For the inaugural meeting of the Board of Education, the Secretary Treasurer will preside over the meeting until all executive officer positions are elected, at which time the newly elected chair will assume the chair.

1.1 Call to Order– Acknowledgement that the meeting is being held on the traditional and unceded territory of the Northern Secwepemc People.

1.2 First Nations Traditional Welcome
Chief Willie Sellars of the Williams Lake First Nation

2. Trustees have been declared in the following zones through either acclamation or election.

1. Zone 1: Linda Martens
2. Zone 2: Mary Forbes
3. Zone 3: Willow MacDonald
4. Zone 4: Ciel Patenaude
5. Zone 5: Angie Delainey
6. Zone 6: Michael Franklin
7. Zone 7: Anne Kohut

2.1 Trustee Oath of Office

3. Election of Officers of the Board

The Secretary Treasurer will conduct elections for the following positions:

MOTION to appoint Deputy Superintendent Lenardon and Director Aumond as scrutineers.

1. Board Chair

2. Board Vice-Chair
3. BCSTA Provincial Council Board Representative
4. BCSTA Provincial Council Alternate Board Representative
5. BCPSEA Board Representative
6. BCPSEA Board Alternate Representative

The newly elected Chair assumes the chair.

THAT the Board of Education direct the Secretary-Treasurer to destroy all ballots used in the election of the Officers of the Board immediately following the adjournment of the meeting.

4. Approval of Agenda

THAT the agenda of the November 22, 2022, Public Board of Education Meeting be approved as presented.

4.1.2 Adoption of Minutes - October 25, 2022, Open Board Meeting

THAT the minutes of the October 25, 2022, Public Meeting of the Board be approved as presented.

4.1.3 Closed Meeting Report

THAT the report of the October 25, 2022, Closed Meeting of the Board be approved as presented.

5. Presentation – None

6. Delegations - None

7. Reports

7.1. Superintendent | Secretary-Treasurer

7.2. Committee Reports

7.2.1. Finance Committee & Facilities and Transportation Committee - no motions arising

7.2.2. Policy Committee

THAT the Board of Education send DRAFT Policy 440 – Violence in the Workplace be sent out for consultation.

THAT the Board of Education send DRAFT Policy 520 – Smoking & Smokeless Tobacco Restrictions out for consultation.

7.2.3. Education Committee

THAT the Board of Education reaffirms its of support inclusive learning and work environments for students and staff.

7.3. Trustees

7.4. Liaison / Representation

8. Reading File

9. Adjournment

THAT the public meeting of the Board of Education be adjourned at _____ p.m.

10. Public Comments



Open Meeting of the Board of Education
School District No. 27 (Cariboo-Chilcotin)

MINUTES

October 25, 2022
District Office – Board Room

Trustees Present Ciel Patenaude
Anne Kohut
Angie Delainey
Mary Forbes
Linda Martens
Willow Macdonald

Attending via
Teams

Regrets Alexis Walch

Staff Present Chris van der Mark, Superintendent / Acting Secretary-Treasurer
Cheryl Lenardon, Assistant Superintendent
Sean Cameron, Director of Instruction
Anita Richardson, Director of Instruction
Cathy van der Mark, Director of Instruction
Taryn Aumond, Director of Human Resources
Patrick McCarron, Manager Facilities and Maintenance
Jodi Symmes, Executive Assistant

1. Opening by Chair

1.1. Call to Order

The Chair called the meeting to order at 6:30 p.m. and acknowledged that the meeting was being held on the traditional and unceded territory of the Northern Secwepemc (Shuswap) People.

2. Agenda and Minutes

2.1. Approval of Agenda

THAT the agenda of the October 25, 2022, Public Board of Education Meeting be approved as presented.

O2022.10.25-01

Moved: Trustee Forbes
Seconded: Trustee Martens
CARRIED

2.2. Approval of Minutes

THAT the minutes of the September 27, 2022, Public Meeting of the Board of Education be approved as presented.

O2022.10.25-02

Moved: Trustee Delainey
Seconded: Trustee Forbes
CARRIED

2.3. Receipt of In-Camera Meeting Report

THAT the report of the September 27, 2022, In-Camera Meeting of the Board be approved as presented.

O2022.10.25-03

Moved: Trustee Kohut
Seconded: Trustee Macdonald
CARRIED

3. Presentation

Lake City Secondary Field Trip

- Presenters clarified liability to the District or students with concerns over Ukraine or COVID. Tour provides insurance 100% for the war, and 80% for COVID. Everyone has chosen to go with the same insurance company to ensure there are as few issues as possible.
- SD is not responsible for insurance.
- Third international trip for Ms. Ilers; grade 9-12. Plenty of chaperones for supervision.

4. Delegation - none

5. Reports

5.1. Superintendent | Secretary-Treasurer

5.2. Committee Reports

5.2.1. Policy Committee

THAT the Board repeal Policy 6141.7 Course Development.

O2022.10.25-04

Moved: Trustee Macdonald
Seconded: Trustee Patenaude
CARRIED

Finance & Facilities and Transportation Committee

No recommended motions arising.

5.2.2 Education Committee

THAT the Board approve the 2023 Europe Field Trip application contingent on travel advisories and Ellison Travel and Tours contingency plan for incidents.

O2022.10.25-05

Moved: Trustee Macdonald
Seconded: Trustee Forbes
CARRIED

5.3 Trustees

5.4 Liaison / Representation

6 Reading File

6.1 Correspondence to the Board - none

7 Adjournment

The meeting adjourned at 7:04p.m.

8 Public Comments

An opportunity was provided for public comments pertaining to the agenda.

Chris van der Mark
Acting Secretary-Treasurer

Ciel Patenaude
Chair



In-Camera Meeting Notes provided pursuant to Section 72 (3) of the School Act:

"A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board".

DATE: October 25, 2022

LOCATION: School Board Office

TRUSTEE PRESENT: Ciel Patenaude, Anne Kohut, Angie Delainey, Mary Forbes, Linda Martens, Willow Macdonald

TRUSTEE ATTENDING VIA TEAMS:

REGRETS: Alexis Walch,

STAFF PRESENT: Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction Sean Cameron, Cathy van der Mark, Anita Richardson, Director of Human Resources Taryn Aumond, Manager of Facilities & Transportation Patrick McCarron, Executive Assistants Jodi Symmes

1. Opening by Chair
 - 1.1. Call to Order – 5:46 p.m. and acknowledgment of traditional territory.
2. Agenda and Minutes
 - 2.1. Approval of Agenda
 - 2.2. Adoption of Minutes
3. Action Items
4. Discussion Items
5. Information Items
 - 5.1. Staffing Update
 - 5.2. Property Update
 - 5.3. Legal Update
6. Adjournment – 6:24 p.m.



Briefing Note

TO: Board of Education

FROM: Chris van der Mark

DATE: October 25, 2022

RE: Superintendent | Secretary-Treasurer Report

WELCOME

Welcome to the new Board of Education. It will be hard to duplicate the volume of work the previous Board engaged in or stewarded as we have continued on our journey of improving systems, and ultimately, outcomes for students. The previous 3 and ½ years have seen the District improve in numerous domains. We have highlighted the ongoing work reflected in the improved financial performance of the district that has allowed for numerous innovations to occur. We have also seen improved trends of student outcomes over this time, including some of highest completion rates for all students. It should be noted, this has happened during 2 ½ years of COVID-19. We still have a long way to go, but if the new Board is able to continue on a similar path, students will continue to flourish.

LEARNING SERIES

For the upcoming Pro-D on November 25th, we are fortunate to have Dr. Leyton Schnellert and Carole Fullerton in district to facilitate learning rounds in Big Lake, 150 Mile, Horse Lake and PSO. The learning rounds are some of the best professional learning teachers can have. Other schools also send staff to observe/participate where possible.

We were also fortunate to have Shelley Moore back in district November 17-18 where she worked with staff at Nesika and Columneetza. Shelley is an internationally (BC developed) renowned expert on inclusion and effective classroom/lesson design. She is also a keynote at the upcoming BCSTA Academy.

Trustees will be familiar with the work and thinking shared by the Columneetza team last spring as they highlighted their work in building more inclusive learning communities.

Special thanks to the CCTA and Ms. Nara Riplinger for their/her work and support of these learning opportunities.



FOCUSED EDUCATION CONFERENCE

SD 27 was asked to present at the November 17-18 IT4K12 Focused Education conference. SD 27 (Director Sean Cameron) was co-presenting with SD 43 and IBM K-12 on the digitization possibilities with the Microsoft Power App software suite. Currently SD 27 and SD 43 are the only two districts exploring the possibilities of this product. SD 27 shared the design and development process utilized to create a digital field trip approval workflow, lessons learned from the experience, and an overview of vision for how this product can be utilized to support all aspects of the organization.

BCSSA FALL CONFERENCE

Most of the Senior Team had the opportunity gather in Vancouver for the annual conference (Nov 3-4). Key speakers include Dr. Leyton Schnellert and Shelley Moore (who we work closely with), as well as Jo Chrona. The sessions were timely and uplifting. Special thanks to Deputy Superintendent Lenardon for her role as Pro-D Chair for the BCSSA.

BCSTA TRUSTEE ACADEMY

SD27 trustees and senior leadership will join trustees from around the province in Vancouver Dec 1-3, where they help set the stage and provide orientation for new trustees. A keynote speaker is Shelley Moore, who you will also recognize from our learning series. This is an excellent opportunity for trustees to connect. It also sets the stage for helping new trustees understand their roles within a governance structure.

FOUNDATION SKILLS ASSESSMENT

Schools completed their FSA's at the grade 4 and 7 levels. We appreciate the efforts made by schools to make this process as authentic and useful. These are used to inform instruction and align with regular, ongoing instruction and assessments that teachers use every day.

We have been delighted to have teachers and administrators working together over the past 3 years to mark these assessments together, and ultimately improve practice. This collaborative effort is not common across the province, but it is greatly appreciated.

As mentioned last month, First Nations rightsholders, Indigenous organizations, and many education partners have expressed the importance of FSA results in supporting our most vulnerable learners and advancing our commitment to reconciliation. The FSA provides an important line of sight into the learning trajectories for Indigenous students and other student groups. With multi-partner consultation, the FSA aligns with BC's redesigned curriculum and the components of literacy and numeracy are measured in all provincial assessments.

“Learning, Growing and Belonging Together”



BCTF RATIFICATION PROCESS

As reported a couple of weeks ago, the BCTF is one of the latest public sector unions to enter a tentative agreement with BCPSEA. The settlement is in keeping with the bargaining envelope afforded other public sector unions including BCGEU, CUPE, IUOE. The 3 yr deals include the largest year on year increases in more than a decade. BCTF locals and school districts are in the process of voting on ratification.

COLUMNEETZA DAYCARE PROJECT

We are continuing with partner meetings in the design phase, led by Chernoff Thompson Architects. We were thrilled to have outstanding local candidates interesting in the construction manager role. Lauren Brothers will be leading that phase. Despite cost escalations, we are still optimistic with regards to project start, completion, and occupancy.

RECOMMENDATION

None. For information only.



**FINANCE AND FACILITIES & TRANSPORTATION COMMITTEE
MEETING REPORT**

November 8, 2022 (4:07p.m. – 5:21 p.m.)

Trustees in Attendance: Angie Delaine (Chaired Mtg.) Linda Martens, Ciel Patenaude

TEAMS: Willow Macdonald, Anne Kohut

Absent: Alexis Walch

Staff: Superintendent / Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instructions Sean Cameron, Cathy van der Mark, Anita Richardson, Director of Human Resources, Taryn Aumond, Manager of Facilities and Transportation Patrick McCarron, District Principal Grant Gustafson, Executive Assistant Jodi Symmes

Agenda Item	Notes	Action
Acknowledgment of Traditional Territory		
1. October 11, 2022, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. Financial Statement Discussion and Analysis	Superintendent van der Mark provided an update on the School District's financial performance.	None. Information only.
3. Affordability Fund	Superintendent van der Mark provided reviewed the Districts plan for the Affordability Fund that was provided to districts in August 2022. The senior team met with some PVP to establish priorities and areas of need. The District has also partnered with Rotary to help meet the expanded need/costs of the Starfish Backpack program.	None. Information only.
4. Transfinder Implementation	Transportation and Facilities Manager, Patrick McCarron, Asst. Ops Manager Ben Bennison, and Administrative Assistant Nicole Pittman, provided a demonstration the new Transfinder bus system, and how bus drivers will use tablets to checking students on and off the school bus each day.	None. Information only.
5. Medicine Wheel Installations	District Principal of Indigenous Learning, Grant Gustafson, presented the Medicine Wheel landscaping projects at WL, Columneetza, and PSO. This work showcases our ongoing commitment to the First Peoples' Principals of Learning in the district.	None. Information only.



Agenda Item	Notes	Action			
6. Proposed Future Meeting Dates					
		MEETING	DATE	TIME	LOCATION
		Finance/Facilities Committee	December 13, 2022	Mtg Cxl'd	Board Office
		Finance/Facilities Committee	January 10, 2023	5:00 p.m.	Board Office
		Finance/Facilities Committee	February 7, 2023	5:00 p.m.	Board Office
		Finance/Facilities Committee	March 14, 2023	5:00 p.m.	Board Office
		Finance/Facilities Committee	April 11, 2023	5:00 p.m.	Board Office
		Finance/Facilities Committee	May 9, 2023	5:00 p.m.	Board Office
		Finance/Facilities Committee	June 13, 2023	5:00 p.m.	Board Office



POLICY COMMITTEE MEETING REPORT

November 8, 2022 (3:04 p.m. – 3:51 p.m.)

Trustees in Attendance: Linda Martens (Chaired Mtg), Angie Delainey, Ciel Patenaude (3:06pm) Mary Forbes (3:06pm)

TEAMS: Willow Macdonald, Anne Kohut.

Absent: Alexis Walch

Staff: Superintendent – Acting ST Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Director Human Resources, Taryn Aumond, Instructional Directors Sean Cameron, Cathy van der Mark, Anita Richardson, District Principal Grant Gustafson, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgment of traditional territory		
1. October 11, 2022, Policy Committee Meeting Report	October Policy meeting was cancelled.	Nothing to review.
2. DRAFT POLICY 440 Violence in the Workplace	Director Human Resources, Taryn Aumond, brought forward AP 460 Violence in the Workplace and DRAFT Policy 440 Violence in the Workplace.	THAT the Board of Education send DRAFT Policy 440 – Violence in the Workplace be sent out for consultation.
3. DRAFT POLICY 520 Smoking & Smokeless Tobacco Restrictions	Deputy Superintendent Lenardon brought forward DRAFT POLCY 52, for review by the Policy committee as review. It was previously recommended by the Policy Committee in April 2022 but was had been missed being added to the Board agenda.	THAT the Board of Education send DRAFT Policy 520 – Smoking & Smokeless Tobacco Restrictions out for consultation.
4. Policy Development	Superintendent Chris van der Mark provided a summary overview of outstanding Policies that require review, and Administrative Procedures that have been developed over the past 2 years.	None. Information Only



Agenda Item	Notes	Action			
5. Future Meeting Dates:					
		MEETING	DATE	TIME	LOCATION
		Policy Committee	December 13, 2022	Mtg. Cxl'd	Board Office
		Policy Committee	January 10, 2023	3:00 p.m.	Board Office
		Policy Committee	February 7, 2023	3:00 p.m.	Board Office
		Policy Committee	March 14, 2023	3:00 p.m.	Board Office
		Policy Committee	April 11, 2023	3:00 p.m.	Board Office
		Policy Committee	May 9, 2023	3:00 p.m.	Board Office
		Policy Committee	June 13, 2023	3:00 p.m.	Board Office

DRAFT



EDUCATION COMMITTEE MEETING REPORT

November 9, 2021 (4:10 p.m. – 5:16p.m.)

Trustees in Attendance:

Linda Martens (Chaired the mtg)

TEAMS:

Anne Kohut, Willow Macdonald, Ciel Patenaude, Mary Forbes (4:49pm)

Absent:

Alexis Walch,

Staff:

Superintendent Chris van der Mark, Deputy Superintendent Cheryl Lenardon, Directors of Instruction, Anita Richardson, Sean Cameron, District Principal Grant Gustafson, Executive Assistant Jodi Symmes.

Agenda Item	Notes	Action
Acknowledgement of Traditional Territory		
1. October 12, 2022, Committee Report	The committee reviewed the report and recommended no changes.	None.
2. SOGI	Deputy Superintendent Lenardon provided an update on the Districts SOGI plan. The school lead teams will continue to meet, plan, and celebrate SOGI-inclusive initiatives in the school district.	Recommendation that a statement be prepared to reflect the Board of Education's support of inclusive learning and working environments for students and staff.
3. Orange Shirt Day Highlights	District Principal of Indigenous Learning, Grant Gustafson, will make a presentation to share and celebrate the work that schools performed to recognize the National Day for Truth and Reconciliation. The presentation was given showing the wonderful events that took place at the stories and how they marked the importance of the day. Mr. Gustafson commented that this was by far the most meaningful engagement of schools in his time in the District.	None. Information only.
4. Rural Secondary Update	Instructional Director Anita Richardson gave the committee an update on the changing landscape of rural school programs for students in grades 11 and 12, including	None. Information only.

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	increased options for staying in community where appropriate.	
5. November Learning Series	Superintendent van der Mark provided an update on the November Learning Series events. School focus sites are Big Lake, Horse Lake, 150 Mile, PSO and Columneetza with Leyton Schnellert Carole, Fullerton (Numeracy) and Shelley Moore (Inclusion) will all be returning this month to work with educators.	None. Information only.
6. FESL update	- Discussion postponed until the December 14 th meeting.	None. Information only.

7. Proposed Future Meeting Dates:

MEETING	DATE	TIME	LOCATION
Education Committee	December 14, 2022	4:00 p.m.	Board Office
Education Committee	January 11, 2023	4:00 p.m.	Board Office
Education Committee	February 15, 2023	4:00 p.m.	Board Office
Education Committee	March 15, 2023	4:00 p.m.	Board Office
Education Committee	April 12, 2023	4:00 p.m.	Board Office
Education Committee	May 10, 2023	4:00 p.m.	Board Office
Education Committee	June 14, 2023	4:00 p.m.	Board Office