

**SCHOOL DISTRICT #27 (CARIBOO-CHILCOTIN)**  
**Phone: (250) 398-3812 Email: iuoepost@sd27.bc.ca**

September 14, 2023

EXTERNAL POSITION

Posting #: S-2023-147 TEMPORARY

Position: INDIGENOUS SUPPORT WORKER

Location: Skyline Alternate  
10 mos., 10.0 hours/week.

Duration: Effective date to be determined, to June 27, 2024. Schedule to be determined in consultation with school administration.

Rate of Pay: Level 1: 28.34  
Level 2: 31.48

Threshold Qualifications:

- Completion of grade 12 or equivalent
- One year recent experience working with Aboriginal students and families in an educational or recreational environment
- Strong knowledge of local First Nations culture, heritage, customs and values
- Demonstrated initiative and flexibility in identifying and performing tasks in support of educational goals for Indigenous students
- Demonstrated ability to communicate and maintain effective working relationships with students, teachers, administration and community members
- Ability to respond to the varying academic, social, emotional and behavioural needs of all students
- Working knowledge to use computers, educational software applications and to organize and maintain record keeping

Duties Include, but are not limited to:

- Support individuals or small groups with academic, behavioural goals, including attendance through cultural support, under the direction of administration
- Promotes by various means increased academic success levels for Indigenous students and personally support a high regard for Indigenous culture among students
- Maintains liaison with teachers, counsellors, administrators, Indigenous students and their families, and community agencies as an advocate for Indigenous students
- Provides support based on current goals of Local Education Agreements (LEA), under the direction of school administration
- Participates in local Indigenous cultural events, workshops and traditions
- Facilitates and/or presents cultural presentations to individual or small groups of students
- Consults with school based staff and/or itinerant staff as required
- May participate in school based team meetings and other consultative meetings as required
- Serves as a resource person for Indigenous culture

- Completes record tracking to collect and monitor data in order to help coordinate the students programs with other staff, other professionals and parents
- Communicates with and organizes visits with student families to facilitate accurate and timely communication, under the direction of school administration
- Enter in relevant student information electronically through MyEd or other software as directed by school administration
- Maintain strict confidentiality
- Other duties as assigned

Fringe benefits are as provided in the current Union Agreement. Union membership is a condition of employment.

New applicants are encouraged to submit a comprehensive resume, including 3 work-related references, via email to [iuoept@sd27.bc.ca](mailto:iuoept@sd27.bc.ca).

Alternatively, submissions may also be dropped off or mailed to the following address:

School District 27 Administration Office  
350 2. Avenue North  
Williams Lake, BC V2G 1Z9

**School District No. 27 (Cariboo-Chilcotin) is an equal opportunity employer.**