



TATLA LAKE

ELEMENTARY – JUNIOR
SECONDARY SCHOOL

2023-24

SCHOOL ORIENTATION BOOKLET FOR
STUDENTS AND PARENTS

SCHOOL ORIENTATION BOOKLET 2023 - 2024

On behalf of our staff, I would like to welcome you and your students to **Tatla Lake Elementary Junior Secondary School**. Tatla Lake is a school of excellence where a focus on academics is balanced with opportunities in outdoor education, arts, technology, and athletics. The following pages have been put together to provide information about our school and our school programs and policies. It is the partnership of parents, staff, and community that creates a positive learning environment. Parent-Teacher Conferences will be held various times throughout the year. Your child's teacher will contact you at least twice this year for an update on your child's progress. You may contact your child's teacher to discuss your child's progress at any time.

School Staff:

Ms. Audra Peterson Grade 5-11 Teacher
Ms. Kimberley Ikebuchi K-4 Teacher & Principal
Ms. Elizabeth Glazier Music (Wednesday)
Ms. Jade Dumas Trades Exploration (Tuesday, Thursday)
Ms. Kelly Emke Library (Wednesday)
Ms. Leanne Iverson Education Assistant & Lunch Supervision
Ms. Nao Peterson Education Assistant & Lunch Supervision
Mrs. Judan Whitehead Secretary (Wednesday, Thursday)

I am excited to be a part of the learning community in Tatla Lake, and I am looking forward to a successful year. Please do not hesitate to contact me if you have any questions, but do note that I will be teaching full-time during the day. I am available for conversations before and after school, and of course you can reach me for *urgent* matters throughout the day. I encourage you to email me with any less urgent matters of concern.

Sincerely,

Kimberley Ikebuchi, Principal
250-476-1117 (school)
Kimberley.ikebuchi@sd27.bc.ca (email)

MISSION STATEMENT AND OPERATING PRINCIPLES OF SD#27

Mission Statement Working together in an environment which promotes both self-esteem and excellence, we will enable students to develop a lifelong enthusiasm for learning and a caring, responsible attitude toward our community and the world.

Operating Principles Operating Principles describe the way in which this School District will behave. The "we" in these principles refers to the Board, staff, and students. Parents have an important role, but are not part of the "we" since we cannot commit them to these principles. It is not intended that any of these are to be taken in isolation, and they are not a checklist. We may not be able to attain these goals immediately, but we will work towards these goals. We will use these principles to check our decision making and our behaviour.

At School District No. 27, we are committed to the following education values and goals:

1. Students are our highest priority.
2. We believe that all students can learn, and every student has the right and the responsibility to achieve success.
3. We provide a positive and safe environment for students.
4. We will operate in a fair, honest, and caring manner in a climate of openness, trust, respect, and collaboration.
5. We will model the behaviour we expect.
6. We value staff and encourage and expect competence and effectiveness from each.
7. We will provide support for and resources to those programs and activities which contribute to our mission.
8. We will promote respect for all.
9. We will consider the impact on the environment in all our decisions.
10. We support innovation and risk taking.
11. We will be accountable.

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SECTION 1 GENERAL SCHOOL INFORMATION

HOURS OF OPERATION

Supervision at the school will begin at 8:30 am.

Elementary K-7

- 8:45** School starts
- 10:25 - 10:40** Recess
- 12:00 - 1:00** Lunch
- 3:00** Dismissal

Secondary Grade 8-11

- 8:45** School starts
- 10:25 - 10:40** Recess
- 12:18 - 1:00** Lunch
- 3:00** Dismissal

Supervision is provided 15 minutes before school starts, during recess and lunch hour, as well as after school until the bus leaves.

ATTENDANCE OR LATES

Students are expected to arrive at school on time. If a child has been absent or late, or if you know your child will be absent on a certain day, parents are requested to phone the school or send a short note or email of explanation. We will make every attempt to call home if we have not received notice from you ahead of time that your child will be absent that day and they do not show up at school.

LEAVING THE SCHOOL GROUNDS

Parents should make every attempt to schedule doctor, dentist, and other appointments outside of school time. However, should it be necessary to leave the school during school time, please let us know by way of a phone call, email, note in planner, or a note from you.

BUS STUDENTS

All bus students must be registered on all bus routes they ride. Contact the bus garage at 250-395-2230 for detail information. Students who are NOT registered on the bus will not be permitted courtesy rides to a location other than their designated stop. Students must abide by the Bus Conduct Rules as set down by the School District. Failure to do so will result in appropriate consequences. The rules and expectations on the bus are in place to ensure

students safety. All students riding the school bus are expected to sit with their bottom on the seat, face in the forward direction with feet inside the seating area (not in the isle), remain seated while the bus is moving, refrain from putting any object or body part outside the windows and to be respectful of all other students around them. Student safety is the responsibility of the principal and behaviour expectations of students while on the bus will be communicated and supported at school. If students are not behaving safely and/or acting in a respectful manner the principal will be notified, and the appropriate consequences will be issued. The consequence could result in the student being denied access to riding the bus. Riding the bus is a privilege, not a right.

STUDENT PICKUP

Under no circumstance will a teacher release a child to anyone except school staff or the parent or guardian that is known to the teacher. Parents should phone ahead to the school if they are allowing/sending a person other than their child's normal parent/guardian contact to pick up. If a person other than the regular contact attempts to pick up a child, the principal will hold the child until a parent or guardian can be contacted to confirm arrangements.

PARKING LOT

Please observe the posted speed limit of 10km/hour in the school parking lot at all times to ensure the safety of students and staff.

INDOOR SHOES

Please ensure your child has a pair of non-marking soled shoes for indoor only use at school.

DRINKING WATER

Our water is currently under a water quality advisory and is not potable for consumption. We have a water cooler and a filtered water station available for students to use. Please send your child with a refillable water bottle for use in the classroom and gym.

ILLNESS AND INJURY

Prevention measures are in place to reduce the spread of communicable diseases including COVID-19. These include effective personal practices like health awareness, staying home when sick and regular hand cleaning. Children who are too ill to go outside for break times are too ill to be at school. Their learning capabilities become limited and often, as with a cold, illness is spread to others.

Please advise the school if your child is injured and unable to participate in physical education or other gross motor activities.

If a student becomes ill or is injured at school, the parent will be contacted immediately. (See AP 542 Student Illness or Injury at School) *Please contact the school annually to update medical and contact information.*

SCHOOL PROPERTY

During our school year, students are issued school items such as laptops, textbooks, library books, and school sports uniforms. Students are expected to take good care of the materials and to return them to the school in the same condition. Students who willfully vandalize school property or damage school property will be billed the cost and labour involved in repair or replacement. Please care for our school property.

SCHOOL PICTURES

Individual photos will be taken in the fall. This is a volunteer program and parents are under no obligation to purchase the photos. The photo program will be a preview format. This means the pictures will be taken and the proofs forwarded to the parents.

LOST AND FOUND

Parents are asked to assist us by ensuring that personal items are marked clearly with a marker that will not wash or wear off easily. Articles that are misplaced are put in the lost and found located just inside the main entrance. Periodically, we will lay the articles out on display and any articles not claimed will be brought to the Share Shed.

PLAYGROUND EXPECTATIONS

Students are expected to play in a safe manner when on the playground. This means that students are expected to refrain from any activity where there is a risk of injury to oneself or another student. Play fighting or other games involving rough play are not permitted. "No Hands On" should be observed at all times. Students are also reminded that there is no throwing of any items such as snow, rocks or dirt at anyone or school property. Garbage cans have been provided around the school and students are expected to use them and keep the school yard clean.

COMMUNICATION PROTOCOL

The school district has a communication protocol in place to assist in resolving conflicts when they arise (this can be found on the last page and the District website - Communicating Effectively). If a parent has a question or concern regarding their child, they are required to "start with the person whose action has given rise to the concern" to resolve the issue at the source. After this attempt, if a resolution cannot be reached make an appointment with the principal or vice principal for further assistance, or district senior management accordingly.

STUDENT MEDICATION AT SCHOOL

If your student is taking medication that needs to be administered during the school day, please contact the school office. We will give the parent a form that needs to be completed by their doctor giving detail and instructions on administration of medicines. This form must be returned to the office. Medication cannot be administered without this physician's note. When medication is administered at school the medication is kept in a secure location in the office and each dose is documented. If your child is taking over the counter medication (ex. Antihistamine) or is on antibiotics your child's teacher will not administer the medication at school. In this case, parents will be required to come to the school and administer the medication. Do not send your child to school with medication in their backpacks or lunch kits as this could pose a risk to child safety to your child or their classmates.

STUDENT THREAT ASSESSMENT PROTOCOL

Fair Notice All schools in SD #27 comply with the Safe School Initiative, which is a violence threat/risk assessment protocol. Please see the attachment at the end of this document for detailed information regarding the student threat assessment protocols.

COMPUTER USE

District Policy requires an authorization from parents before students can use the Internet. Use of our computers is a privilege and students will treat our computers with care and benefit

from them as a learning resource within our school. Appropriate use of the internet will be expected and enforced, and if abused a loss of this privilege may follow.

ELECTRONIC DEVICES

We believe that the appropriate use of multimedia devices, such as, but not limited to, cell phones and other digital devices, play an important role in communication and may well enhance students learning opportunities. These devices should, however, in no way interfere with the safety, security and privacy of students and/or staff, or with school operations. During instructional hours students will be expected to have their phones away at all times. Families may contact the office to leave a message for their student. If an infraction occurs during supervision times from 8:30-3:00, the teacher or principal will confiscate the device and leave it in the office to pick up after school. Repeated infractions will require a parent/guardian to come to the school to pick up the device. Students bringing devices from home will understand that the school is not responsible for any lost, stolen or damaged devices. At no time should a multimedia device be used to capture an image or a voice recording of another person during school hours or school activities, unless specific authorization is provided by a principal and/or staff member. For more information regarding the use of multimedia devices in school refer to Policy No. 312

FIELD TRIPS & SPECIAL EVENTS

Students are expected to model excellent behaviour and to proudly represent Tatla Lake when involved in activities away from the school. All school rules are in effect for students on field trips. Students can expect to have their attendance at field trips cancelled if they have had repeated disciplinary problems or if they have been suspended for a major incident. It is expected that while involved in school related functions of any nature that students, parents, coaches and involved members of the greater community observe the School Code of Conduct as they are acting as ambassadors for our school.

VAPING, TOBACCO, ALCOHOL, DRUGS

Students will not bring, use or be under the influence of tobacco, alcohol, or illegal drugs, including vapes, while on any school property (including the parking lot or in your vehicle in the parking lot), or school activity. All smoking, including tobacco and electronic cigarettes, and the use of smokeless tobacco or holding lighted tobacco are prohibited. See School District Policy No. 311

VOLUNTEERS

Adults volunteering in the school or chaperoning school fieldtrips are asked to complete a criminal record check. This is REQUIRED for all adults who may be not directly supervised by school staff (i.e. running an activity center on a field trip).

CODE OF CONDUCT (See extended version, including details Section 4)

Our Code of Conduct outlines the behaviours we expect of all our students, staff, and visitors. The Code of Conduct must be adhered to during all school functions. Our Code of Conduct is based on four basic expectations (**TREKS**):

- 1. Trustworthiness**
- 2. Respect**

3. Excellence
4. Kindness
5. Support

All of the students will know these expectations and teachers will continue to teach the expectations throughout the year. The school has a discipline guide for students who do not adhere to the Code of Conduct. This guide will also be explained to the students.

TATLA LAKE SCHOOL STUDENT EXPECTATIONS

1. Attend school regularly and adhere to the rules of the school.
2. Participate willingly, and to the best of their ability, in their learning.
3. Respect themselves and others' safety, well-being, and property.
4. Be accountable for their behaviour and responsive to reasonable, related, and respectful consequences.
5. Contribute to a safe, positive environment conducive to learning.

REPORTING TO PARENTS AND STUDENTS

[K-12 Student Reporting Information for Parents and Caregivers | Building Student Success - B.C. Curriculum \(gov.bc.ca\)](#)

Parents are encouraged to review the updated student reporting information available online.

During the school year, you should expect to see 5 learning updates about your child. This will include 3 written learning updates (that could look like report cards), and 2 informal learning updates (could include conferences with a teacher, and phone calls or e-mails from a teacher).

School Based Team (SBT)

At various points throughout the school year, students may be brought up at school-based team meetings. The purpose of these meeting is to work together as a staff and community in the development of personalized programming for students who may be struggling in various areas. When the team meets, parents are contacted and invited to attend. Discussions focus on ways to implement strategies and supports that better meet the needs of the student. Members of the school-based team may include: the principal, teacher, education assistants, school counsellor, school psychologist, district itinerant teachers, district speech and language pathologist, community health nurse, school social worker, parents, and in some cases the student themselves. **Parents will always be notified prior to the school-based team if their child will be discussed.**

SECTION 2 SCHOOL PROGRAMS

Online Rural Secondary School – Kamloops Open Online Learning

Tatla Lake secondary students in grades 8 through 11 are part of an online learning model in collaboration with [Kamloops Open Online Learning \(sd73.bc.ca\)](http://sd73.bc.ca) or KOOL School. Within this program, students have the opportunity to interact and learn with students from around the Cariboo-Chilcotin (Anahim Lake, Alexis Creek, Dog Creek, Tatla Lake, and Naghtaneqed schools.) Students are taught new concepts and processes in the core areas: Math, English, Science, and Social Studies in a semester-based system with two core subjects each semester.

OUTDOOR EDUCATION

Tatla Lake School is an outdoor education school. All classes will participate in curriculum enhancing outdoor experiences in all the seasons. When students are outside of the brick and mortar school for these enriching experiences you can rest assured that an educational program is part of the experience. We are equipped with snowshoes, skis, skates, bikes, helmets, camping equipment, etc., that enable us to take advantage of outdoor education. We make every effort to provide learning opportunities in the surrounding wilderness. We are hoping to travel frequently to the Tatlayoko Field Station located at the Lincoln Creek Ranch in Tatlayoko.

SECTION 3 PARENT ADVISORY COUNCIL (PAC)

All parents/guardians of children attending Tatla Lake Elementary-Junior Secondary School are welcome and encouraged to join and attend the meetings of the PAC. Our primary goal is to promote the effective communication and co-operation between the home and school. Parents are encouraged to participate in educational activities and decision making, to strengthen the role of families in education and schooling, and to participate in their children's learning. We also do fund raising for needed equipment and special projects not covered by the school budget. We can review, discuss, and make recommendations to the school staff, school administration and the school board concerning: school policy and procedures, programs and services, facilities and equipment, parent/community education, and learning resources.

[District & Parent Advisory Councils \(sd27.bc.ca\)](http://sd27.bc.ca)

The council holds regular meetings. Please come and get involved in your child's school. It helps in all areas to understand the complexities of education in this ever-changing world.

SECTION 4

TATLA LAKE ELEM./JR. SECONDARY SCHOOL

CODE OF CONDUCT

2023 – 2024

A. Purpose:

The contents of this Code of Conduct acknowledge that if there is a conflict between this Code and the *BC Human Rights Code* then the *BC Human Rights Code* shall prevail.

The purpose of the Code of Conduct is to inform all members of the school community of our shared obligations and responsibilities to ensure a safe, caring and orderly school environment where students feel a sense of belonging, pride in their school, and where people in the school community are respectful, fair, and where they feel safe to work and learn. The goal is to have students manage their own behaviour.

B. Regular Review

1. The Code is reviewed and updated on an annual basis with input from students, staff, and parents during class time, and at staff and PAC meetings.
2. Conduct is consistently monitored by students, staff, and parents to ensure Codes reflect current and emerging situations and are contributing to school safety.

C. Communicating Expectations

1. The Code of Conduct is communicated to staff, students, parents, temporary staff, new members of the school community, and visitors. Each family receives a Student Handbook containing the Code of Conduct at the beginning of each year. The Code of Conduct is discussed at staff and PAC meetings and is also visible to all stakeholders as it is located in the office.

D. Active Teaching and Promotion of Expectations

1. The teachers use class time to ensure behavioural expectations are explicitly taught and promoted.

E. Expectations of Acceptable Conduct

1. Acceptable behaviour creates an atmosphere of trust and security in which students may grow in confidence as a result of their actions and achievements: respecting self, others, and the school; helping to make the school a safe, caring, and orderly place; informing an adult in a timely manner of incidents of bullying, harassment, or intimidation; engaging in purposeful learning activities in a timely manner; and acting in a manner that brings credit to the school.

2. The Code of Conduct conditions apply while students are in attendance at school, while travelling to and from school, and while attending any school function at any location.

3. School District's policy regarding the possession or use of weapons:

Policy 5114.1

The Board of Education considers the possession or use of any weapon by anyone on school premises to be a serious threat to the school environment and to the safety of both students and staff.

Weapon:

- a. *Anything that is used, or intended to be used, or is designed to be used to put someone in fear; or*
- b. *Anything used or intended for use in causing death or injury to persons whether designed for that purpose or not; or*
- c. *Anything used, or intended for use, to threaten or intimidate any person and, without restricting the generality of the foregoing, includes any replica weapon or firearm as defined in the Criminal Code (s. 84).*

4. Prohibited grounds of discrimination set out in the *BC Human Rights Code*, as they relate to the school environment (s. 7).

People are protected by virtue of their, real or perceived, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, age, sexual orientation or gender identification and therefore should not be subjected to discriminatory actions, including publication or discrimination of service and facility.

5. The Board of Education will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the Code of Conduct.

6. The conduct of students, parents, coaches and involved members of the greater community while acting as ambassadors of the school must align to create a safe, caring, and orderly environment where respect, responsibility, kindness, caring and acceptance are upheld. These expectations will be clearly made known to these individuals.

- a. In keeping with the focus on preventative and restorative action, positive behaviour support acknowledges acceptable behaviour. The students have opportunities to be championed for positive actions and accomplishments. When a student demonstrates excellence in behaviour or performance, reflective of their individual ability, their actions are celebrated and acknowledged.
- b. The expectations for behaviour are consistently taught through classroom discussions, newsletters, assemblies, and conversation. The expectations are reinforced through an acknowledgement and celebration of excellence in action and achievement. Each child is evaluated and recognized as an individual, with distinct skills and abilities.

- c. Students will be given opportunities to share their work – stories, poems, letters, artwork, music – at various assemblies throughout the year.

F.

Consequences for Unacceptable Conduct

1. Unacceptable behaviour and consequences:

LEVELS OF UNACCEPTABLE BEHAVIOUR

Level 1 Behaviours

The attending adult handles the following behaviours:

- ✓ Inappropriate classroom/playground/assembly behaviour
- ✓ Tardiness
- ✓ Lack of effort/incomplete assignments
- ✓ Minor disrespect
- ✓ Inappropriate language
- ✓ Inappropriate dress
- ✓ Misuse of electronic devices
- ✓ Disregarding school rules (in Student Handbook)
- ✓ Disruptive behaviour
- ✓ Throwing snowballs (This could be a Level 3 behaviour depending on the circumstances)

Level 2 Behaviours

The following behaviours are initially dealt with by the attending adult – then reinforced by the office:

- ✓ Lack of Respect (major)
- ✓ Inappropriate internet sites
- ✓ Disrespecting teachers' and students' personal space & belongings
- ✓ Inappropriate representation of school (field trip/athletics)
- ✓ Cheating or Plagiarism (minor)
- ✓ Truancy
- ✓ Lying
- ✓ Minor inappropriate physical contact (first offence)

Level 3 Behaviours

Immediate office referrals and intervention:

- ✓ Bullying/Harassment/Intimidation/ Inappropriate display of affection (sexually-orientated actions/suggestive behaviour)

- ✓ Fighting/Assault/Gang activity
- ✓ Direct disobedience
- ✓ Endangering safety
- ✓ Drugs or alcohol infractions
- ✓ Possession/use of a weapon
- ✓ Smoking/Tobacco
- ✓ Criminal Acts as defined by the law
- ✓ Racism

SCHOOL-WIDE CONSEQUENCES

Level 1 Behaviours

- | | |
|-----------------|--|
| First offence: | Reminder to student of behavioural expectations. |
| Second offence: | Restitution by the student.
Documentation by the teacher. |
| Third offence: | Home contact by the teacher
Documentation by the teacher and referral sheet sent to office. |
| Fourth offence: | Move directly to “Level 2 – Step 2” |

Level 2 Behaviours

- | | |
|---------------------------|--|
| First offence:
Step 1 | Restitution by the student
Documentation by the teacher
Home contact by the teacher. |
| Second offence:
Step 2 | Referral to administration
Home contact by the
teacher/counsellor/administration
1 to 3 day in-school suspension |
| Third offence:
Step 3 | Referral to administration by teacher
Home contact by administration
1 - 5 days in or out of school suspension
Parent conference with administration before student returns |
| Fourth offence:
Step 4 | Move directly to “Level 3 – Step 2” |

Level 3 Behaviours

- | | |
|----------------|----------------------------|
| First offence: | Referral to administration |
|----------------|----------------------------|

Step 1	Parent conference with administration 1 - 3 day in or out of school suspension
Second offence: Step 2	1 - 5 days out of school suspension
Third offence: Step 3	5 days out of school suspension
Step 4:	Indefinite Suspension – referral to District

Considerations for the following regarding the Code of Conduct:

- a. Ensure that consequences applied are appropriate for the violation of the Code of Conduct and focus on restorative actions rather than those that are punitive in nature.
 - b. When levying consequences for behaviours of a discriminatory nature, make every attempt to address all parties involved and develop a plan to address the school culture.
 - c. Consider a student’s age, maturity and special needs, as well as the student’s previous school record.
 - d. Give special considerations to students with special needs if these students are unable to comply with a Code of Conduct due to a disability of an intellectual, physical, sensory, emotional or behavioural nature.
2. Students have varying levels of understanding as they grow older and more mature. Conduct expectations for students in the primary grades may be very different than what we would expect of an intermediate or senior student.
 3. The use of suspension is only when violation of the Code is serious or other consequences have been inadequate or ineffective.

Violations of the code of conduct often result in notification to relevant stakeholders. When necessary, parents will be notified initially by phone and in more serious circumstances, through official letters. When a letter of suspension is written, the superintendent will be notified, along with the parents. During all courses of action, students will be made aware of the procedures and included in the process of discipline.

4. School officials may have a responsibility to advise other parties of serious breaches of the code of conduct. (e.g., parents, school district officials, police and/or other agencies).



SAFER
SCHOOLS
TOGETHER

Student Violence Threat Risk Assessment (VTRA)

Fair Notice for Students and Parents

Cariboo-Chilcotin School District No. 27

Dear Students & Parents/Guardians,

Cariboo-Chilcotin School District is committed to creating and maintaining school environments in which students, staff, parents/guardians/caregivers, and others feel safe. Schools cannot ignore any threat of violence. This notice provides some information for students, parents and guardians about the approach to responding to potential threats.

What is a threat?

A threat is an expression of intent to do harm or act out violently against someone or something. Threats may be verbal, written, drawn, posted on the internet, or made by gesture.

Duty to report:

To keep school communities safe and caring, staff, parents/guardians/caregivers, students, and community members must report all threat related behaviour to the school principal.

How to Report:

Members of the school community may contact the school office and ask to speak to the principal directly to report or make an online report through the [erase](#) link featured on the district and school websites.

What is the purpose of a student threat assessment?

- To ensure and promote the emotional and physical safety of students, staff, parents, the student making the threat, and others.

- To ensure a full understanding of the context of the threat.
- To understand the factors contributing to the person of concern's (threat-maker's) behaviour.
- To be proactive in developing an intervention plan that addresses the emotional and physical safety of the person of concern.
- To promote the emotional and physical safety of all.

What behaviours warrant a Student Violence Threat Risk Assessment to be initiated?

A student threat assessment will be initiated for behaviours including, but not limited to:

- Verbal/written threats to harm/kill others ("clear, direct, and plausible")
- Threats made via social media to harm, kill, or cause serious property damage
- Serious violence or violence with intent to harm and kill
- Indicators of suicidal ideation as it relates to fluidity (homicidal/suicidal)
- Weapon possession (including replicas)
- Bomb threats (or possession/detonation of devices)

- Hate incidents motivated by factors including, but not limited to: race, culture, religion, and/or sexual orientation
- Sexual intimidation, sextortion, extortion or assault
- Domestic, interpersonal, relational violence
- Gang-related intimidation and violence
- Fire setting (contextual)

Collection Notice:

The School District is subject to personal information privacy laws and will undertake the collection of this information in compliance with the requirements of such laws, including by limiting collection to information that is relevant and necessary to address a risk or threat and by ensuring that information is collected from open-source sites. The School District will not collect information as part of a threat assessment unless there is reason to believe that a threat exists. Information collected as part of a threat assessment may be provided to law enforcement authorities in appropriate circumstances.

Please contact your principal or vice-principal with any questions.

SECTION 5
TATLA LAKE ELEMENTARY-JUNIOR SECONDARY - SCHOOL CALENDAR - 2023-24

DATE	DESCRIPTION
September 4, 2023	Labour Day Holiday (School Closed)
September 5, 2023	Planning / Administration Day (<i>Students do not attend</i>)
September 6, 2023	First Day of School (Shortened By 2.5 Hours)
September 22, 2023	Pro-D / Non-Instructional Day (Students Do Not Attend)
September 29, 2023	National Day for Truth and Reconciliation
October 9, 2023	Thanksgiving Day Holiday
October 20, 2023	Pro-D / Non-Instructional Day (Students Do Not Attend)
November 10, 2023	Remembrance Day Holiday (School Closed)
November 15 & 16, 2023	Parent Teacher Interviews (School day shortened by 1 hour)
November 20, 2023	Pro-D / Non-Instructional Day (Students Do Not Attend)
December 25 – January 5, 2024	Winter Break (School Closed)
January 8, 2024	First Day Back After Winter Break
February 16, 2024	Pro-D / Non-Instructional Day (Students Do Not Attend)
February 19, 2024	Family Day (School Closed)
March 18 – 29, 2024	Spring Break (School Closed)
April 2, 2024	First Day Back After Spring Break
April 24 & 25, 2024	Parent Teacher Interviews (School day shortened by 1 hour)
April 26, 2024	Pro-D / Non-Instructional Day (Students Do Not Attend)
May 20, 2024	Victoria Day Holiday (School Closed)
June 27, 2024	Last Day Students Attend School
June 28, 2024	Planning / Administration Day (School Closed)



SCHOOL DISTRICT NO. 27 (CARIBOO-CHILCOTIN)
COMMUNICATION PROTOCOL FOR FAMILIES

AP 210 – Appendix I

