



SCHOOL CODE OF CONDUCT 2024-2025

A. Purpose

At Mountview Elementary we hold a common belief in a set of rights and responsibilities which supports a safe, caring and orderly learning environment where students feel a sense of belonging, pride in their school, and where people in the school community are respectful, fair, and where they feel safe to work and learn.

Accompanying these rights and responsibilities is a set of rules which provides a framework for school discipline, while at both school and school related activities. We believe that in order to have and maintain a positive school environment a cooperative effort between parents, staff, students and the community is imperative. It is expected that students, parents, staff and community members will abide by this code of conduct while participating in or attending any school related activity.

Acceptable behaviors would be generalized as any behaviors that promote each student's rights and responsibilities; conversely unacceptable behaviors would be any behaviors that do not promote each students rights and responsibilities

B. Development and Regular Review

The Mountview Elementary Student Code of Conduct will be reviewed annually by students, staff and parents (through PAC) in September of each school year. However, should a situation arise where the Code of Conduct needs to be reviewed after September of each school year, time will be afforded to address the issue. The Student Code of Conduct will be continually monitored to ensure it is reflecting current and emerging situations throughout the school year.

C. Communicating Expectations

The Code of Conduct is to be communicated to staff and students via the student handbook and email which will be supplied at the start of each school year. Copies will be retained in the office for parents, temporary staff, school community members and visitors as required.

D. Active Teaching and Promotion of Expectations

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Behavioral expectations are explicitly taught and promoted during school assemblies. Teachers incorporate lessons into their classrooms. Behaviors are modeled and students actively participate in role plays or demonstrations of positive behavior expectations.

E. Expectations of Acceptable Conduct

Students will be asked to conduct themselves in such a way as to help create an atmosphere of trust and security in which they may grow in confidence as a result of their actions and achievements. Behaviors we believe that will facilitate such an atmosphere are as follows:

- to attend school regularly and conform to the rules of the school,
- to participate willingly, and to the best of their ability, in their learning,
- to respect themselves and others' safety, well-being, and property,
- to be accountable for their behavior and responsive to reasonable, related, and respectful consequences,
- to participate in creating a safe, positive environment conducive to learning.
- to be involved in developing a school code of conduct.

Students Rights and Responsibilities

All students have rights and responsibilities. These rights and responsibilities include

The right to:

- be treated fairly and with respect and dignity
- be free from discrimination in any form
- be safe
- to a quality educational program

The responsibility to:

- come to school prepared, on time and ready to learn
- show respect for themselves, for others and for those in authority
- refrain from bringing anything to school that may compromise the safety of others
- follow the established rules and take ownership for their own actions

Generally, behaviors or actions that are contrary to acceptable behaviors, or violate another students rights may be considered unacceptable and require intervention.

These conditions apply while students are in attendance at school, while travelling to and from school, and while attending any school function at any location.

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School District #27 has no tolerance for weapons, explosives/incendiary devices/materials and in the interests of safety Mountview Elementary will do everything in its power to ensure this no tolerance policy is strictly adhered to at all times.

Possessing or using weapons, explosives, fireworks, firecrackers, or any other items capable of causing bodily harm , including “fake” weapons that can be perceived as “real” weapons will result in immediate suspension from the school and the student’s file undergoing a school district review.

School Code of Conduct Requirements with Respect to the Human Rights Code

The Code of Conduct and the BC Human Rights Code

- The contents of this Code of Conduct acknowledge that if there is a conflict between this code and the Human Rights Code then the Human Rights Code shall prevail.
- With respect to the Human Rights Code, this School Code of Conduct in no way intends to discriminate against a person or class of persons because of age, race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender, sexual orientation or gender identification of that person or class of persons.

The school and the Board of Education will take all reasonable steps to ensure no person affects retaliation on another for making a complaint resulting in a breach of the code of conduct.

It is expected that while involved in school related functions of any nature that students, parents, coaches and involved members of the greater community follow the school code of conduct as they are in essence acting as ambassadors of the school and these expectations are made known.

Personal Digital Devices

While at school students are expected to learn, play and socialize away from the daily distraction of personal digital devices. The general expectation is that students are not to be using personal digital devices while at school to promote a safe, equitable and positive learning environment throughout the day

“Personal digital device” means any personal electronic device that can be used to communicate or to access the internet, such as a cell phone, gaming device, tablet, or wearable technology.

- (a) Use of personal digital devices at school will be restricted to not interfere with focused learning environments or compromise online safety.
- (b) Personal digital devices are not to be used during instructional time unless specifically permitted by the school to provide access to online resources necessary to meet learning objectives.
- (c) Students will only be permitted to use personal digital devices to access appropriate online resources.
- (d) Personal digital devices are not permitted on the playground, in restrooms or change rooms.
- (e) Parents of students that require access to personal digital devices, as part of their learning plan or for medical or health reasons, will communicate and coordinate these circumstances with the school principal.
- (f) Ideally, parents should not send their children to school with personal digital devices, however if they do, while at school personal digital devices should remain off or on silent mode, and in their backpacks away from their person.
- (g) If parents need to contact their children while at school for an emergent issue, they are requested to contact the office.
- (h) The school will provide electronic devices to access required online learning resources to support all students. This should negate the need for students to bring and use their personal digital devices at school.
- (i) Students who fail to comply with the school policy on personal digital devices will face escalating consequences for breach of school rules/policies.
- (j) The school takes no responsibility for lost or damaged personal digital devices.
- (k) The school policy on personal digital devices will be reviewed with students and PAC each year.

F. Consequences for Unacceptable Conduct

In the event that a breach of conduct by a student occurs, certain behaviors have been highlighted as well as a disciplinary action plan in an effort to provide students, parents and staff with a guideline for disciplinary proceedings and protocol.

- a. Where consequences for unacceptable behavior are concerned, whenever possible and wherever appropriate, consequences shall be restorative rather than merely punitive in nature (e.g. actions of a discriminatory nature). The design of the level 1, 2 and 3 behaviors is meant to address the very issue of restorative rather than punitive actions (see below).
- b. In no way is this list meant to be wholly comprehensive as situational variables must be considered in all cases in an effort to best meet the needs of all parties involved in disciplinary incidents. Consideration will be given to a student's age, maturity, and special needs as well as the student's previous school record.
- c. Special considerations may apply to students with special needs where appropriate. (These are students who may not be able to fully comply with a code of conduct because of their special needs). As students grow older and move through successive grades at Mountview Elementary School it is expected that their maturity will increase and accordingly be held to a higher standard of personal conduct.
- d. The use of suspension will only be considered when violation of the Code is serious or other consequences have been inadequate or ineffective.
- e. On occasion school officials may have a responsibility to advise other parties of serious breaches of the code of conduct. (e.g., parents, school district officials, police and/or other agencies).
- f. Teachers are responsible for developing their own Classroom Management Plan. Within this plan, there will be classroom expectations, classroom recognition, and classroom consequences that will be explained to all students at the beginning of the year and that are consistent with and complement the School Code of Conduct

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Unacceptable Behaviors

Minor Behavior Infractions

The attending adult handles the following behaviors:

- Disruptions/Disobedience
- Tardiness
- Lack of effort
- Lack of respect
- Inappropriate language
- Inappropriate behavior
- Breach of school rules/policies

Moderate Behavior Infractions

The following behaviors are dealt with by the attending adult then reinforced by administration:

- Lack of respect (Major)
- Truancy
- Harassment
- Defiance/Willful Disobedience
- Inappropriate internet use
- Disrespect of teachers' personal space and belongings
- Inappropriate behaviors on school trips
- Cheating or plagiarism

Major Behavior Infractions

The following behaviors require immediate office referral:

- Bullying
- Repeated/Major harassment
- Intimidation
- Theft and vandalism
- Inappropriate sexual activity
- Fighting/Assault
- Endangering safety
- Drug and alcohol infractions
- Possession/use of weapon
- Inappropriate smoking/tobacco use