



# Likely Elementary School



Likely Lynx

# Student Handbook

## Code of Conduct

### Likely Elementary School

PO Box 57

6163 Keithley Creek Road

Likely, British Columbia,

VOL 1N0

Phone: 250 790 2320

School Hours 8:35 – 2:35

Recess 10:30 – 10:45    Lunch 12:00 – 12:50

#### Principal / Teacher:

Ms. Jill Kurki

[jill.kurki@sd27.bc.ca](mailto:jill.kurki@sd27.bc.ca)

#### Teachers:

Mariah Bouchard

John Kovach

#### Education Assistants

Mrs. Kathy MacBurney    Mrs. Alysha Potter

#### Secretary/Librarian:

Mrs. Kathy MacBurney

#### Custodian:

Mrs. Dianna St. Onge

#### Noon Hour Supervisor/Breakfast Program Coordinator:

Alysha Potter, Allison Gainer

#### Bus Driver:

Ms. Marie Hampton

### **School Mission & Vision:**

At Likely School, we work together in a unique rural environment. We promote self-worth and independence, a life-long enthusiasm for learning and creating as well as a sensitive, responsible attitude towards local and global communities.

### **School Values & Motto:**

Likely students are successful learners, who exhibit these values and qualities: supportive, collaborative, accountable, respectful, safe, helpful, responsible, positive, and independent.

### **School Rights and Responsibilities**

1. I have the RIGHT to learn in this school.

It is my RESPONSIBILITY to:

- listen carefully to instructions;
- work quietly;
- do my homework and be prepared for class every day;
- raise my hand if I have a question, tell about a concern or if I need to leave the classroom.

2. I have the RIGHT to hear and be heard.

It is my RESPONSIBILITY to:

- use appropriate language;
- pay attention to the person who is speaking;
- respect others when they are talking;
- take turns when speaking to others.

3. I have a RIGHT to be respected in this school.

It is my RESPONSIBILITY to:

- respect others;
- show caring for others;
- take care of our school;
- avoid teasing or bothering other people to hurt their feelings.

4. I have a RIGHT to be safe in this school.

It is my RESPONSIBILITY to:

- keep my hands and feet to myself (no physical harm to others);
- use kind words (no threats or bullying).

5. I have a RIGHT to privacy and to my own personal space.

It is my RESPONSIBILITY to:

- respect the personal property of others;
- to accept every person's right to privacy.

# CODE OF CONDUCT

## **A. Purpose:**

At Likely School, we hold a common belief in a set of rights and responsibilities which supports a safe, caring and orderly learning environment where students feel a sense of belonging, pride in their school, and where people in the school community are respectful, fair, and where they feel safe to work and learn.

Accompanying these rights and responsibilities is a set of rules which provides a framework for school discipline, while at both school and school related activities. We believe that in order to have and maintain a positive school environment a cooperative effort between parents, staff, students and the community is imperative.

Acceptable behaviors would be generalized as any behaviors that promote each student's rights and responsibilities; conversely unacceptable behaviors would be any behaviors that do not promote each students' rights and responsibilities

The contents of this Code of Conduct acknowledge that if there is a conflict between this Code and the *BC Human Rights Code* then the *BC Human Rights Code* shall prevail.

The purpose of the Code of Conduct is to inform all members of the school community of our shared obligations and responsibilities to ensure a safe, caring and orderly school environment where students feel a sense of belonging, pride in their school, and where people in the school community are respectful, fair, and where they feel safe to work and learn. The goal is to have students manage their own behaviour.

## **B. Development and Regular Review**

1. At the beginning of the year, students, staff and parents are included in the development of the Code of Conduct during class time and assemblies, through newsletters, and at staff and PAC meetings.
2. The Code is reviewed and updated on an annual basis with input from students, staff and parents during class time, and at staff and PAC meetings.

3. Conduct is consistently monitored by students, staff, and parents to ensure Codes reflect current and emerging situations and are contributing to school safety.

**C. Communicating Expectations**

1. The Code of Conduct is communicated to staff, students, parents, temporary staff, new members of the school community and visitors. Each family receives a Student Handbook containing the Code of Conduct at the beginning of the school year. The Code of Conduct is reviewed with students by their teachers and discussed at staff and PAC meetings. It is also visible to all stakeholders as it is located on the Likely Lynx Bulletin board outside the office.

**D. Active Teaching and Promotion of Expectations**

1. Time is given in the first two weeks of school and at regular intervals throughout the year for teachers, support staff and the principal to ensure behavioural expectations are explicitly taught and promoted.

**E. Expectations of Acceptable Conduct**

1. Acceptable behaviour creates an atmosphere of trust and security in which students may grow in confidence as a result of their actions and achievements: respecting self, others, and the school; helping to make the school a safe, caring, and orderly place; informing a “telltale” adult in a timely manner of incidents of bullying, harassment, or intimidation; engaging in purposeful learning activities in a timely manner; and acting in a manner that brings credit to the school.
2. The Code of Conduct conditions apply while students are in attendance at school, while travelling to and from school, and while attending any school function at any location.
3. School District’s policy regarding the possession or use of weapons:  
**Policy 5114.1**  
***The Board of Education considers the possession or use of any weapon by anyone on school premises to be a serious threat to the school environment and to the safety of both students and staff.***  
**Weapon:**
  - a. ***Anything that is used, or intended to be used, or is designed to be used to put someone in fear; or***
  - b. ***Anything used or intended for use in causing death or injury to persons whether designed for that purpose or not; or***

- c. ***Anything used, or intended for use, to threaten or intimidate any person and, without restricting the generality of the foregoing, includes any replica weapon or firearm as defined in the Criminal Code (s. 84).***

4. Prohibited grounds of discrimination set out in the *BC Human Rights Code*, as they relate to the school environment (s. 7).

***People are protected by virtue of their, real or perceived, race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, age, sexual orientation or gender identification and therefore should not be subjected to discriminatory actions, including publication or discrimination of service.***

5. The Board of Education will take all reasonable steps to prevent retaliation by a person against a student who has made a complaint of a breach of the Code of Conduct.

6. The conduct of students, parents, coaches and involved members of the greater community while acting as ambassadors of the school must align to create a safe, caring, and orderly environment where respect, responsibility, kindness, and acceptance are upheld.

## **F. Consequences for Unacceptable Conduct**

1. These behaviours or actions disturb the positive and orderly school environment. Unacceptable behaviour and consequences:

### **LEVELS OF UNACCEPTABLE BEHAVIOUR**

#### **Level 1 Behaviours**

The attending adult handles the following behaviours:

- Inappropriate classroom/playground/assembly behaviour
- Tardiness
- Lack of effort/incomplete assignments
- Lack of respect for others, environment, property

- Physical aggression
- Inappropriate language
- Inappropriate dress
- Inappropriate physical contact (minor)
- Misuse of electronic devices
- Disregarding school rules (in Student Handbook)
- Disruptive or uncooperative behavior
- Teasing
- Failure to follow school rules
- 

### **Level 2 Behaviours**

Repeated level 1 behaviour will be treated as level 2 behaviour. The following behaviours are initially dealt with by the attending adult – then reinforced by the office:

- Harassment
- Lack of Respect (major)
- Inappropriate internet sites *or use of inappropriate materials*
- Disrespecting teachers' and students' personal space & belongings
- Inappropriate representation of school (field trip/athletics)
- Cheating or Plagiarism (minor)
- Truancy/attendance
- Lying
- Inappropriate physical contact (major)
- Throwing objects which could inflict injury: snowballs, rocks, toys
- Swearing or offensive comments

### **Level 3 Behaviours**

These behaviours are highly disruptive. Repeated level 2 behaviours will be dealt with as serious. These will result in an immediate office referral and intervention:

- Bullying//Intimidation
- Inappropriate display of affection (sexually-orientated actions/suggestive behaviour)
- Repeated/ major harassment
- Fighting/Assault/Gang activity
- Direct disobedience or defiance
- Endangering safety

September 1, 2023

- Drugs or alcohol infractions
- Possession/Use of a weapon
- Smoking/Tobacco
- Criminal Acts as defined by the law
- Racism
- Seriously inappropriate internet sites

**SCHOOL-WIDE CONSEQUENCES**

**Level 1 Behaviours**

- |                 |  |
|-----------------|--|
| First offence:  | Reminder to student of behavioural expectations.   |
| Second offence: | Restitution by the student.<br>Documentation by the teacher                                    |
| Third offence:  | Home contact by the teacher<br>Documentation by the teacher and referral sheet sent to office. |
| Fourth offence: | Move directly to "Level 2 – Step 2"  |

**Level 2 Behaviours**

- |                   |  |
|-------------------|--|
| First offence:    | Restitution by the student                                   |
| Step 1            | Documentation by the teacher                                 |
| teacher.          | Home contact by the teacher.                                 |
| Second offence:   | Referral to administration                                   |
| Step 2            | Home contact by the teacher/counsellor/administration        |
| suspension        | One to 3 day in-school suspension                            |
| Third offence:    | Referral to administration                                   |
| by teacher        | Home contact by  |
| Step 3            | administration   |
| administration    | 1 - 5 days in or out of school suspension                    |
| school suspension | Parent conference with administration before student returns |
| Fourth offence:   | Move directly to "Level 3 – Step 2"                          |



September 1, 2023

Step 4

**Level 3 Behaviours**

First offence: Step 1 administration	Referral to administration Parent conference with 1 - 3 day in or out of school suspension
Second offence: suspension Step 2	1 - 5 days out of school
Third offence: suspension Step 3	5 – 10 days out of school
Step 4:	Indefinite Suspension – referral to District

**Considerations for the following with regard to the Code of Conduct:**

- 1 a. Ensure that consequences applied are appropriate for the violation of the Code of Conduct, and focus on restorative actions rather than those that are punitive in nature.
- b. When levying consequences for behaviors of a discriminatory nature, make every attempt to address all parties involved and develop a plan to address the school culture.
- c. Consider a student's age, maturity and special needs, as well as the student's previous school record.
- d. Give special considerations to students with special needs if these students are unable to comply with a Code of Conduct

due to a disability of an intellectual, physical, sensory, emotional or behavioral nature.

2. Students have varying levels of understanding as they grow older and more mature. Conduct expectations for students in the primary grades may be very different than what we would expect of an intermediate student.
3. The use of suspension is only when violation of the Code is serious or other consequences have been inadequate or ineffective.  
  
Violations of the code of conduct often result in notification to relevant stakeholders. When necessary, parents will be notified initially by phone and in more serious circumstances, through official letters. When a letter of suspension is written, the superintendent will be notified, along with the parents. During all courses of action, students will be made aware of the procedures and included in the process of discipline.
4. School officials may have a responsibility to advise other parties of serious breaches of the code of conduct. (e.g., parents, school district officials, police and/or other agencies).

**School District 27 – Cariboo Chilcotin  
Mission, Vision, Values**



**Mission**

Ensuring all students have meaningful learning experiences, empowering them to succeed in an ever changing world

**Vision**

We envision an encouraging and understanding learning environment where everyone demonstrates a sense of belonging, mastery, independence and generosity

**Values**

The Pillars of Support for the School District No. 27 Mission and Vision are characterized by the following four core operating values:

RESPECT · RESPONSIBILITY · KINDNESS AND CARING · ACCEPTANCE

School Year	Review	Update	PAC Representative President	Staff Representative Principal
2016 - 17	Sept.	Oct. 11	Karen Hillary	Sari Small
2017-18	Sept.	Oct.	Laurel Thorsteinson	Michele Bebault
2018-19	Sept.	Sept. 26	Laurel Thorsteinson	Jill Kurki
2019-20	Sept.	Aug. 28	Chelsea Dyer	Jill Kurki
2020-21	Sept.	Aug. 20	Aileen Peterson	Jill Kurki
2021-22	Sept.	Sept. 1	Aileen Peterson	Jill Kurki
2022-23	Sept.	Sept 26	Alysha Potter	Jill Kurki
2023-24	Sept.	Sept 20	Alysha Potter	Jill Kurki

**Likely School Safety Procedures and Information**

**DAILY SCHEDULE and SUPERVISION**

- 8:35 Bus arrives.
- 10:30 -10:45 Recess
- 12-12:50 Lunch
- 2:35 Dismissal
- 2:40 Bus departs.

Once school starts at 8:35am, staff is 'on duty' supervising students to ensure they are safe and accounted for, until the day's end at 2:40pm. If a child is at school before or after supervision times and not under the guidance of a teacher, the responsibility of supervision lays with parent(s).

**Likely Lynx-Keys to student success**

LIKELY LYNX connections ...Students and staff have been involved in a yearlong focus on developing Core Competencies needed for lifelong learning: Communication; Creative Thinking; Critical Thinking; Personal Awareness & Responsibility; Social Responsibility; Positive Personal & Cultural Identity. These Competencies have been taught, practiced and acknowledged in learner-friendly references to 6 animals from a book entitled "The Six Cedar Trees" which also reflects Indigenous ways of learning:

BEAR teaches us to reflect on feelings and protect our identities.

BEAVER reminds us to collaborate and respect the environment and others.

WOLF teaches us to share feelings and communicate with care.

ORCA reminds us to honour our family as we acknowledge our strengths.

SALMON teaches us to solve problems peacefully while being a critical thinker.

RAVEN reminds us to consider all perspectives to develop our creative thinking.

At Likely Elementary we encourage students to connect their learning to life experiences, new skills, stories, and friends.

These connections make learning deeper. The idea of 'learning links' and the animal native to this area, the Lynx, was too meaningful to pass up, so our new nick name was adopted: LIKELY LYNX!

## **COMMUNICATION**

At Likely Elementary we believe strongly that teamwork between home and school improves your child(ren)'s enjoyment and success in school. Communication is necessary for productive teamwork and we take pride in our attempts to keep parents informed. Below are 4 ways parents are kept 'in the loop' to support our teamwork efforts.

### **1)Newsletters**

School newsletters will be sent home notifying parents of school and school district news items on a monthly basis. Each newsletter includes a calendar of events for the present month and next month events.

### **2)Likely School Website**

This will be the easiest and the most accurate place to get information.

### **3)Likely Lynx Bulletin Board**

Events for the present month are posted here on a calendar as well as any information that has been sent home.

### **4)Planners**

School planners are used to understand time, build skills of time management and responsibility. The planner is intended to help parents get involved in their child's school life by informing them of homework, weekly events, monthly events, reminders related to school events, and messages from your child's teacher. It is expected that these be treated as a textbook or library book and that they travel between home and school on a daily basis unless otherwise determined by the classroom teacher. A replacement fee will be charged for lost planners.

Communication is a two-way street so parents are encouraged to share, with the staff, any information that would impact your child(ren)'s time at school. Of course, parents are invited to ask questions, share concerns via the telephone, email, planner or notes from home. Some teachers may share their cell phone numbers for messaging however, the other options are preferred.

## **COMMUNICATION PROTOCOL**

The district has a communication protocol in place to assist in resolving conflict when they arise. This can be found on the district website-'Communicating Effectively'. If a parent has a question or concern about their child, they are required to "start with the person whose action has given rise to the concern" to resolve the issue at the source. After this attempt, if a resolution can not be reached, make an appointment with the principal or district senior leadership team accordingly.

## **ATTENDANCE AND ABSENCES**

It is the responsibility of each parent/guardian to notify the school prior to, or on the day of, a student's absence. The best way to notify the school is to log onto Likely Elementary's page on the district's website and click on the 'Report and Absence' icon. Parents may send a note the student planner or call the school. If parents phone, please leave a message on the answering machine. Messages will be checked daily: before school, recess, lunch, and after school.

## **EXTENDED ABSENCES**

When required by a parent or guardian, students absent from school for an extended period of time due to illness or injury will be provided with work that can be done during their absence in order to maintain their learning.

# Likely Elementary School

September 1, 2023

## **MEDICAL ROOM**

Students who become ill at school are to report to the office. If serious, the parent/guardian will be contacted and arrangements made for them to be sent home. Students who are unable to go home are permitted to use the medical room.

## **FIRE DRILLS/EMERGENCY DRILLS**

A minimum of 6 fire drills, 1 earthquake and 2 lock down drills will be conducted throughout the school year. Students will receive instructions from staff on procedures that must be followed.

## **EMERGENCY RESPONSE PLAN**

In the event that the school must be evacuated because of fire, bomb or bomb threat, or an earthquake, the students and staff will meet in the lower parking lot. Attendance will be taken and the Principal will ensure that all students are outside the school. Students will then be moved to the LIKELY CHAPEL, beside the school, and calls will be made to parents/guardians to arrange for the pick-up of students. Fire, earthquake, and intruder drills will be held during the school year and students will If the Chapel location has been compromised or if it is inaccessible, students and staff will relocate to the Community Hall.

## **TELEPHONE CALLS**

Students are permitted to use the office telephone before and after school, at recess and lunch. Using the telephone during class time is not encouraged unless an emergency occurs.

## **COUNSELING SERVICES**

Likely students will be supported on a weekly basis, virtually, by a counseling company "TinyEYE". Two counselors work with our students: Matthew Gooch and Bianca Serfontein. Please contact the Principal if you require any support services.

## **ASSEMBLIES**

Due to the small size of our school, many assemblies take place in the classroom. Staff, parents, and community members are welcome to attend. Assembly dates will be announced in School Newsletters, posted on the "Likely Lynx Bulletin Board" board at the front entrance and on the school calendar on the district website: [www.sd27.bc.ca](http://www.sd27.bc.ca) ..... click on the tab SCHOOLS ..... select OUR SCHOOLS in left column..... scroll down to LIKELY ELEMENTARY .....click on CALENDAR icon.

## **FOOD**

Neither food nor beverages are to be consumed in the classroom, the computer room or the library, without the teacher or librarian's permission. Potable water is now available through the filtered water bottle/fountain station and bottled water is available in most rooms throughout the school.

At Likely School we encourage healthy eating, garbage-free lunches, and active living through nutrition education, food programs, and physical activities. We support an energetic lifestyle resulting from exercise and good dietary habits. While the BC School Food Guidelines are being reviewed, we follow the 9 guidelines of Canada's Food Guide:

- Eat plenty of vegetables and fruit. ...
- Choose whole grain foods. ...
- Eat protein foods. ...
- Make water your drink of choice. ...
- Use food labels. ...
- Limit foods high in sodium, sugars or saturated fat. ...
- Be aware of food marketing

## **DRESS CODE**

Dress or appearance that is either obscene, promotes alcohol or drugs, displays offensive language or images, encourages racism or bigotry, presents a health or safety problem or causes a disruption to the educational process is considered inappropriate. The administration will make the final decision as to the suitability or appropriateness of a student's clothing. Those students not dressed appropriately will be requested to change and/or we will call home for support a change of clothes. Students are requested to remove hats and hoods when they enter the building and to keep hats with their backpacks during the school day. Indoor shoes that do not scuff floor surfaces are to be worn inside the school.

## **STUDENTS IN THE HALLWAY**

# Likely Elementary School

September 1, 2023

- If a student leaves a class, he/she **MUST** have the permission of the classroom teacher.
- Students are expected to be quiet, walk safely and be considerate of classes in session.
- Students found loitering in the hallways, doorways, or boot rooms during class time may face progressive disciplinary action.

## **STUDENTS OUTSIDE THE BUILDING AT RECESS AND LUNCH**

When students are outside at recess and lunch they are expected to listen to and show respect for the supervisor on duty. Students must remain in the designated areas, especially during the days that the CRD LIBRARY is open to the public; traffic and patrons will be using the library (in the portable building) during school hours. Please contact the Principal for further information.

## **FIELDTRIP/ATHLETIC TRIPS**

While a student is away on a school-sponsored trip, he/she is subject to the Code of Conduct and all policies, rules, and regulations of Likely Elementary Junior Secondary School and School District # 27 (Cariboo-Chilcotin). **Participation in school-sponsored activities is a privilege - not a right.**

**\*\*Reminder\*\*** *“Pre-Season Meetings”* are required for all sports deemed “high-risk:” rugby, alpine skiing, snowboarding, kayaking, gymnastics, wrestling, mountain biking, Educo, and swimming at lakes/rivers/oceans. If the nature of the extra-curricular sport and/or athletic event exposes students to a higher than normally acceptable level of risk then a pre-season information meeting will be arranged for parents/guardians and students. The purpose of the pre-season meeting is to provide an opportunity for the dissemination of information and discussion, related to the inherent risks and potential consequences.

Parents must attend the “pre-season meeting” in order for their child to participate in the sport/event.

## **STUDENT THREAT ASSESSMENT PROTOCOL: FAIR NOTICE**

All schools in SD#27 comply with the Safe School Initiative which is a violence threat/risk assessment protocol. Please see the letter, included in the package sent home with the Likely Student Handbook, for detailed information regarding student threat assessment

## **DRUGS AND ALCOHOL**

District Policy dictates that a first offence of suspicion, possession or being under the influence of drugs/alcohol will result in a 10 day suspension, and a second offence an indefinite suspension. Legal sanctions related to drug/alcohol infractions are doubled in drug free zones.

## **WEAPONS**

The possession or use of weapons at school will automatically result in an indefinite suspension. Such weapons may include but not be limited to knives, firearms, laser pointers, explosives and the like.

## **HARASSMENT**

Harassment is an unwelcome comment or conduct that may lead to adverse or negative consequences for the victim of harassment. In a school setting it can lead to unnecessary conflicts or student feeling unsafe or unwelcome in their classes or hallways. Harassment, or other forms of bullying, is often excused as teasing, but harassment is enjoyed only by the harasser, it is never acceptable. The **ONLY** judge of whether behaviour is unwelcome is the person on the receiving end. Under all circumstances, unwelcome harassing behaviour is inappropriate. It may also be illegal. In the case of sexual harassment it may be criminal.

## **BULLYING**

Teamwork is needed to eliminate Bullying in schools. Understanding the difference between bullying behaviours, mean behaviour, and conflict, is the first step. Communicating as soon as If your child experiences mean behaviour, bullying behaviour or conflict without resolution, immediate communication with staff is imperative for the school to have a positive impact.

Once the school is aware of an issue, steps will be followed.

The interaction will:

- \*be acknowledge for what it is, investigated and dealt with following the progressive disciplinary plan (includes contact with parents, documentation for student file and follow up)
- \*result in consequences for the offender and support for the offended
- \*result in a progressive plan of remediation for the offender
- \*provide protection for the offended from retaliation by the offender

## **APPROPRIATE LANGUAGE**

Students are expected to express themselves in a positive, courteous manner. The use of coarse or abusive language is inappropriate at all times in or around the school.

The use of 'please,' 'thank you' and 'excuse me' is encouraged at all times as a matter of courtesy.

#### **TOBACCO USE**

The school acknowledges the harmful effects from the smoking and chewing of tobacco products. The use of tobacco products is prohibited on school property. Warnings will not be issued as the use of tobacco products on school grounds is now a legal issue. Students will be given a three day suspension upon the first incident. Any further incidents will result in indefinite suspensions. Vaping products fall under this provision as well.

#### **VANDALISM**

Willful destruction of public or private property cannot be condoned. The costs of such damage will be the responsibility of the student/parent/guardian.

#### **IPODS, IPADS, NINTENDO DS, GAMES, AND OTHER ELECTRONIC DEVICES**

The playing of ipods, games, and other electronic devices is **NOT** permitted in the building except under the direct supervision of a staff member. *At Likely School, we believe in creating a strong sense of community. Electronic devices should not be brought to school. Electronic devices will not be allowed on the playground at recess or lunch. If you are bringing electronics for use on the bus, the school will not accept responsibility for the loss or damage of any electronic apparatus.* It is strongly recommended that these devices remain at home. Electronic musical devices requiring head speakers or earphones of any type are **NOT** to be brought to class and head speakers of any type are not to be worn in the school or during school-wide walks.

#### **INTERNET MISUSE**

Any behavior that is in violation of SD27 Policy #5780 ([www.sd27.bc.ca](http://www.sd27.bc.ca)). Misuse includes, but is not limited to, the use of email or material posted to a website or sites to threaten or harass others, viewing or posting of indecent or obscene website content, or attempts to disrupt network or computer operations. Students are directed to contact the teacher/principal if they are in doubt about any situation that may constitute Internet misuse.

#### **BICYCLES, SCOOTERS AND SKATEBOARDS**

For safety reasons, rollerblading, skateboarding, and cycling on school property must be supervised and proper safety equipment must be worn: proper fitting helmets and closed-toed shoes. Students wishing to bring their own bike, scooter or skateboard to school must ask permission of the bus driver to ensure safe transport. The parking lot hill is out of bounds so all bikes, scooters and skateboards must be walked up and down the hill. An appropriate area on school property to store bikes will be deemed by the administrator.

#### **INCLEMENT WEATHER**

*The Inclement Weather Procedures* state: it is up to parents to check the school district website or call the school on bad weather days to be informed. When the decision is made to cancel bus runs, the school is open for parents to drive their child to school in the morning and home at day's end. On the off chance that the school must be 'closed' this means students are to stay home as there will be no supervisors at school when it is 'closed' to keep students safe.

#### **TRANSPORTATION TO AND FROM SCHOOL**

Most Likely Elementary students ride the bus daily to and from school. If your child rides the bus, you **MUST** register each year. The online form is on the website: [www.sd27.bc.ca](http://www.sd27.bc.ca) under Schools — Bus Information.

Students are expected to conduct themselves in a courteous manner, obeying all bus rules and instructions from the driver as the Code of Conduct is applicable on the bus. Unacceptable conduct in the bus loading zone or on a school bus may result in the loss of privilege of riding the school bus or suspension from school.

When parents/legal guardians want their child(ren) to be picked up by someone other than the parent/legal guardian, please send a note or phone the school. People able to pick up your children should be designated on the "Verification Form" updated each September, or be known to staff.

In the event, that a student needs transportation home and the parents/legal guardians are not available, the school will phone the person(s) designated on your "Emergency Contact Sheet" to pick up your child(ren) from school.

